



# Consignment Merchandise Processing For Sage 100 2017

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## Installation Instructions and Cautions

**PLEASE NOTE:** *SAGE 100 must already be installed on your system before installing any IIG enhancement. If not already done, perform your SAGE 100 installation and setup now; then allow any updating to be accomplished automatically. Once SAGE 100 installation and file updating is complete, you may install your IIG enhancement product by following the procedure below.*

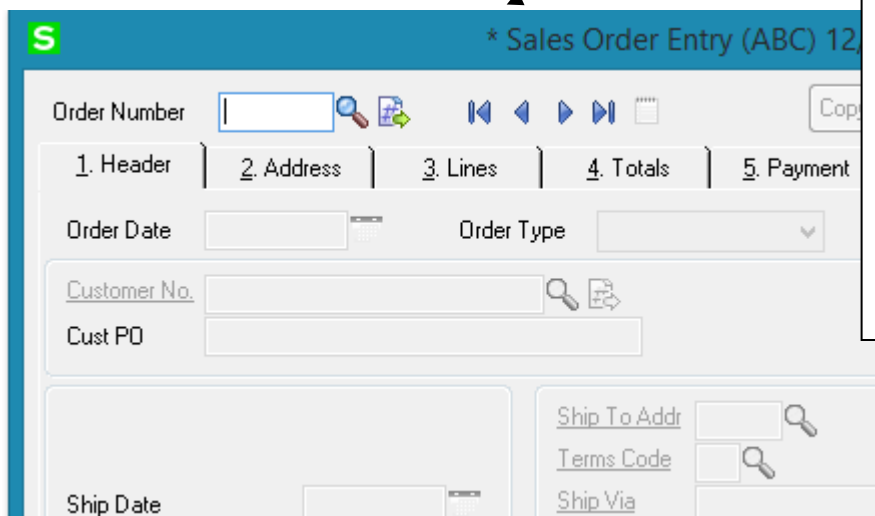
### Wait! Before You Install – Do You Use CUSTOM OFFICE?

**THIS IS AN IMPORTANT CAUTION:** *If you have Custom Office installed, **and** if you have modified any SAGE 100 screens, you must run **Customizer Update** after you do an enhancement installation.*

**But wait! BEFORE** you run **Customizer Update**, it is very important that you **print all of your tab lists**. Running **Customizer Update** will clear all Tab settings; your printed tab list will help you to reset your Tabs in Customizer Update. **Custom Office** is installed on your system if there is an asterisk in the title bar of some of the screens. The asterisk indicates that the screen has been changed.

An **asterisk** in a window's title bar indicates that the screen has been modified. This means that **Custom Office** is installed.

Follow all the instructions on this page before you run **Customizer Update!**



## Registering IIG products

IIG Enhancement should be registered to be able to use it. If registration is not performed, the enhancement will work in a demo mode for a limited time period. The registration can be still done during the demo period.

Select the **IIG Product Registration** program under the **Library Master Setup** menu of the SAGE 100.

If this option is not listed under the Library Master Setup menu, go to the main menu, and select **Run** from the **File** menu. Type in SVIIGR and click **OK**.

**IIG Master Developer Enhancement Registration**

Registered Customer: IIG - Glendale

Registration Information:

Reseller Name:

Serial Number: 1111111

Customer Number: 222222222

User Key: 3333333333333333

Product Key: 55555 55555 55555 55555 55555

| Enhancement     | Level | Release Date | Serial Number    | Unlocking Key |
|-----------------|-------|--------------|------------------|---------------|
| IIG Enhancement | 5.40  |              | AAAAAAAAAAAAAAAA | BBBBB         |

Buttons: OK, Undo, Print Registration Form, Close

Status Bar: IIG ABC 12/16/2016

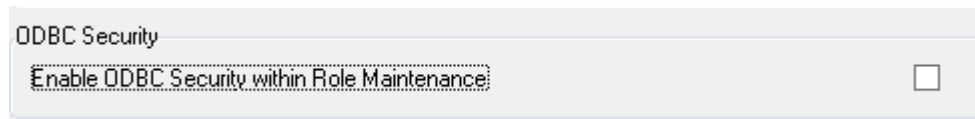
Enter **Serial Number** and **Unlocking Key** provided by IIG, and click **OK**.

If multiple IIG Enhancements are installed, Serial Numbers and Unlocking Keys should be entered for each enhancement.

Use the **Print Registration Form** button to print IIG Registration Form.

