



Royalty Processing For Sage 100 2017

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Installation Instructions and Cautions

PLEASE NOTE: SAGE 100 must already be installed on your system before installing any IIG enhancement. If not already done, perform your SAGE 100 installation and setup now; then allow any updating to be accomplished automatically. Once SAGE 100 installation and file updating is complete, you may install your IIG enhancement product by following the procedure below.

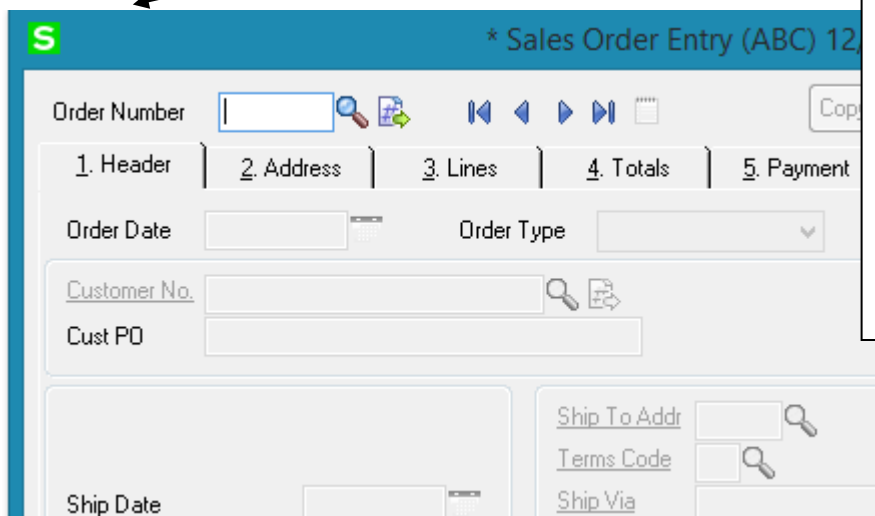
Wait! Before You Install – Do You Use CUSTOM OFFICE?

THIS IS AN IMPORTANT CAUTION: If you have Custom Office installed, **and** if you have modified any SAGE 100 screens, you must run **Customizer Update** after you do an enhancement installation.

But wait! BEFORE you run **Customizer Update**, it is very important that you **print all of your tab lists**. Running **Customizer Update** will clear all Tab settings; your printed tab list will help you to reset your Tabs in Customizer Update. **Custom Office** is installed on your system if there is an asterisk in the title bar of some of the screens. The asterisk indicates that the screen has been changed.

An **asterisk** in a window's title bar indicates that the screen has been modified. This means that **Custom Office** is installed.

Follow all the instructions on this page before you run **Customizer Update!**



Registering IIG products

IIG Enhancement should be registered to be able to use it. If registration is not performed, the enhancement will work in a demo mode for a limited time period. The registration can be still done during the demo period.

Select the **IIG Product Registration** program under the **Library Master Setup** menu of the SAGE 100.

If this option is not listed under the Library Master Setup menu, go to the main menu, and select **Run** from the **File** menu. Type in SVIIGR and click **OK**.

Enhancement	Level	Release Date	Serial Number	Unlocking Key
IIG Enhancement	5.40		AAAAAAAAAAAAAAAAAAAA	BBBBB

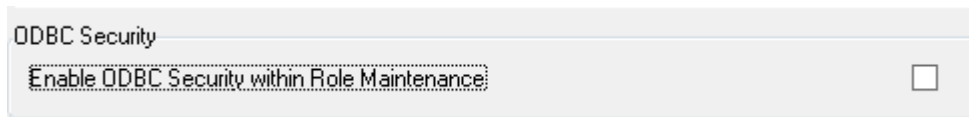
Enter **Serial Number** and **Unlocking Key** provided by IIG, and click **OK**.

If multiple IIG Enhancements are installed, Serial Numbers and Unlocking Keys should be entered for each enhancement.

