
Enhanced Accounts Payable Invoice Register

AP-1059

Overview

This Extended Solution to the standard MAS 90 MAS 200 Accounts Payable module allows the General Ledger Account Description and Vendor Address to print on the Accounts Payable Invoice Register. The register may also be reprinted with page breaks by invoice.

Installation

Before installing this Extended Solution, please verify that the version level(s) printed on the CD label are the same as the version level(s) of the MAS 90 MAS 200 module(s) you are using. For further information, please see the Upgrades and Compatibility section below. Check your Shipping Manifest for a complete list of Extended Solutions shipped.

For detailed installation instructions, please refer to the Sage website at:

http://support.sagesoftware.com/mas/extended_solutions/main.cfm

Installing Your Extended Solutions under Windows

From a CD

If you have the *autorun* function turned on for your PC, the installation program will start up automatically. If not, find the **autorun.exe** file on your CD-ROM drive and double-click it to start the installation program. Follow the on-screen instructions.

From the Sage FTP site

When your Extended Solution is ready to be downloaded, you will receive an email from 'extendedsolutions.na@sage.com' telling you that it is ready. The email will contain the Customer Name, Cross Reference, a case-sensitive Password, a link via which you can download your Extended Solution, instructions, and a Shipping Manifest. If you have any problems with this order, please email extendedsolutions.na@sage.com and we will assist you during normal business hours.

Extended Solutions Control Center

Installing any Extended Solution will add an Extended Solutions Control Center to the MAS 90 MAS 200 Library Master Utilities menu. When you open the Control Center, the following options will be available:

- Extended Solutions Manuals
- Remove Extended Solutions
- Unlock Extended Solutions
- Merge Installation Files
- Extended Solutions Setup options

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Setup

Once the disk is installed, you will need to access the Accounts Payable Setup menu option screen. After the standard MAS 90 MAS 200 option screens have been displayed, a Setup screen for this Extended Solution will appear. Check the 'Enable Extended Solution' box to activate this Extended Solution (Figure 1). Answer the following prompts:

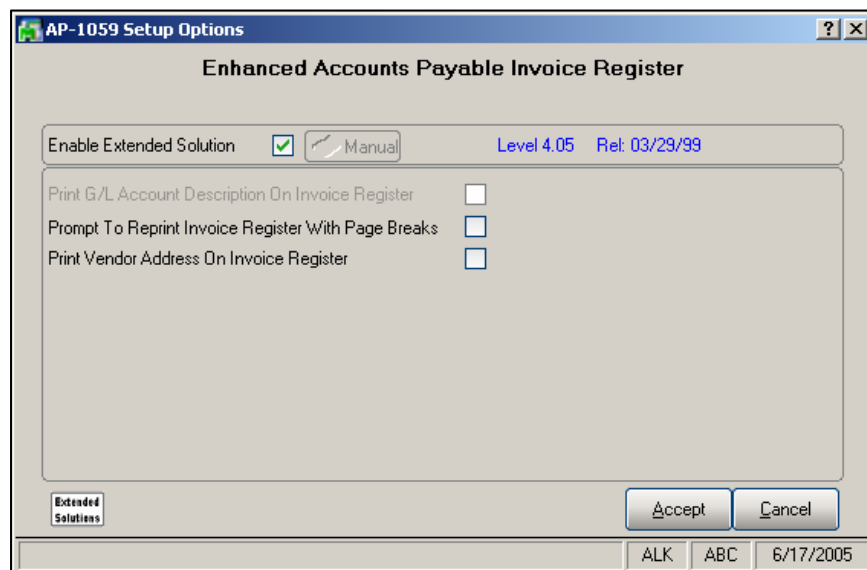


Figure 1

PRINT G/L ACCOUNT DESCRIPTION ON INVOICE REGISTER: Check this box if you wish to print the G/L Account Description on the Invoice Register. This option is enabled only if Accounts Payable is integrated with Job Cost or Time and Billing.

PROMPT TO REPRINT REGISTER WITH PAGE BREAKS: Check this box if you wish to be prompted to reprint the Invoice Register with page breaks by invoice.

PRINT VENDOR ADDRESS ON INVOICE REGISTER: Check this box if you wish to print the Vendor Address on the Invoice Register.

You should visit this Setup screen after each upgrade or reinstallation of this Extended Solution.

Operation

If you checked the box in Setup, the General Ledger Account Description will be included on the Accounts Payable Invoice Register on a new line directly below each distribution line.