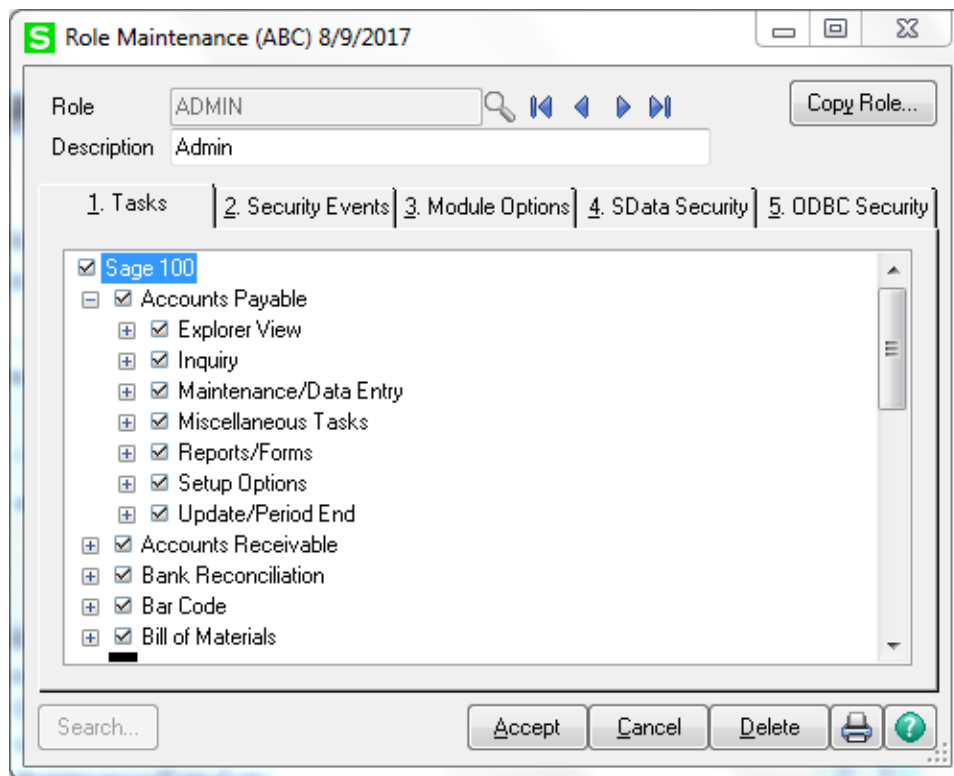
## ODBC Security

After installing an **IIG Enhancement**; it is **very important to verify** whether or not the **Enable ODBC Security within Role Maintenance** check box is selected in the **System Configuration** window of your system. If it is selected you must assign ODBC security permissions and allow access to custom data tables/fields for the Roles defined in your system.



## Role Maintenance

After installing an **IIG Enhancement**, permissions must be configured for newly created Tasks and Security Events.



## Introduction

The CMP enhancement is intended for tracking Merchandise on consignment.

Different Consignment warehouse can be specified for each Special **Consignment Sales Orders** and corresponding **Consignment Invoices** can be entered.

The program provides **Billing Notations** and **Vendor Returns** in addition.

The enhancement supports **Bill To Customer** functionality  
Consignment Orders can be shipped with standard Shipping Data Entry.

## Setup

### Sales Order Options

Before starting to use the CMP enhancement the user can set up some CMP related options in the **Sales Order Options** window.

The **CMP Setup** tab is intended for entering CMP related information:

1. The next automatic **CM Order** and **Invoice** numbers, according to your numbering system.
2. The next **Billing Notation**, and **Vendor Return numbers**.
3. Information about how your company retains **Consignment Detail** information.

The Manual button allows for viewing CMP enhancement document in a PDF format.



## Customer Maintenance

A CMP warehouse should be assigned to a Customer in order to process consignment orders for the customer.

Select the **Customer Maintenance** program in the **Accounts Receivable Main** menu.

Customer Maintenance (ABC) 8/9/2017

Customer No. 01-ABF  
Name American Business Futures

1. Main | 2. Additional | 3. Statistics | 4. Summary | 5. History | 6. Invoices | 7. Transactions | 8. S/Os

Address 2131 N. 14th Street  
Suite 100  
Accounting Department  
ZIP Code 53205-1204  
City Milwaukee State WI  
Country USA United States  
Residential Addr ☐  
Salesperson 0100 Jim Kentley Split Comm...  
Telephone (414) 555-4787 Ext 219  
Fax

Terms Code 01 Net 30 Days  
Primary Contact ARTIE JOHN Artie Johnson  
Ship Code UPS BLUE  
Primary Ship To 2 American Business Future

Tax Schedule WI MILMIL Milwaukee Exemptions...

Credit Hold ☐  
Credit Limit 120,000.00

E-mail Address artie@abf.com  
URL Address www.abf.com

CMO Whse CMO CMO Warehouse

Accept Cancel Delete

User can assign a CMO Warehouse to the selected Customer.

Enter/select the warehouse code in the **CMO Whse** field.

*Note: The warehouse code specified as CMO Warehouse should take part only in the Consignment transactions.*

The **CMO Whse** field information is included in the **Customer Listing** printout.

**S Customer Listing**

Main Report

**Customer Listing**  
Sorted by Customer Number  
Active Customers Only

**ABC Distribution and Service Corp. (ABC)**

---

**Customer Number/ Name:** 01-ABF American Business Futures

|  |   |
|--|---|
| <b>Address:</b> 2131 N. 14th Street<br>Suite 100<br>Accounting Department<br>City: Milwaukee<br>State: WI ZIP Code: 53205-1204<br>Country: USA United States | <b>Sort:</b> AMER<br><b>Open Item Customer:</b> Yes<br><b>Customer Status:</b> Active |
|--|---|

**Residential Address:** No

|  |  |   |
|--|--|---|
| <b>Primary Contact:</b> ARTIE JOHN<br><b>Telephone:</b> (414) 555-4787<br><b>Fax:</b><br><b>E-mail Address:</b> artie@abf.com<br><b>URL Address:</b> www.abf.com<br><b>Terms Code:</b> 01 Net 30 Days<br><b>Salesperson:</b> 0100 Jim Kentley<br><b>Ship Code:</b> UPS BLUE<br><b>Primary Ship To:</b> 2 American Business Futures<br><b>Tax Schedule:</b> WI MILMIL Milwaukee<br><b>Comment:</b> Call Ed for credit approval. | <b>Artie Johnson</b><br><b>Extensions:</b> 219<br><b>Batch Fax:</b> No | <b>Price Level:</b> 1<br><b>Default Payment Type:</b> NONE<br><b>CMO Warehouse:</b> CMO |
|--|--|---|

|  |  |
|--|--|
| <b>Item Code:</b> WIDGET<br><b>Item Code Description:</b> 8" x 10" Widgets | <b>Discount Rate:</b> 0.000%<br><b>Finance Charge Rate:</b> 1.500%<br><b>Customer Type:</b> A2<br><b>Statement Cycle:</b> M<br><b>Print Dunning Message:</b> Yes<br><b>Use Sage Data Cloud for Invoice Printing:</b> No<br><b>Credit Hold:</b> No<br><b>Credit Limit:</b> 120,000.00 |
|--|--|

---

**Customer Number/ Name:** 01-AVNET Avnet Processing Corp

|  |  |
|--|--|
| <b>Address:</b> 3361 W. Kenosha<br>Powers Building | <b>Sort:</b> AVNET<br><b>Open Item Customer:</b> Yes |
|--|--|

Current Page No.: 1      Total Page No.: 1+      Zoom Factor: 100%

## Processing

### Sales Order Entry

Select the **Sales Order Entry** program in the **Sales Order Main** menu.