Use the **Print Registration Form** button to print IIG Registration Form.

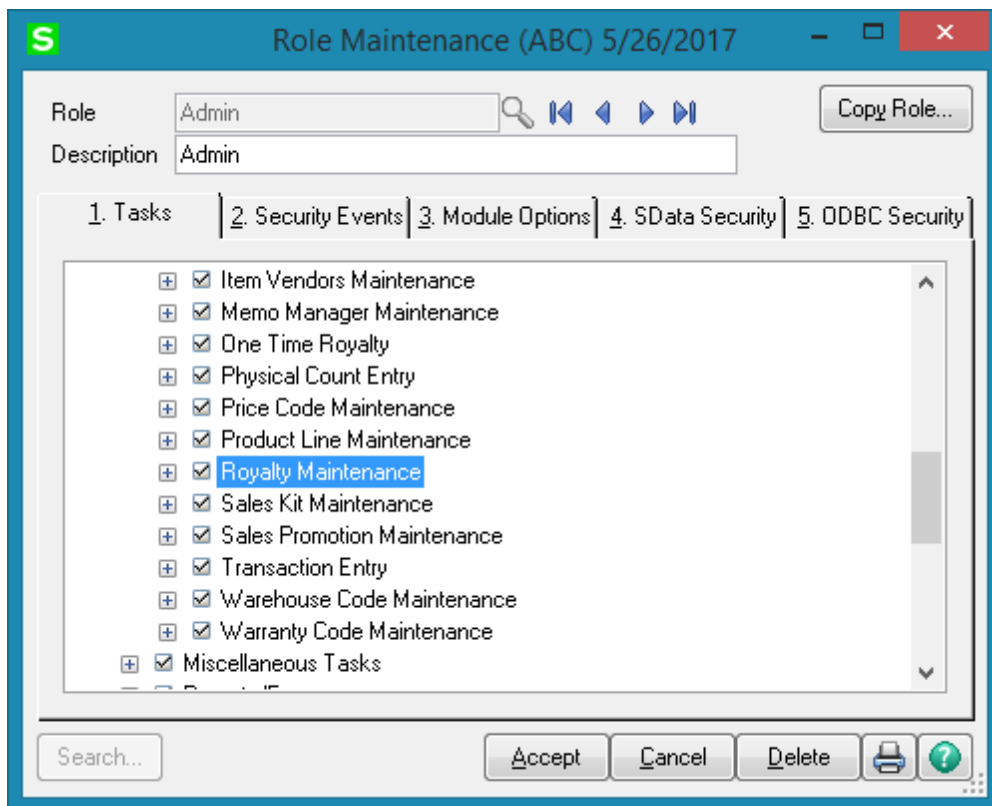
ODBC Security

After installing an **IIG Enhancement**; it is **very important to verify** whether or not the **Enable ODBC Security within Role Maintenance** check box is selected in the **System Configuration** window of your system. If it is selected you must assign ODBC security permissions and allow access to custom data tables/fields for the Roles defined in your system.



Role Maintenance

After installing an **IIG Enhancement**, permissions must be configured for newly created Tasks and Security Events.



Introduction

The **Royalty Processing** enhancement provides the user with ability to keep track of Royalties owed to a vendor, accounted per item and per AR division.

Before using the enhancement, please go to the **Accounts Receivable Options** screen and review the options there. Even if you haven't changed anything, click the **Accept** button. The program will check the options and create necessary data files. The enhancement may not operate properly, if you haven't opened these options programs. If you get errors with Royalty Processing programs, try going to these Options screens and Accept the selected options.

