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## Company Name by Division in Accounts Payable

AP-1023

### Overview

This Extended Solution to the Accounts Payable module adds Company Name and Company Address fields to A/P Division Maintenance. Via FORM Maintenance, the Company Name and Company Address may be printed on A/P checks.

### Installation

Before installing this Extended Solution, please verify that the version level(s) printed on the CD label are the same as the version level(s) of the MAS 90 MAS 200 module(s) you are using. For further information, please see the Upgrades and Compatibility section below. Check your Shipping Manifest for a complete list of Extended Solutions shipped.

For detailed installation instructions, please refer to the Sage website at:

[http://support.sagesoftwareonline.com/mas/extended\\_solutions/main.cfm](http://support.sagesoftwareonline.com/mas/extended_solutions/main.cfm)

### ***Installing Your Extended Solutions under Windows From a CD***

If you have the *autorun* function turned on for your PC, the installation program will start up automatically. If not, find the **autorun.exe** file on your CD-ROM drive and double-click it to start the installation program. Follow the on-screen instructions.

### **From the Sage FTP site**

When your Extended Solution is ready to be downloaded, you will receive an email from 'extendedsolutions.na@sage.com' telling you that it is ready. The email will contain the Customer Name, Cross Reference, a case-sensitive Password, a link via which you can download your Extended Solution, instructions, and a Shipping Manifest. If you have any problems with this order, please email [extendedsolutions.na@sage.com](mailto:extendedsolutions.na@sage.com) and we will assist you during normal business hours.

### ***Extended Solutions Control Center***

Installing any Extended Solution will add an Extended Solutions Control Center to the MAS 90 MAS 200 Library Master Utilities menu. When you open the Control Center, the following options will be available:

- Extended Solutions Manuals
- Remove Extended Solutions
- Unlock Extended Solutions
- Merge Installation Files
- Extended Solutions Setup options

## Extended Solutions

**Custom Office**

If you customize your MAS 90 MAS 200, then you must run the Update Utility *every time* you install this Extended Solution.

**Setup**

Once the disk is installed, you will need to access the Accounts Payable Setup menu option screen. After the standard MAS 90 MAS 200 option screens have been displayed, a Setup screen for this Extended Solution will appear. Check the 'Enable Extended Solution' box to activate this Extended Solution (Figure 1). The manual for this Extended Solution, if it has been installed, can be viewed by clicking the 'Manual' button next to the 'Enable Extended Solution' check box. It can also be viewed via the Extended Solutions Control Center (see Installation, above).

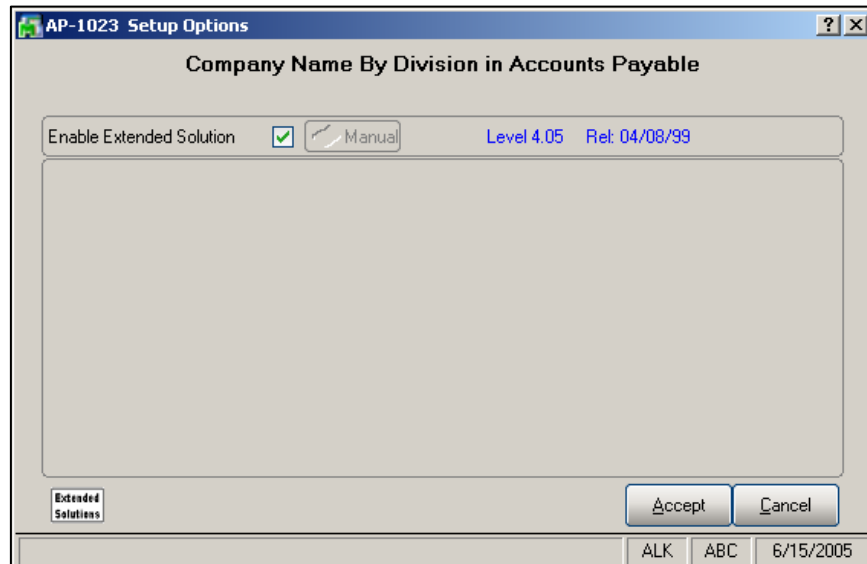


Figure 1

You should visit this Setup screen after each upgrade or reinstallation of this Extended Solution.