The **Next CM Order No. (CMO)** button has been added to enable entering new CM Order under automatically assigned order number.

The **Next CM Order Number** field displays the default value set in the Sales Order Options.

Click the **Defaults** button on the **Sales Order Entry** screen to open the **Default Values for Sales Order Entry** screen.

The screenshot shows a software window titled "Default Values for Sales Order Entry". It contains several input fields and checkboxes. At the top, "Next Order No." is 0000189 and "Next CM Order No." is 0000011. Below, "Order Date" is 8/9/2017, "Order Type" is a dropdown menu showing "Standard Order", "Ship Date" is 8/9/2017, "Warehouse" is 001 with a magnifying glass icon and the text "EAST WAREHOUSE" to its right. There are two checked checkboxes: "Print Order" and "Print Pick Sheet". The "Salesperson" field is empty. At the bottom, "Ship Via" and "FOB" are both empty fields with magnifying glass icons. The window has "OK", "Cancel", and a help icon button at the bottom right.

|                |                                     |                   |                                     |
|----------------|-------------------------------------|-------------------|-------------------------------------|
| Next Order No. | 0000189                             | Next CM Order No. | 0000011                             |
| Order Date     | 8/9/2017                            | Order Type        | Standard Order                      |
| Ship Date      | 8/9/2017                            | Warehouse         | 001 EAST WAREHOUSE                  |
| Print Order    | <input checked="" type="checkbox"/> | Print Pick Sheet  | <input checked="" type="checkbox"/> |
| Salesperson    |                                     |                   |                                     |
| Ship Via       |                                     |                   |                                     |
| FOB            |                                     |                   |                                     |

Click the **Credit** button to display the **Customer Credit History** screen for the Customer.

**S Customer Credit History**

Customer No. 01-ABF American Business Futures Recalc Aging

Salesperson 0100 Jim Kentley

| Credit Limit | A/R Balance | C/M Balance | Open Order | This Order | Remaining |
|--------------|-------------|-------------|------------|------------|-----------|
| 120,000.00   | 17,987.85   | 2,715.64    | 1,886.46   | 472.51     | 99,653.18 |

| Current   | 30 Days | 60 Days | 90 Days | 120 Days |
|-----------|---------|---------|---------|----------|
| 17,987.85 | .00     | .00     | .00     | .00      |

Avg Days Pay/Overdue 4 / 0

Date Last Statement 5/1/2010

Date Established 1/1/2009

Highest Balance 3,462.54

Last Activity Date 10/12/2016

Last Payment Date 5/31/2010

Date Last Finance Charge 4/30/2010

Last Payment Amount 864.25

Unpaid Finance Charge 43.89

Date of Last Aging 6/14/2006

Hold OK Delete ?

The **C/M Balance** field added in this screen displays the Consignment Merchandise balance.

On the **Lines** tab of the **Sales Order Entry** screen, the DC (Discount), DS (Drop Ship), and CM (Commission) check boxes cannot be selected for Consignment Merchandise Orders.

Kits, miscellaneous and special items cannot be processed in a CMO.

## Invoice Data Entry

Select the **Invoice Data Entry** option in the **Sales Order Main** menu.

The **Next CM Invoice No.** (CMI) button is added to enable entering a new CM Invoice. By clicking the **CMI** button an invoice number is automatically assigned.

The **Next Billing Notation No.** (BN) button has been added to enable the user to enter new Billing Notation. By clicking the **BN** button a number is automatically assigned to the entry.

The **Next Vendor Return No.** (VR) button has been added to enable the user to enter new Vendor Return. By clicking the **VR** button a number is automatically assigned to the entry.

Click the **Defaults** button to open the **Default Values for S/O Invoice Data Entry** screen.

The **Next CM Invoice Number**, **Next Billing Notation Number**, and **Next Vendor Return Number** fields display the default values set in the **Sales Order Options**.

**S** Default Values for S/O Invoice Data Entry

|                     |         |                     |         |
|---------------------|---------|---------------------|---------|
| Next Invoice No.    | 0100108 | Next BN Invoice No. | B000011 |
| Next CM Invoice No. | I000032 | Next VR Invoice No. | V000003 |

Invoice Date: 8/9/2017  
 Invoice Type: Standard Invoice  
 Ship Date: 8/9/2017  
 Warehouse: 001 EAST WAREHOUSE  
 Print Invoices: ☐  
 Salesperson:   
 Ship Via:   
 FOB:   
 OK Cancel ?

If a new CM Invoice is entered, the **CMO Warehouse** field appears and displays the code of the warehouse specified as the default in the Customer Maintenance program.



**S/O Invoice Data Entry (ABC) 8/9/2017**

Invoice No. 1000030 CMI BN VR Defaults... Customer... Credit...