Accounts Receivable Options

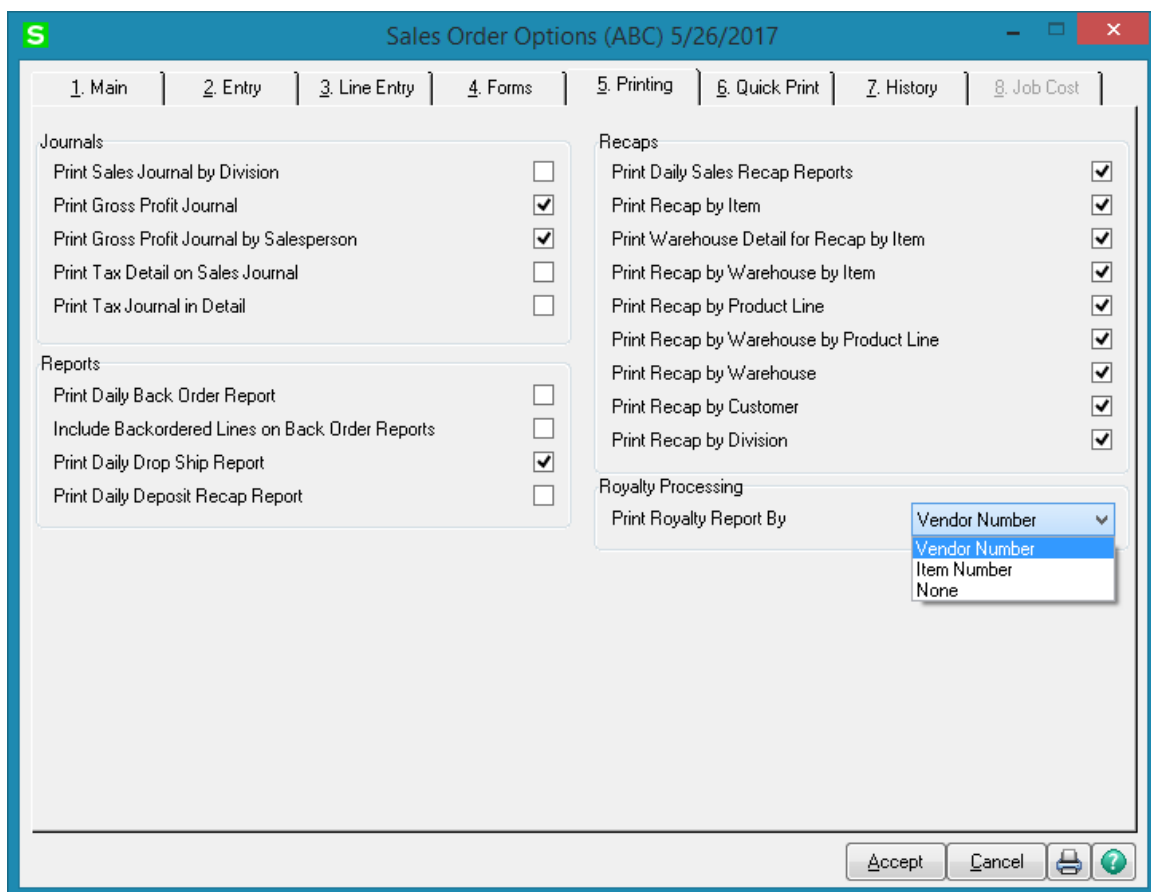
The **Royalty Paid on Paid Invoices Only** option has been added on the **Additional** tab of the **Accounts Receivable Options** screen to allow the user to specify how to calculate the Royalty amount.

Royalty Paid on Paid Invoices Only: Select the Royalty Paid on Paid Invoices Only check box to calculate Royalty to be paid based only on paid invoices. Calculation of the royalty amounts (Royalty calculated and Royalty to be paid) is done during the Sales Journal Update. Uncheck the check box if royalty to be paid is to be equal to royalty calculated.

This option is available only if the **Open Item or Balance Forward** option is set to **Open Item**. If **Royalty Paid on Paid Invoices Only** is checked, Royalty to be paid is recalculated during Cash Receipt Journal Update.

