



Transaction Number by Location For Sage 100 ERP 2014

457 Palm Drive
Glendale, CA 91202
818-956-3744
818-956-3746
sales@iigservices.com

www.iigservices.com



Transaction Number By Location 5.10 1

Information in this document is subject to change without notice. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, for any purpose without the express written consent of Information Integration Group, Inc.

TRADEMARKS

MS-DOS and *Windows* are trademarks of Microsoft Corporation.

SAGE 100 ERP (formerly Sage ERP MAS 90 and 200) is registered trademark of Sage Software, Inc.

All other product names and brand names are service marks, and/or trademarks or registered trademarks of their respective companies.

Table of Contents

Installation Instructions and Cautions..... 3
 Wait! Before You Install – Do You Use CUSTOM OFFICE? 3
 Registering IIG products..... 4
 ODBC Security..... 5
 Role Maintenance 5
Introduction 6
Location Code Maintenance..... 6
 User Maintenance..... 7
 Change Location Code..... 8
 I/M Transaction Entry..... 10
 S/O Invoice Entry 11

Installation Instructions and Cautions

PLEASE NOTE: SAGE 100 ERP must already be installed on your system before installing any IIG enhancement. If not already done, perform your SAGE 100 ERP installation and setup now; then allow any updating to be accomplished automatically.

Once SAGE 100 ERP installation and file updating is complete, you may install your IIG enhancement product by following the procedure below.

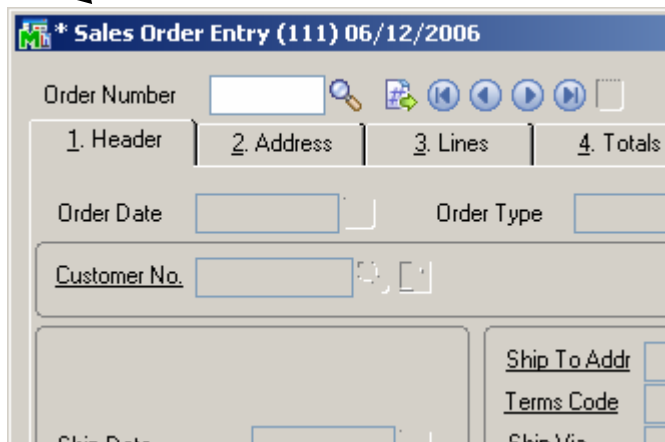
Wait! Before You Install – Do You Use CUSTOM OFFICE?

THIS IS AN IMPORTANT CAUTION: If you have Custom Office installed, **and** if you have modified any SAGE 100 ERP screens, you must run **Customizer Update** after you do an enhancement installation.

But wait! BEFORE you run **Customizer Update**, it is very important that you **print all of your tab lists**. Running **Customizer Update** will clear all Tab settings; your printed tab list will help you to reset your Tabs in Customizer Update. **Custom Office** is installed on your system if there is an asterisk in the title bar of some of the screens. The asterisk indicates that the screen has been changed.

An **asterisk** in a window's title bar indicates that the screen has been modified. This means that **Custom Office** is installed.