1. Header 2. Address 3. Lines 4. Totals 5. Payment Shipper ID 1

Invoice Date 9/9/2017 Invoice Type Standard Invoice Sales Order Number 0000010

Customer No. 01-ABF American Business Futures  
Cust PO CMD Warehouse CMD

Order Status New  
Ship Date 10/12/2017  
Due Date 10/9/2017  
Discount Date 9/9/2017  
Warehouse 001 EAST WAREHOUSE  
Sales Tax Schedule WI Wisconsin

Apply to Inv No. 2 American Business Futures  
Ship To Addr 01 Net 30 Days  
Terms Code 01 Net 30 Days  
Ship Via UPS BLUE FOB Tracking...  
Confirm To John Quinn  
E-mail artie@abf.com  
Fax No. Batch Fax  
Comment  
Salesperson 0100 Jim Kentley  
Split Comm. No Split Comm...

Print Invoice ☒

Quick Print Accept Cancel Delete ?

Click the **Credit** button to display the **Customer Credit History** screen.

The **Customer's** credit history is displayed.

**Customer Credit History**

Customer No. 01-ABF American Business Futures Recalc Aging

Salesperson 0100 Jim Kentley

| Credit Limit | A/R Balance | C/M Balance | Open Order | This Invoice | Remaining |
|--------------|-------------|-------------|------------|--------------|-----------|
| 120,000.00   | 17,987.85   | 2,715.64    | 1,886.46   | 472.51       | 99,653.18 |

| Current   | 30 Days | 60 Days | 90 Days | 120 Days |
|-----------|---------|---------|---------|----------|
| 17,987.85 | .00     | .00     | .00     | .00      |

|                      |            |                          |           |
|----------------------|------------|--------------------------|-----------|
| Avg Days Pay/Overdue | 4 / 0      | Date Last Statement      | 5/1/2010  |
| Date Established     | 1/1/2009   | Highest Balance          | 3,462.54  |
| Last Activity Date   | 10/12/2016 |                          |           |
| Last Payment Date    | 5/31/2010  |                          |           |
| Last Payment Amount  | 864.25     | Date Last Finance Charge | 4/30/2010 |
| Date of Last Aging   | 6/14/2006  | Unpaid Finance Charge    | 43.89     |

OK Delete ?

The added **C/M Balance** field on this screen displays the Consignment Merchandise balance.

On the **Lines** tab of the **Invoice Data Entry** screen, the DC (Discount), DS (Drop Ship), and CM (Commission) check boxes cannot be selected for Consignment Merchandise Invoices.

Kits, miscellaneous and special items cannot be processed in the invoices for CM Orders.

In case of **Billing Notations** and **Vendor Returns**, when the Item Number is entered, the following screen is displayed:

Item Code: 2480-8-50 DESK FILE 8" CAP 50

|   | CM Invoice # | Invoice Date | Unit Of Measure | Consigned Price | Consigned Qty | QTY for |
|---|--------------|--------------|-----------------|-----------------|---------------|---------|
| 1 |              |              |                 | .000            | .00           |         |

Total Quantity: .00

OK Cancel

Enter the **CM Invoice Number** to be distributed.

Item Code: 2480-8-50 DESK FILE 8" CAP 50

|   | CM Invoice # | Unit Of Measure | Consigned Price | Consigned Qty | QTY for Invoice | Quantity | Price  |
|---|--------------|-----------------|-----------------|---------------|-----------------|----------|--------|
| 1 | 1000011      | EACH            | 33.902          | 9.00          | 9.00            | 9.00     | 33.902 |
| 2 |              |                 | .000            | .00           | .00             | .00      | .000   |

Total Quantity: 3.00

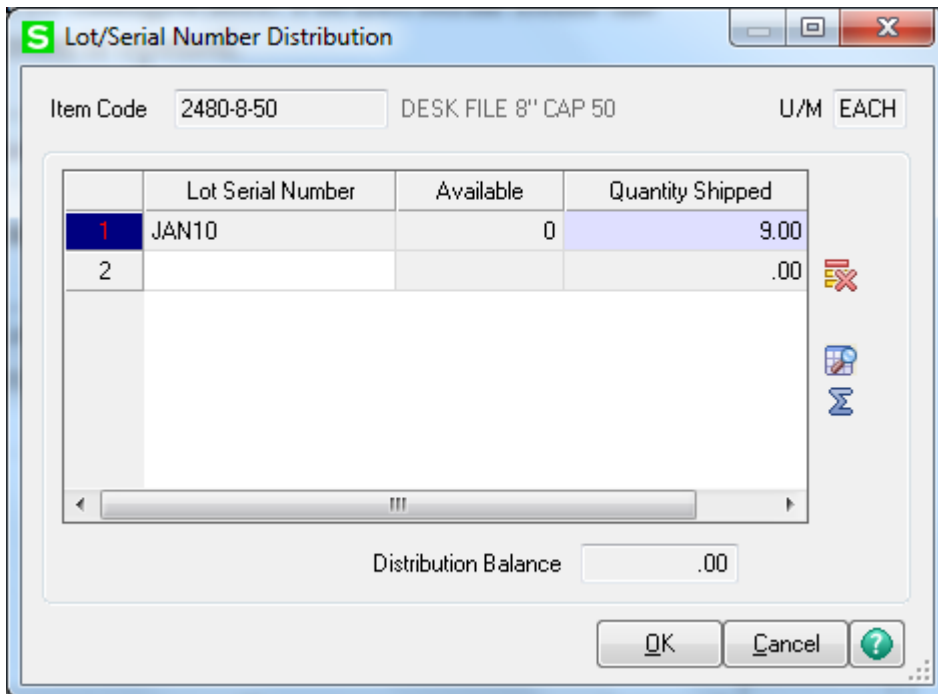
OK Cancel

When the CM Invoice Number is entered, the default values are displayed in the following fields:

- Consignment Merchandise Invoice Date.
- Consigned Price for Consignment Merchandise item.

- Consigned Quantity for the Consignment Merchandise Invoice.
- Available Quantity in Inventory.