The **Royalty Override Password** field is intended to control the access to **Royalty Edit Maintenance**. If there is Royalty Override password entered here the user will be asked for the password when running the **Royalty Edit Maintenance** from **Accounts Payable Period End** menu.

Sales Order Options



Print Royalty Report by: Select **Item Number** to print the Royalty Report by item number when printed during **Daily Sales Reports/Updates**. Select **Vendor Number** to print the Royalty Report by vendor number. Select **None** if you do not want to print a Royalty Report.

The following message will be displayed when running **Daily Sales Reports/Updates**:



Here is the report sorted by **Item Number**.

The screenshot shows a window titled "Sales Order Daily Royalty Journal" with a toolbar and a report area. The report is titled "DAILY ROYALTY REPORT" and is for "ABC Distribution and Service Corp. (ABC)", sorted by item number. The table below represents the data shown in the report.

Item Code	Description	Vendor Number	Invoice Number	Quantity Sold	Cogs Amount	Sales Amount	Royalty Amount
1001-HON-H252	HON 2 DRAWER LETTER FLE W/O LK						
	01-ALLCLIM		0100111	4.00	137.00	336.00	50.00
	01-CONT		0100111	4.00	137.00	336.00	46.80
	02-TOUCHMA		0100111	2.00	68.50	168.00	8.40
	Item 1001-HON-H252 Total			10.00	342.50	840.00	105.20
1001-HON-H254	HON 4 DRAWER LETTER FLE W/O LK						
	01-AIRWAY		0100111	6.00	501.00	786.00	29.25
	01-CONT		0100111	3.00	250.50	393.00	19.65
	Item 1001-HON-H254 Total			9.00	751.50	1,179.00	48.90
6655	PRINTER STAND W/ BASKET						
	01-AIRWAY		0100112	10.00	812.50	1,790.00	358.00
	01-ANDERS		0100112	10.00	812.50	1,790.00	200.00
	01-CONT		0100112	10.00	812.50	1,790.00	268.50
	Item 6655 Total			30.00	2,437.50	5,370.00	826.50
Report Totals:				49.00	3,531.50	7,389.00	980.60

At the bottom of the window, it shows "Current Page No.: 1", "Total Page No.: 1", and "Zoom Factor: 100%".

Here is the report sorted by **Vendor Number**.

DAILY ROYALTY REPORT
 ABC Distribution and Service Corp. (ABC)
 SORTED BY VENDOR NUMBER

Division Number: 01 TRADE ACCOUNTS PAYABLE

Vendor Number	Name	Item Code	Invoice Number	Quantity Sold	Cogs Amount	Sales Amount	Royalty Amount
01-AIRWAY	Airway Property	1001-HON-H254	0100111	6.00	501.00	786.00	29.25
		6655	0100112	10.00	812.50	1,790.00	358.00
		Vendor 01-AIRWAY Total			16.00	1,313.50	2,576.00
01-ALLCLIM	Allclimate Maintenance	1001-HON-H252	0100111	4.00	137.00	336.00	50.00
		Vendor 01-ALLCLIM Total			4.00	137.00	336.00
01-ANDERS	Anders Auto Repair	6655	0100112	10.00	812.50	1,790.00	200.00
		Vendor 01-ANDERS Total			10.00	812.50	1,790.00
01-CONT	Container Corporation Of Usa	1001-HON-H252	0100111	4.00	137.00	336.00	46.80
		1001-HON-H254	0100111	3.00	250.50	393.00	19.65
		6655	0100112	10.00	812.50	1,790.00	268.50
		Vendor 01-CONT Total			17.00	1,200.00	2,519.00
Division 01 Totals:			47.00	3,463.00	7,221.00	972.20	

Current Page No.: 1 Total Page No.: 1+ Zoom Factor: 100%

Royalty Maintenance

The **Royalty Maintenance** has been added to the **Inventory Management Main** menu. The Royalty Maintenance is used to enter the method by which royalty is going to be calculated to the vendor. You can choose the following **Royalty Methods: Break down by price, Breakdown by discount, Fixed amount, Fixed percent of price, Fixed percent of Gross Profits or Trade Discount.**