Follow all the instructions on this page before you run **Customize Update!**

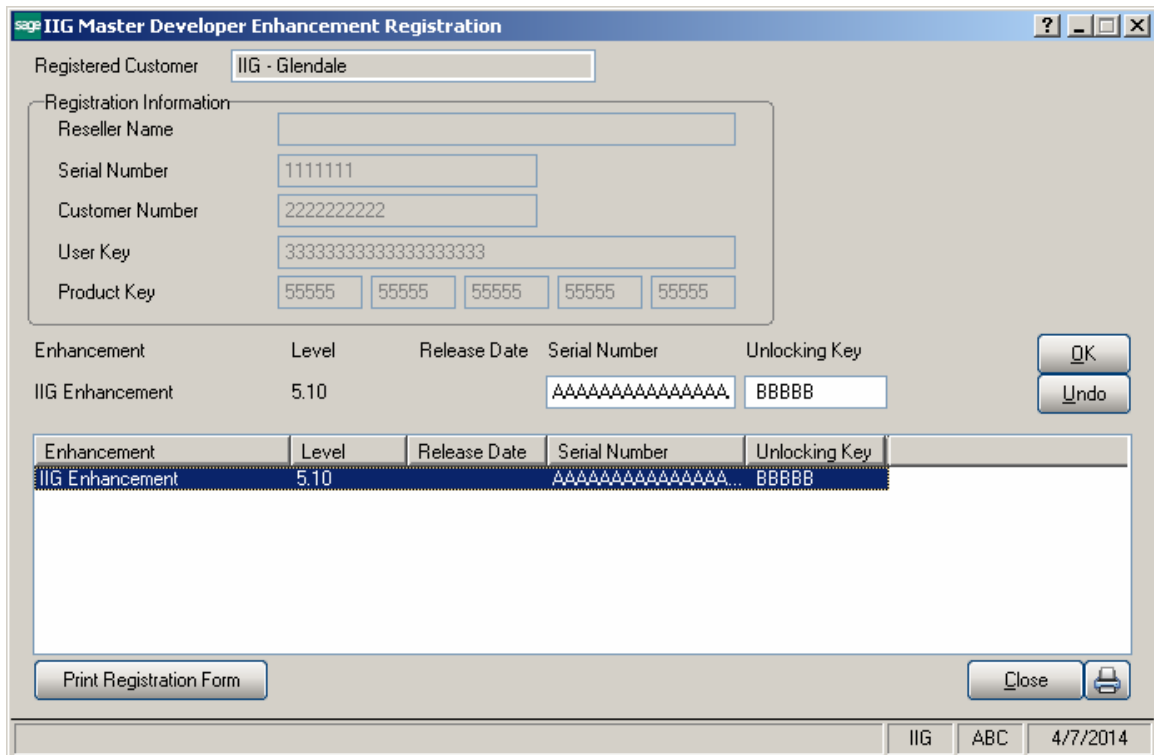


Registering IIG products

IIG Enhancement should be registered to be able to use it. If registration is not performed, the enhancement will work in a demo mode for a limited time period. The registration can be still done during the demo period.

Select the **IIG Product Registration** program under the **Library Master Setup** menu of the SAGE 100 ERP.

If this option is not listed under the Library Master Setup menu, go to the main menu, and select **Run** from the **File** menu. Type in SVIIGR and click **OK**.



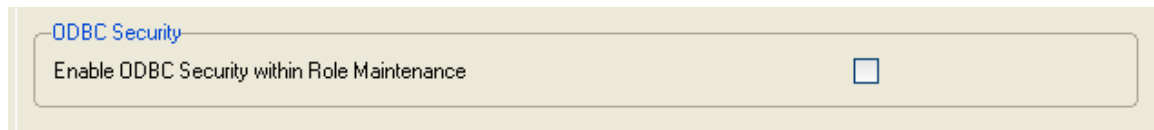
Enter **Serial Number** and **Unlocking Key** provided by IIG, and click **OK**.

If multiple IIG Enhancements are installed, Serial Numbers and Unlocking Keys should be entered for each enhancement.

Use the **Print Registration Form** button to print IIG Registration Form.