The **Quantity** field is populated with **QTY** for Invoice by default and can be changed here. For Lot/serial Items the Distribution screen is opened.



Item Code: 2480-8-50    DESK FILE 8" CAP 50    U/M: EACH

|   | Lot Serial Number | Available | Quantity Shipped |
|---|-------------------|-----------|------------------|
| 1 | JAN10             | 0         | 9.00             |
| 2 |                   |           | .00              |

Distribution Balance: .00

Buttons: OK, Cancel, ?

The quantity distributed here will be shipped through the created Billing Notation.

**S/O Invoice Data Entry (ABC) 8/9/2017**

Invoice No. B000012 CMI BN VR Defaults... Customer... Credit...

1. Header | 2. Address | 3. Lines | 4. Totals | 5. Payment

Quick Row 1

|   | Item Code | Ordered | Shipped | Unit Price | Extension | Comment |
|---|-----------|---------|---------|------------|-----------|---------|
| 1 | 2480-8-50 | 9.00    | 9.00    | 33.902     | 305.12    |         |
| 2 |           | .00     | .00     | .000       | .00       |         |

Description: DESK FILE 8" CAP 50  
 Warehouse: CMO  
 Unit Of Measure: EACH  
 Back Ordered: .00  
 Price Level: 1

Total Amount 305.12

Quick Print Accept Cancel Delete

If selection of more than one CM invoices is required, click on the **Lookup** button (Show All Invoices) on the right side of the screen.

**S Billing Notation / Vendor Return - Selected Invoice List**

Item Code 2480-8-50 DESK FILE 8" CAP 50

|   | CM Invoice # | Consigned Price | Consigned Qty | QTY for Invoice | Quantity |
|---|--------------|-----------------|---------------|-----------------|----------|
| 1 | I000009      | 33.902          | 5.00          | 5.00            | .00      |
| 2 | I000010      | 33.902          | 5.00          | 5.00            | .00      |
| 3 | I000011      | 33.902          | 9.00          | 9.00            | .00      |
| 4 |              | .000            | .00           | .00             | .00      |

Total Quantity .00

OK Cancel

All the CM Invoices for the selected item will be loaded.  
 Enter quantity and price information for every CM invoice  
 being billed  
 Click on “OK” button and process selected CM invoices.

## Shipping Data Entry

Select the **Shipping Data Entry** program under the **Sales Order Shipping** menu.

You can ship a CMO order in the **Shipping Data Entry**.  
 After selecting a CMO order the **CMO Whs** field becomes  
 visible displaying the CMO Warehouse specified for the  
 Customer of the selected CMO order.

Here is an example of CMO shipping.

**Shipping Data Entry (ABC) 8/9/2017**

Shipper ID: 1 Ship Date: 8/9/2017 Order No.: 0000013  
 CMO Whs: CMO Shipping No.: 1000033 Ship Status: New SO Created By: IIG  
 Customer No.: 01-ABF American Business Futures

1. Lines | 2. Shipping

Item Code: Quick Row: 1 Pkg: 0001

|   | Item Code       | Ordered | Shipped | Back Ordered | Comment |
|---|-----------------|---------|---------|--------------|---------|
| 1 | 1001-HON-H252   | 2.00    | 2.00    | .00          |         |
| 2 | 1001-HON-H254LK | 1.00    | 1.00    | .00          |         |
| 3 | 2480-8-50       | 5.00    | 5.00    | .00          |         |

Description: HON 2 DRAWER LETTER FILE W/O LK  
 Warehouse: 001  
 U/M: EACH  
 Package: 0001

Quick Print Auto Increment ☒ Accept Cancel Delete

This is the corresponding CMI invoice of the displayed shipping:

**S/O Invoice Data Entry (ABC) 8/9/2017**

Invoice No. 1000033 CMI BN VR Defaults... Customer... Credit...  
 1. Header 2. Address 3. Lines 4. Totals 5. Payment Shipper ID 1

Invoice Date 8/9/2017 Invoice Type Standard Invoice Sales Order Number 0000013  
 Customer No. 01-ABF American Business Futures  
 Cust PO CMO Warehouse CMO

Order Status New  
 Ship Date 8/9/2017  
 Due Date 9/8/2017  
 Discount Date 8/9/2017  
 Warehouse 001 EAST WAREHOUSE  
 Sales Tax Schedule WI Wisconsin

Apply to Inv No. 2 American Business Futures  
 Ship To Addr 2 American Business Futures  
 Terms Code 01 Net 30 Days  
 Ship Via UPS BLUE FOB Tracking...  
 Confirm To John Quinn  
 E-mail artie@abf.com  
 Fax No. Batch Fax  
 Comment  
 Salesperson 0100 Jim Kentley  
 Split Comm. No Split Comm...

Print Invoice ☒

Quick Print Accept Cancel Delete

## Auto Generate Invoice Selection

The **Auto Generate Invoice Selection** program has been modified to generate Consignment Invoices, too.

Auto Generate Invoices Selection (ABC) 8/9/2017

Order Type to Generate From: Standard/Back Orders ▼

Ship Invoice Complete: ☒

Select Expired Orders: ☐

Select Orders on Hold: ☒

| Select Field       | Operand | Value |
|--------------------|---------|-------|
| Sales Order Number | All ▼   |       |
| Sales Order Date   | All ▼   |       |
| Customer Number    | All ▼   |       |
| Salesperson        | All ▼   |       |
| Cycle Code         | All ▼   |       |
| Ship Date          | All ▼   |       |
| Promise Date       | All ▼   |       |

Buttons: Clear, Proceed, Cancel, Print, Help

Next Invoice Number

Next Automatic Invoice Number: 0100110

Next Automatic CM Invoice Number: 1000034

Buttons: OK, Help

The **Next Automatic CM Invoice Number** field has been added to the Next Invoice Number screen opened when generating selected invoices, to display the next Number of CM Invoice to be generated.