If you checked the 'Prompt To Print Register With Page Breaks' box in Setup, then the prompt 'Print Register With Page Breaks' will appear after the standard A/P Invoice Register has been printed, but before the prompt to update appears (Figure 2). If you answer Yes,

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the register will print again, with page breaks by invoice. Register totals will not be printed when this option is selected.

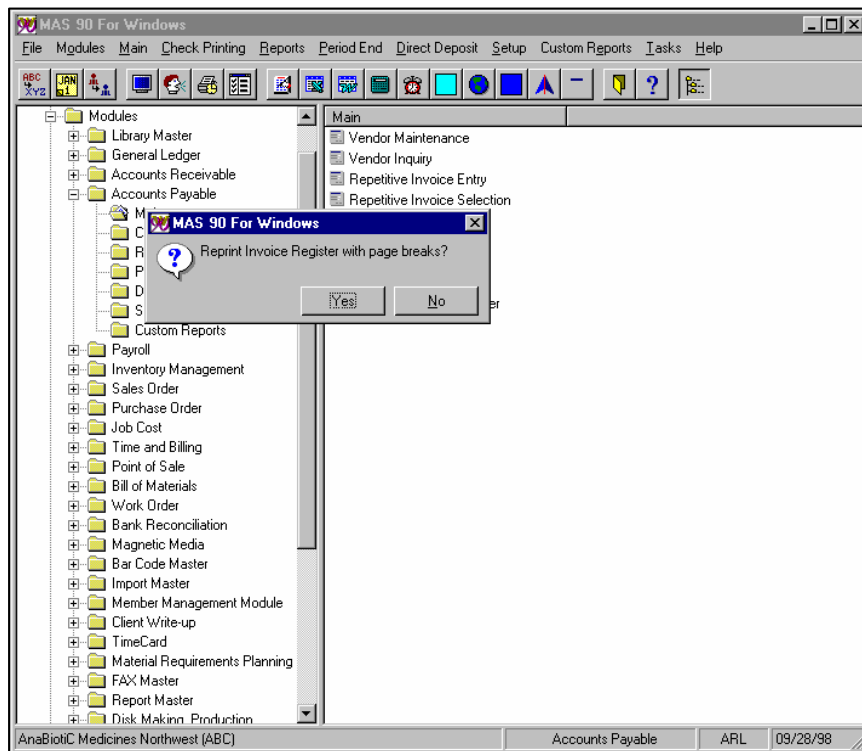


Figure 2

If you checked the boxes in Setup, the Vendor Address, City, State, and Zip Code and g/l account description will be added to the A/P Invoice Register. The address information will print on new lines beneath the Vendor Number/Vendor Name (Figure 3).

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ACCOUNTS PAYABLE INVOICE REGISTER

DIVISION NO: 01 Subcontractors

VENDOR/ INVOICE NO.	DATES INVOICE DUE	INVOICE AMOUNT	DISCOUNT	JOB NO./ COST CODE	COMMENT TYP GL ACCOUNT	U/M	UNITS
COCHRAN	Cochrane's Concrete Coring 2856 E. Lafayette Tustin, CA 92680				SEP CHK?: N		
1	06/02/04 07/02	500.00	.00	EEC2140 100-010-000	E 142-00-00 Work in Process - Equipment	Hour	1.0000
				EEC2140 100-010-001	L 141-00-00 Work in Process - Labor	HOURL 451-00-00	
				GL: Field Labor			
DIVISION 01 TOTAL:		500.00	.00	PPD AMT:	.00		
REPORT TOTAL:		500.00	.00	PPD AMT:	.00		

Figure 3

Upgrades and Compatibility

The installation CD is labeled with the version of the MAS 90 MAS 200 module for which this Extended Solution was prepared. This Extended Solution will check its compatibility with the appropriate MAS 90 MAS 200 modules and will be disabled if an incompatibility is found. If you upgrade your MAS 90 MAS 200 modules, this Extended Solution must be upgraded as well. Your MAS 90 MAS 200 dealer can supply this upgrade.

Documentation

Only changes made by Sage Software, Inc. to the standard operation of Sage Software, Inc. MAS 90 MAS 200 have been documented in this manual. Operations not documented in this manual are standard procedures of MAS 90 MAS 200 processing. Standard MAS 90 MAS 200 processes, data entry screens, inquiry screens, reports, updates, etc., have not been changed unless addressed in this document.

Parts of this document may refer to the *Specific Purpose Rule*. When referenced, the described feature was developed for a specific client to their specifications and may not conform to generally accepted MAS 90 MAS 200 standards and procedures. These features may or may not benefit you in your application of MAS 90 MAS 200.

Acknowledgments

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