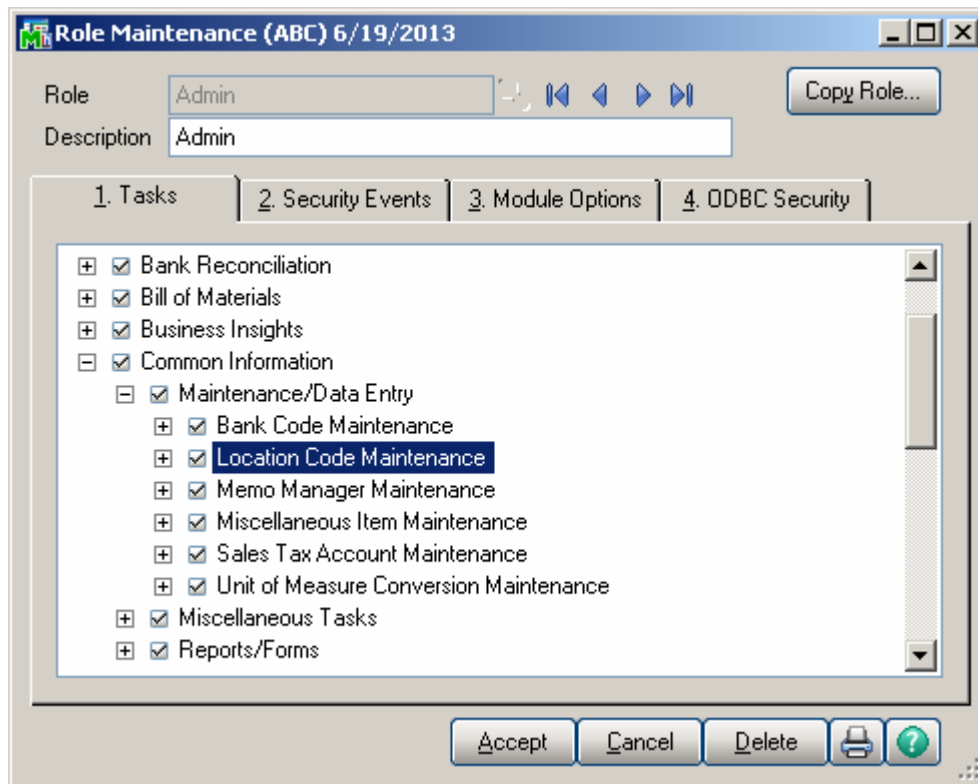
ODBC Security

After installing an **IIG Enhancement**; it is **very important to verify** whether or not the **Enable ODBC Security within Role Maintenance** check box is selected in the **System Configuration** window of your system. If it is selected you must assign ODBC security permissions and allow access to custom data tables/fields for the Roles defined in your system.



Role Maintenance

After installing an **IIG Enhancement**, permissions must be configured for newly created Tasks and Security Events.



Introduction

This enhancement allows for setup of **Location Codes** and **Next Transaction Numbers** for respective entries in the S/O, I/M and P/O modules.

Location Code Maintenance

The **Location Code Maintenance** has been added under the Common Information main menu to allow setup of Location Codes and Next Transaction Numbers for respective entries in the S/O, I/M, P/O and A/R modules.

Location Code field supports up to 2 alphanumeric characters.

Upon entering a Location Code the Next numbers are automatically created with the Location code prepended to the next number:

The screenshot shows a software window titled "Location Code Maintenance (ABC) 7/30/2014". The window contains the following fields and sections:


- Location Code:** VA
- Name:** Vancouver
- S/O Module:**
 - Next Automatic Invoice Batch Number: VA003
 - Next Automatic Sales Order Number: VA00001
 - Next Automatic Invoice/Shipping Number: VA00003
- P/O Module:**
 - Next Automatic Receipt Entry Batch Number: VA001
 - Next Automatic Return Batch Number: VA001
 - Next Material Req Issue Entry Batch Number: VA001
 - Next Automatic Purchase Order Number: VA00001
 - Next Automatic Receipt of Goods Number: VA0001
 - Next Automatic Receipt of Invoice Number: VA0001
 - Next Automatic Return of Goods Number: VA0001
 - Next Automatic Material Requisition Number: VA0001
- I/M Module:**
 - Next Automatic Transaction Batch Number: VA004
 - Next Automatic Sales Entry Number: VA000003
 - Next Automatic Issue Entry Number: VA000001
 - Next Automatic Transfer Entry Number: VA000001
 - Next Automatic Adjustment Entry Number: VA000001
 - Next Automatic Receipt Entry Number: VA000001
 - Next Automatic Count Card Number: VA00000001
- A/R Module:**
 - Next Automatic A/R Invoice Batch Number: VA001
 - Next Automatic Cash Receipts Batch Number: VA001
 - Next Automatic Invoice Number: VA00001
 - Next Automatic Deposit Number: VA001