## Customer Consignment Report

The **Customer Consignment Report** program, under the **Accounts Receivable Reports** menu, is used to display and print a report of customers who have consignment items assigned.

**Customer Consignment Report (ABC) 8/9/2017**

Report Setting: STANDARD [Search Icon] Save

Description: Customer Consignment Report

Setting Options:

Type: Public [Dropdown] Print Report Settings: ☐ Number of Copies: 1 [Spinners]

Default Report: ☒ Three Hole Punch: ☐ Collated: ☒

Data to Print:

Print Zero Quantity: ☐ Print Lot/Serial Numbers: ☐ Delete Zero Quantities: ☐

Selections:

| Select Field    | Operand        | Value |
|-----------------|----------------|-------|
| Customer Number | All [Dropdown] |       |
| Item Code       | All [Dropdown] |       |
| Product Line    | All [Dropdown] |       |
| Invoice No      | All [Dropdown] |       |

Microsoft XPS Document Writer [Dropdown] Keep Window Open After: Print ☐ Preview ☐ [Print] [Preview] [Setup] [Help]

On the **Main** tab, check the **Print Zero Quantities** box to include the items with zero quantities in the report.

Check the **Print Lot/Serial Numbers** box to include the Lot/Serial information in the report.

Check the **Delete Zero Quantities** to make the program delete the invoice line with zero quantity records after printing the report.

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The report can be printed for ranges of selected

**Customers, Items, and Product Lines.**

Here is an example of printout:

| Customer Consignment Report              |              |                   |                    |                        |                   |         |                 |                    |                    |
|--|--------------|-------------------|--------------------|------------------------|-------------------|---------|-----------------|--------------------|--------------------|
| ABC Distribution and Service Corp. (ABC) |              |                   |                    |                        |                   |         |                 |                    |                    |
| Invoice Number                           | Invoice Date | Lot/Serial Number | Quantity Consigned | Quantity Billed/Return | Quantity Remained | Price   | Remained Amount | Quantity Committed | Quantity Available |
| Customer Number: 01-ABF                  |              |                   |                    |                        |                   |         |                 |                    |                    |
| Item Number: 1001-HON-H252               |              |                   |                    |                        |                   |         |                 |                    |                    |
| American Business Futures                |              |                   |                    |                        |                   |         |                 |                    |                    |
| HON 2 DRAWER LETTER FILE W/O LK          |              |                   |                    |                        |                   |         |                 |                    |                    |
| Product Line: WF&A                       |              |                   |                    |                        |                   |         |                 |                    |                    |
| 1000003                                  | 10/12/2016   |                   | 5.00               | 0.00                   | 5.00              | 81.480  | 407.40          | 0.00               | 5.00               |
| 1000007                                  | 10/12/2016   |                   | 5.00               | 0.00                   | 5.00              | 81.480  | 407.40          | 0.00               | 5.00               |
| 1000009                                  | 10/12/2016   |                   | 4.00               | 0.00                   | 4.00              | 84.000  | 336.00          | 0.00               | 4.00               |
| TOTAL FOR ITEM: 1001-HON-H252            |              |                   | 14.00              | 0.00                   | 14.00             |         | 1,150.80        | 0.00               | 14.00              |
| Item Number: 1001-HON-H254LK             |              |                   |                    |                        |                   |         |                 |                    |                    |
| HON 4 DRAWER LETTER FILE W/O LK          |              |                   |                    |                        |                   |         |                 |                    |                    |
| Product Line: WF&A                       |              |                   |                    |                        |                   |         |                 |                    |                    |
| 1000003                                  | 10/12/2016   |                   | 6.00               | 0.00                   | 6.00              | 130.950 | 785.70          | 6.00               | 0.00               |
| 1000007                                  | 10/12/2016   |                   | 1.00               | 0.00                   | 1.00              | 135.000 | 135.00          | 0.00               | 1.00               |
| TOTAL FOR ITEM: 1001-HON-H254LK          |              |                   | 7.00               | 0.00                   | 7.00              |         | 920.70          | 6.00               | 1.00               |
| Item Number: 2480-B-50                   |              |                   |                    |                        |                   |         |                 |                    |                    |
| DESK FILE 8\"                            |              |                   |                    |                        |                   |         |                 |                    |                    |
| Product Line: F&A                        |              |                   |                    |                        |                   |         |                 |                    |                    |
| 1000009                                  | 10/12/2016   |                   | 5.00               | 0.00                   | 5.00              | 33.902  | 169.51          | 0.00               | 5.00               |
| 1000010                                  | 10/12/2016   |                   | 5.00               | 0.00                   | 5.00              | 33.902  | 169.51          | 0.00               | 5.00               |
| 1000011                                  | 10/12/2016   |                   | 9.00               | 0.00                   | 9.00              | 33.902  | 305.11          | 9.00               | 0.00               |
| TOTAL FOR ITEM: 2480-B-50                |              |                   | 19.00              | 0.00                   | 19.00             |         | 644.13          | 9.00               | 10.00              |
| TOTAL FOR CUSTOMER: 01-ABF               |              |                   | 40.00              | 0.00                   | 40.00             |         | 2,715.63        | 15.00              | 25.00              |
| REPORT TOTAL:                            |              |                   | 40.00              | 0.00                   | 40.00             |         | 2,715.63        | 15.00              | 25.00              |

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

## Billing Notation/Vendor Return Invoice Import

The **BN/VR Invoice Import** program has been added under the **Sales Order Main** menu to allow importing **BN** or **VR Invoices** from a csv file by the given format: **Ship To Code, Consignment ItemCode, ConsignmentQuantity, ConsignmentPrice.**

It is necessary to specify the Import Type: Billing Notation or Vendor Return, enter the Customer number and select the Import File to import Billing Notation/Vendor Return Invoice for that Customer.