**Operation**

You may maintain the Company Name and Company Address fields during Accounts Payable Division Maintenance (Figure 2). You can access the Company Name by Division window (Figure 3) by pressing the 'More...' button. Press the printer button to print the Division Listing (Figure 4).

Extended Solutions

Figure 2

Figure 3

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Run Date: 03/03/98 DK      DETROIT HARMONICA COMPANY      Page: 1
A/P Date: 02/25/98      Division Listing              Time: 02:17 PM

DIVISION
NUMBER  DESCRIPTION
-----  -----
00      MAIN DIVISION                ACCOUNTS PAYABLE: 0100-000
                                           DISCOUNTS EARNED: 0100-000
                                           DIVISION OF DAVID
                                           123 TESTING ST
                                           TESTING SUITE
                                           SEATTLE, WA 98101
                                           HI, THIS IS A TEST

01      MY DIVISION                  ACCOUNTS PAYABLE: 0100-000
                                           DISCOUNTS EARNED: 0100-000
                                           DIVISION OF WILE E. COYOTE
                                           123 ACME WAY
                                           ACME PRODUCTS SUITE
                                           ACME DESERT, CALIFORNIA 90210
                                           "MEEP, MEEP!"
    
```

Figure 4

## Forms

### Non-Graphical Forms

You can maintain the new form fields for this Extended Solution by clicking the 'Form...' button (Figure 5). A window will pop up in which you may select the form you would like to maintain (Figure 6). Select this Extended Solution to display the Form Maintenance screen (Figure 7).

Figure 5

Figure 6

| Field Description      | Print? | Line | Tab | Print? | Line | Tab | Description | Misc |
|------------------------|--------|------|-----|--------|------|-----|-------------|------|
| DIVISION NAME          | N      |      |     | N      |      |     |             |      |
| DIVISION ADDRESS BLOCK | N      |      |     | N      |      |     |             |      |

Figure 7

The new fields that you activate with this Extended Solution will print in addition to any other fields that have been activated in standard MAS 90 MAS 200 or other Sage Software Extended Solution FORM maintenance.

#### *Graphical Forms*

No changes have been made to the Crystal Reports Work Table files. If you have elected to use graphical forms in the modules' Setup, the features of this Extended Solution that affect form printing will not be available.



These fields are **not** supported in Extended Stub or Manual Check Printing.

#### **Report Master/Visual Integrator**

The files listed below have been added or changed in the Data Dictionary by this Extended Solution for Visual Integrator purposes.

*New File:*      *Field:*  
 AP.DIV\_II      DIVISION\_NO  
                   DIVISION\_NAME  
                   DIVISION\_ADDRESS\_1 - 4

The Data Dictionary may contain other files and data fields that are not available without their corresponding Sage Software Extended Solutions installed.

*Note: The Report Master module is not supported in MAS 200 SQL.*

## Extended Solutions

**Crystal Reports**

The files listed below have been added or changed in the ODBC Dictionaries by this Extended Solution for Crystal Reports purposes.

| <i>File:</i> | <i>Description</i> | <i>Fields:</i>   |
|--------------|--------------------|--|
| AP_AC        | Division File2     | Division<br>DivisionName<br>DivisionAddress1<br>DivisionAddress2<br>DivisionAddress3<br>DivisionAddress4 |

Be aware that the ODBC Dictionaries may contain other files and data fields that will be unavailable without their corresponding Extended Solutions installed.

**Upgrades and Compatibility**

The installation CD is labeled with the version of the MAS 90 MAS 200 module for which this Extended Solution was prepared. This Extended Solution will check its compatibility with the appropriate MAS 90 MAS 200 modules and will be disabled if an incompatibility is found. If you upgrade your MAS 90 MAS 200 modules, this Extended Solution must be upgraded as well. Your MAS 90 MAS 200 dealer can supply this upgrade.

**Documentation**

Only changes made to the standard operation of MAS 90 MAS 200 have been documented in this manual. Operations not documented in this manual are standard procedures of MAS 90 MAS 200 processing. Standard MAS 90 MAS 200 processes, data entry screens, inquiry screens, reports, updates, etc., have not been changed unless addressed in this document.

Parts of this document may refer to the *Specific Purpose Rule*. When referenced, the described feature was developed for a specific client to its specifications and may not conform to generally accepted MAS 90 MAS 200 standards and procedures. These features may or may not benefit you in your application of MAS 90 MAS 200.

**Acknowledgments**

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