Step	From Quantity	To Quantity	Price \$	Royalty %
1	0	0	.000	.000%
2	0	0	.000	.000%
3	0	0	.000	.000%
4	0	0	.000	.000%
5	0	0	.000	.000%
6	0	0	.000	.000%
7	0	0	.000	.000%
8	0	0	.000	.000%
9	0	0	.000	.000%
10	0	0	.000	.000%

Item No: Select the item number that Royalty is going to be paid on. You can view a list of items by clicking the **Lookup** button. You can view items along with their corresponding vendors by clicking the **Search** (flashlight) button.

Vendor: Select the vendor number which royalty is being paid to. You can view a list of vendors by clicking the **Lookup** button.

A/R Division No: Select the Division No to calculate the Royalty for current item by the specified Division.

Expiration Date is the date up to which the royalty should be paid. Royalty will not be paid for the invoices with **Invoice Date** coming after **Expiration Date**.

Payment Cycle can be set to **Quarterly**, **Monthly** or **Anytime**. This is used for selection and dates range calculation during **Royalty Edit Register**.

Royalty Method: Select the method by which you want to pay the royalty on the item.

Break down by price: For the break down by price method, the following fields become visible:

Royalty Maintenance (ABC) 5/26/2017

Item Code: 1001-HON-H252
 Description: HON 2 DRAWER LETTER FLE W/O LK
 Vendor No.: 01-AIRWAY Airway Property
 A/R Division No: 01 EAST SALES OFFICE
 Royalty Method: Break down by price

Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Standard Price: 84.000
 Standard Cost: 32.750

Step	From Quantity	To Quantity	Price \$	Royalty %
1	5	10	120.000	5.000%
2	10	65	120.000	10.000%
3	65	550	115.000	15.000%
4	0	0	.000	.000%
5	0	0	.000	.000%
6	0	0	.000	.000%
7	0	0	.000	.000%
8	0	0	.000	.000%
9	0	0	.000	.000%
10	0	0	.000	.000%

Buttons: Accept, Cancel, Delete, Print

Enter the Quantity breaks, prices of the item and the Royalty percentage to be paid to the vendor if the quantity of the item sold falls in the specified quantity and price ranges.

Break down by discount: for this method the following fields become visible:

Royalty Maintenance (ABC) 5/26/2017

Item Code: 1001-HON-H254
 Description: HON 4 DRAWER LETTER FLE W/O LK
 Vendor No.: 01-CONT Container Corporation Of Usa
 A/R Division No.:
 Royalty Method: Break down by discount

Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Standard Price: 131.000
 Standard Cost: 82.500

Step	From Quantity	To Quantity	Discount %	Royalty %
1	0	20	1.000%	2.000%
2	21	500	10.000%	5.000%
3	500	1,000	20.000%	10.000%
4	0	0	.000%	.000%
5	0	0	.000%	.000%
6	0	0	.000%	.000%
7	0	0	.000%	.000%
8	0	0	.000%	.000%
9	0	0	.000%	.000%
10	0	0	.000%	.000%

Accept Cancel Delete

Enter the quantity breaks, order discount rates and the Royalty percentage to be paid to the vendor if the quantity of the item sold falls in the specified quantity ranges and the order discount rate falls in the specified discount range.

Fixed amount: For the fixed amount method, the following fields are available:

Royalty Maintenance (ABC) 5/26/2017

Item Code	1001-HON-H254LK	Expiration Date	12/31/2099
Description	HON 4 DRAWER LETTER FLE W/ LCK	Payment Cycle	Anytime
Vendor No.	01-IBM	Standard Price	135.000
A/R Division No.		Standard Cost	86.500
Royalty Method	Fixed amount	Royalty \$	10.00
		Included zero price	<input type="checkbox"/>

Accept Cancel Delete

Enter the fixed Royalty amount that the vendor is to be paid per item. Select the **included zero price** check box if the vendor is going to be paid royalty if the item is given away for free.