Here is an example of import file:

```

5011,6655,2,179
5011,6953,2
5011,GB-MD750,2
2,6655,3
2,2480-8-50,20
2,2480-8-50,2
2,1001-HON-H252,2
,6655,2,100
,8971,2,120
,1001-HON-H254LK,2,150
,GB-MD750,3,120
    
```

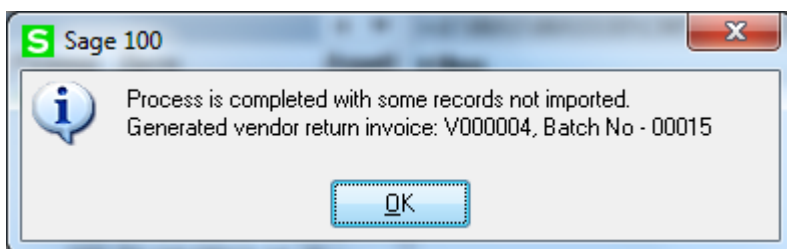
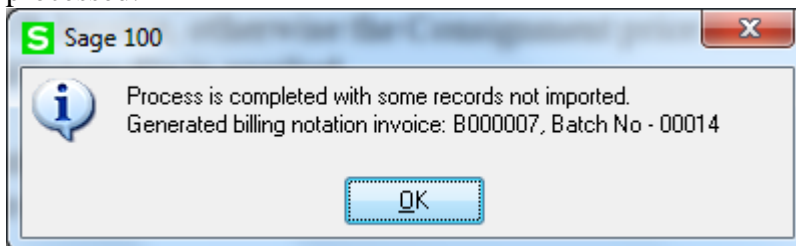
Upon pressing **Proceed** button the program will scan the import file for the Ship To records of the selected Customer number and process.

The import program takes the Next **Automatic Billing Notation Number** from SO Options and creates the BN Invoice in the Next Batch number with “BN Invoice Import” text loaded in the Batch Comment field. For Vendor Returns it takes the Next **Automatic Vendor Return Number** from SO Options and creates the VR Invoice in the Next Batch number with “VR Invoice Import” text loaded in the Batch Comment field

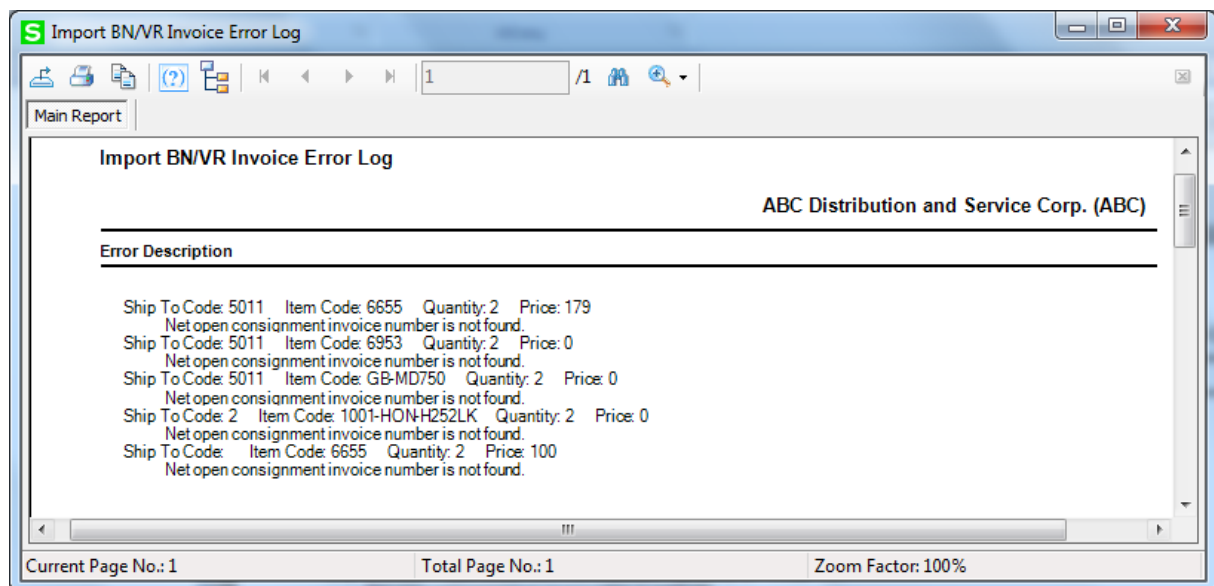
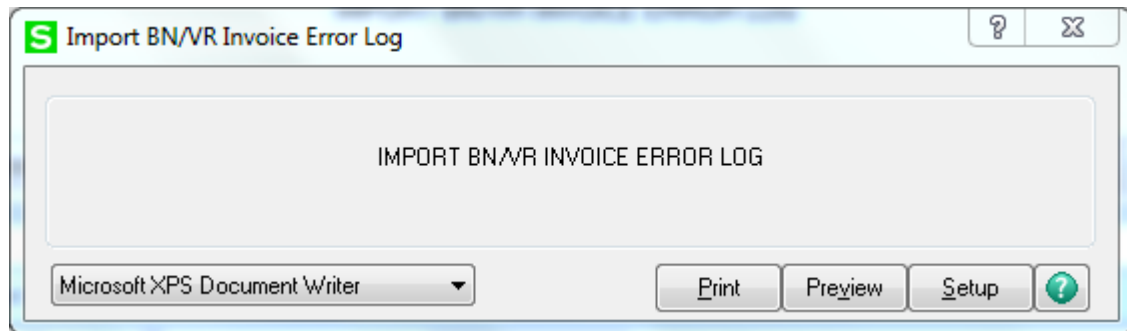
The import program scans the “AR068\_CMPIItemHistory” file for each Item record being imported and imports the records allocating the quantities consequently on open CMI Invoices found for the selected Customer and Ship To Code. For Lot based Items the program looks for the Lot number in the “AR068\_CMPLotSerialItemHistory” table. If there is no Ship To Code for an Item record in the import file the program looks for the first available inventory based on the Invoice Date.