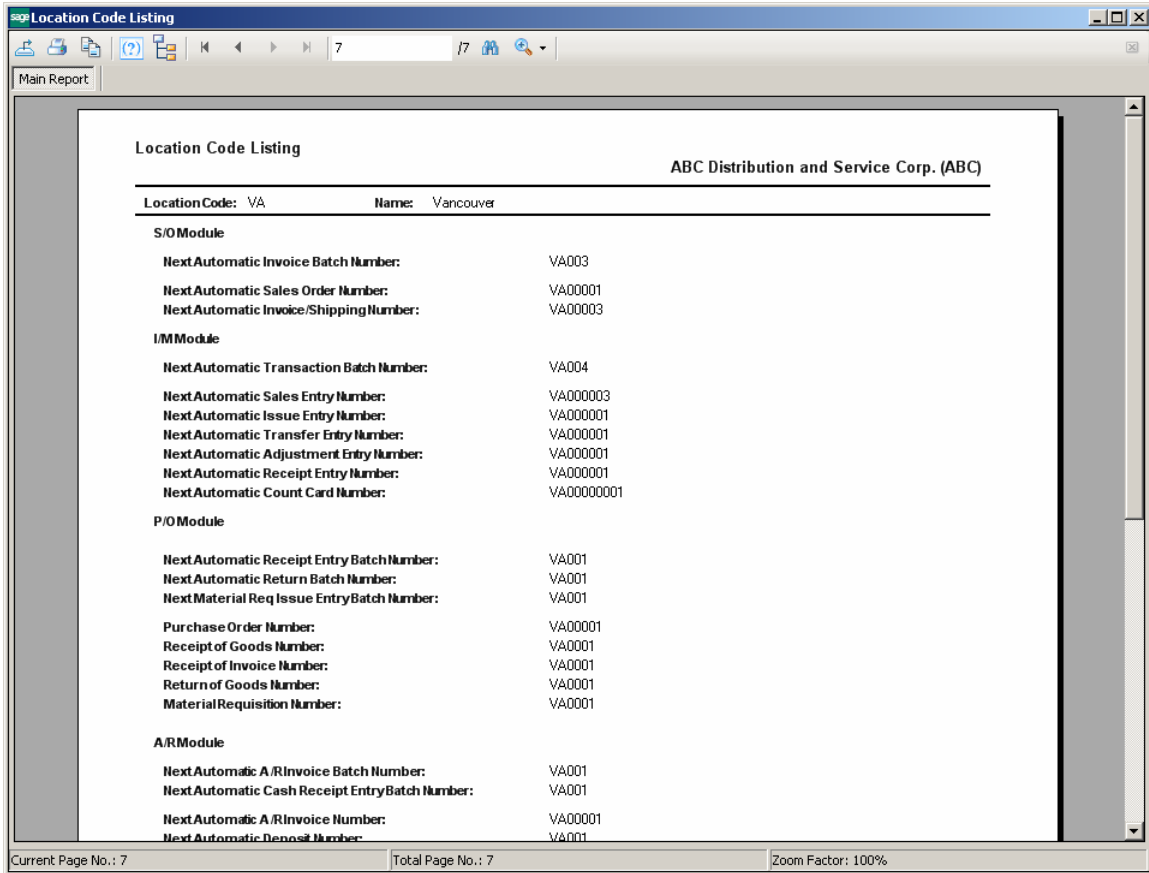
At the bottom right of the window are four buttons: "Accept", "Cancel", "Delete", and a printer icon.