If the **ConsignmentPrice** is specified in the import file, that Price is loaded in the BN/VR Invoice, otherwise the Consignment price from AR068\_CMPIItemHistory file is applied.

An error log is printed if no open Invoice is found for some records. Here is an example of Billing Notation/Vendor Return Import processed:

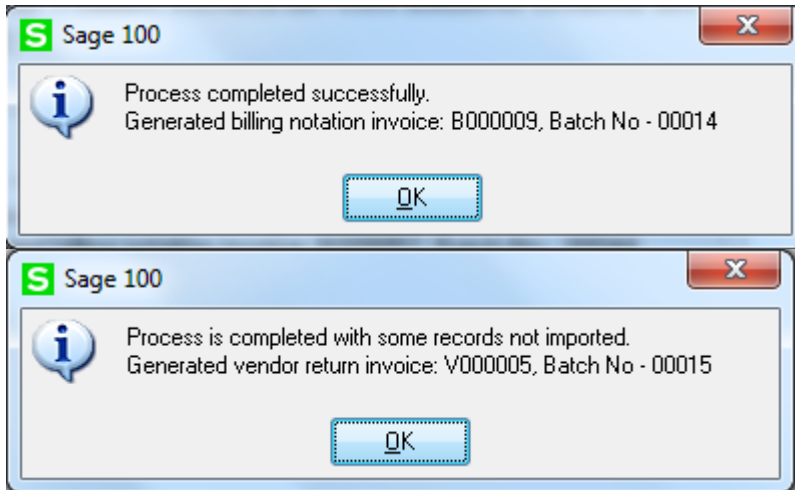


After pressing Ok the Error Log printing is opened:



The reason of failed import is printed in the error log.

If all records are successfully imported the user is prompted about the process completed successfully and the Billing Notation/Vendor Return Invoice number created for current import:



Here is an example of Billing Notation Invoice imported from a .csv file.

The screenshot displays the 'S/O Invoice Data Entry (ABC) 8/9/2017' window in Sage 100. The window has a title bar with the Sage logo and window controls. Below the title bar is a navigation bar with tabs: '1. Header', '2. Address', '3. Lines', '4. Totals', and '5. Payment'. The 'Header' tab is active. The main area contains several fields and sections:
 

- Invoice No.:** B000009 (with a search icon)
- Batch:** 00014 (with a search icon)
- Invoice Date:** 8/9/2017 (with a calendar icon)
- Invoice Type:** Standard Invoice (dropdown menu)
- Customer No.:** 01-AVNET (with a search icon)
- Customer Name:** Avnet Processing Corp
- Cust PO:** (empty field)
- Warehouse:** CMO Warehouse (dropdown menu)
- Order Status:** 1 Step
- Ship Date:** 8/9/2017 (with a calendar icon)
- Due Date:** 9/8/2017 (with a calendar icon)
- Discount Date:** 8/9/2017 (with a calendar icon)
- Warehouse:** 002 (with a search icon)
- WEST WAREHOUSE**
- Sales Tax:** CA (with a search icon)
- California**
- Apply to Inv No.:** (empty field)
- Ship To Addr:** 2 (with a search icon)
- Terms Code:** 01 (with a search icon)
- Ship Via:** MAIL (with a search icon)
- FOB:** (empty field)
- Confirm To:** Terry Stafford (with a search icon)
- E-mail:** tony@sage.sample.com (with an email icon)
- Fax No.:** (949) 555-2223
- Batch Fax:** (checked checkbox)
- Comment:** (empty field)
- Salesperson:** 0200 (with a search icon)
- Shelly Westland**
- Split Comm.:** No (dropdown menu)
- Split Comm.:** (button)
- Print Invoice:** (checked checkbox)
- Tracking...** (button)

 At the bottom of the window are buttons for 'Quick Print', 'Accept', 'Cancel', 'Delete', and a help icon.

**S/O Invoice Data Entry (ABC) 8/9/2017**

Invoice No.

1. Header | 2. Address | 3. Lines | 4. Totals | 5. Payment

Quick Row

|   | Item Code       | Ordered | Shipped | Unit Price | Extension | Comment |
|---|-----------------|---------|---------|------------|-----------|---------|
| 1 | 6655            | 2.1110  | 2.1110  | 179.1111   | 378.10    |         |
| 2 | GB-MD750        | 2.0000  | 2.0000  | 1,567.5000 | 3,135.00  |         |
| 3 | 2480-8-50       | 1.0000  | 1.0000  | 15.0000    | 15.00     |         |
| 4 | 1001-HON-H252LK | 3.0000  | 3.0000  | 80.9100    | 242.73    |         |
| 5 | 1001-HON-H252LK | 1.0000  | 1.0000  | 80.9100    | 80.91     |         |
| 6 | 1001-HON-H252LK | 6.0000  | 6.0000  | 80.9100    | 485.46    |         |
| 7 | 6655            | 2.0000  | 2.0000  | 100.0000   | 200.00    |         |
| 8 |                 | .0000   | .0000   | .0000      | .00       |         |

|                 |                         |
|-----------------|-------------------------|
| Description     | PRINTER STAND W/ BASKET |
| Warehouse       | CMD                     |
| Unit Of Measure | EACH                    |
| Back Ordered    | .0000                   |
| Price Level     | 1                       |

Total Amount