Accept- this button allows saving the entry or changes made on it.

Cancel- allows canceling current entry or changes made on an existing one

Delete- allows deleting the Location Code entry

Print  - allows printing the Location Code Listing:



User Maintenance

The **Default Location Code** field has been added on the **Preferences** tab of the user Maintenance to allow assigning a location code to the User.

The screenshot shows the 'User Maintenance (ABC) 7/30/2014' window with the 'Preferences' tab selected. The 'Default Location Code' field is set to 'VA'. Other visible settings include 'Automatic Logoff' (unchecked), 'Implied Decimal Point' (checked), 'Low Speed Connection' (unchecked), 'Lookup Limit for Initial Display' (0), '[ENTER] Key Like [TAB] Key for Grid' (checked), 'Display Reduction Amounts in Red' (checked), 'Automatic Logoff Delay in Minutes' (empty), 'Use Graphic Report Format' (checked), 'Partial Lookup Default' (set to 'Begins with'), 'Prompt for Company Code' (unchecked), and 'Default Report Preview Zoom' (100%).

The **Default Location Code** assigned to a user is taken into account when the user is creating Sales Order, Invoice, I/M Transaction, etc by applying the Next Transaction number.

Change Location Code

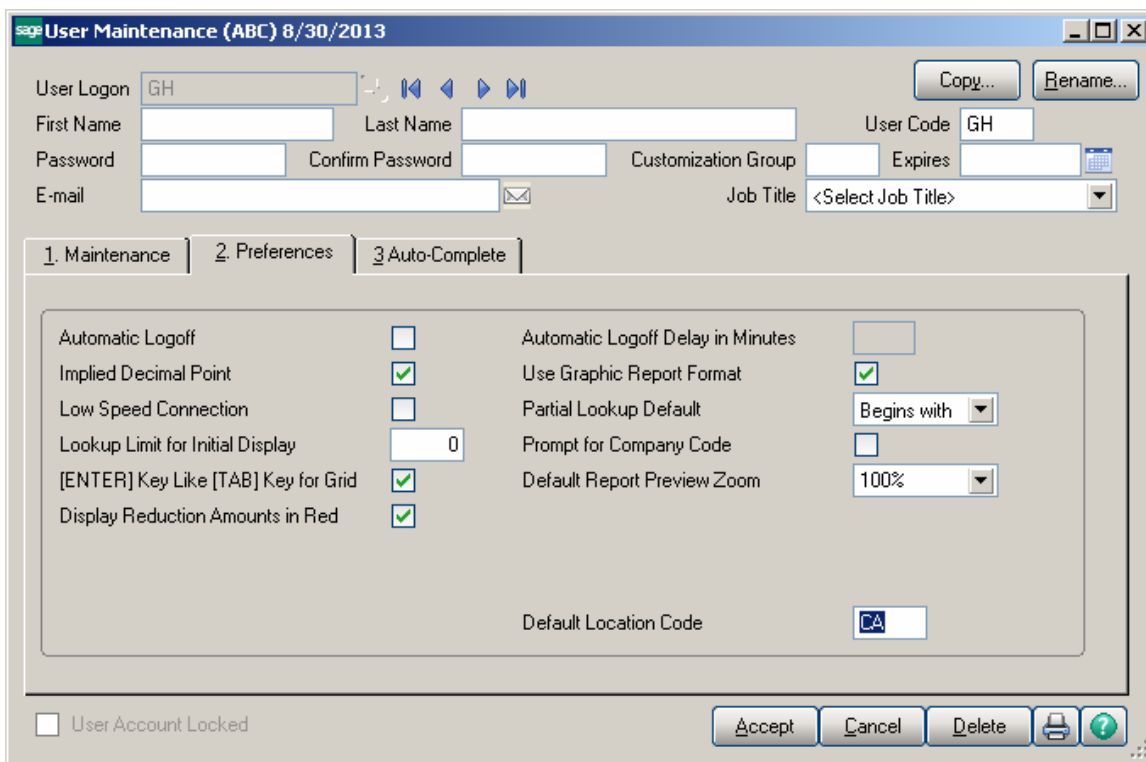
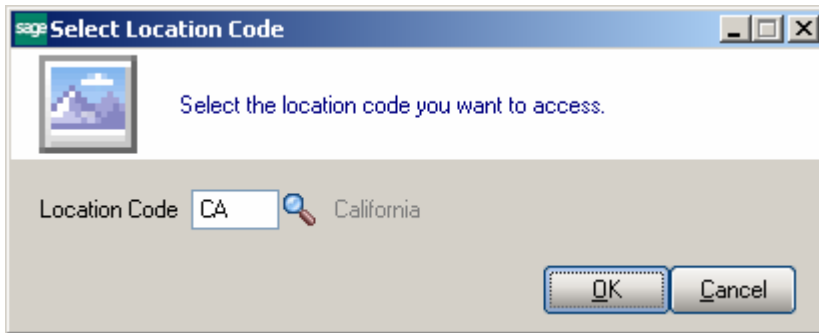
The **Change Location Code** menu added under the **Common Information Setup** allows authorized user to change the Location Code:

The **Select Location Code** screen is opened with the location Code already assigned to current user:

The 'Select Location Code' dialog box shows the current location code 'VA' and its corresponding name 'Vancouver'. The dialog prompts the user to 'Select the location code you want to access.' and provides 'OK' and 'Cancel' buttons for navigation.

Transaction Number By Location 5.10 9

After selecting a new Location Code and pressing Ok the user's Location code is updated with the new one:



I/M Transaction Entry

When the user assigned to some location code with next numbers setup in the **Location Code Maintenance** enters an I/M Transaction, Sales Order, Purchase Order, etc the Next transaction number is loaded from the Location Code Maintenance:

The screenshot shows the 'sage I/M Transaction Entry Batch' window. It features a 'Batch Number' field with a search icon and navigation arrows. Below it is a 'Comment' field with a 'Next Batch' button. A 'Private Batch' checkbox is also present. The lower section contains 'Status' and 'Entries' (set to 0) fields, and 'Created By' and 'Modified By' fields. At the bottom are 'Accept', 'Cancel', 'Delete', and a help icon.

Here is an example of Sales Transaction entered by a user assigned to location “VA”

The screenshot shows the 'sage Transaction Entry (ABC) 7/30/2014' window. The 'Transaction Type' is set to 'Sales' and the 'Batch' is 'VA005'. The 'Entry Number' is 'VA000003'. The window has tabs for '1. Header' and '2. Lines'. The 'Transaction Date' is '7/30/2014'. The 'Default Warehouse' is '000 CENTRAL WAREHOUSE'. There is a 'Comment' field. At the bottom are 'Accept', 'Cancel', 'Delete', a printer icon, and a help icon.

S/O Invoice Entry

Here is an example of how next batch and next transaction number is created when the user assigned to location “VA” enters S/O Invoice:

Sage S/O Invoice Data Entry Batch

Batch Number: VA003

Comment: []

Private Batch:

Status: Available Created By: [] []

Entries: 0 Modified By: [] []

	Total	Amount
1	Net Invoice	.00
2	Taxable	.00
3	Nontaxable	.00
4	Discounts	.00
5	Deposits	.00

Accept Cancel Delete ?

Sage S/O Invoice Data Entry (ABC) 7/30/2014

Invoice No.: VA00003 Batch: VA003

1. Header 2. Address 3. Lines 4. Totals 5. Credit Card

Invoice Date: 7/30/2014 Invoice Type: Standard Invoice

The same logic of next transaction number is applied in all other entries if the user doing entry is assigned to a location code having next transaction numbers setup in the Location Code Maintenance.