Fixed Percent of Price: For the fixed percent of price method, the following fields are available:

The screenshot shows a software window titled "Royalty Maintenance (ABC) 5/26/2017". The window contains several input fields and controls:

- Item Code:** 1001-HON-H254LK
- Description:** HON 4 DRAWER LETTER FLE W/ LCK
- Vendor No.:** 01-IBM (with "Ibm Corporation" displayed in a secondary field)
- A/R Division No.:** (empty field)
- Expiration Date:** 12/31/2099
- Payment Cycle:** Anytime
- Royalty Method:** Fixed percent of price
- Royalty %:** 10.000%
- Included zero price:**
- Standard Price:** 135.000
- Standard Cost:** 86.500

At the bottom right of the window, there are buttons for "Accept", "Cancel", "Delete", and a printer icon.

Fixed Percent of Gross Profit: For the fixed percent of gross profit method, the following fields are available:

S Royalty Maintenance (ABC) 5/26/2017

Item Code	1001-HON-H252	Expiration Date	12/31/2099
Description	HON 2 DRAWER LETTER FLE W/D LK	Payment Cycle	Anytime
Vendor No.	01-AIRWAY Airway Property	Standard Price	84.000
A/R Division No	02 WEST SALES OFFICE	Standard Cost	32.750
Royalty Method	Fixed percent of G/P	Royalty %	25.000%

Buttons: Accept, Cancel, Delete, Print

Trade Discount: For the Trade Discount method the following fields are available:

S Royalty Maintenance (ABC) 5/26/2017

Item Code	1001-HON-H254	Expiration Date	12/31/2099
Description	HON 4 DRAWER LETTER FLE W/D LK	Payment Cycle	Anytime
Vendor No.	01-CONT Container Corporation Of Usa	Standard Price	131.000
A/R Division No	01 EAST SALES OFFICE	Standard Cost	82.500
Royalty Method	Trade Discount	Royalty %	5.000%

Buttons: Accept, Cancel, Delete, Print

For this royalty method the **Royalty Amount** is calculated based on the line's extension.

The information entered in the Royalty Maintenance program is used during the Daily Sales Journal Update to calculate the Royalty amount.

Royalty Listing

The **Royalty Listing** program is used to provide a listing of vendors with their corresponding item numbers. The Royalty Listing also shows the method by which Royalty will be calculated to the vendor.

Press the **Print** button on the Royalty Maintenance or select **Royalty Listing** from the **Inventory Management Reports** menu.

Royalty Listing (ABC) 5/26/2017

Report Setting: STANDARD [Save]

Description: Royalty Listing

Setting Options:

- Type: Public
- Print Report Settings:
- Number of Copies: 1
- Default Report:
- Three Hole Punch:
- Collated:

Sort Report By: Vendor Number

Selections:

Select Field	Operand	Value	
Item Code	Range	1001-HON-H252	6655
Vendor Number	All		

Keep Window Open After: Print Preview [Print] [Preview] [Setup]

Adobe PDF

Sorted By: Select either **Item** number or **Vendor** number by which to sort the report. Here is an example of printout for the report printed sorted by Vendor:

Royalty Listing

Sorted By Vendor Number

ABC Distribution and Service Corp. (ABC)

Vendor Number: 01-AIRWAY Airway Property

Item Code: 1001-HON-H252 HON 2 DRAWER LETTER FLE W/O LK
 Expiration Date: 12/31/2007
 Payment Cycle: Quarterly
 Royalty Method: Fixed percent of G.P
 Royalty %: 10.000 Zero Price Included: No

Item Code: 1001-HON-H252 HON 2 DRAWER LETTER FLE W/O LK
 Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Royalty Method: Break down by Price

From Quantity	To Quantity	Price\$/Discount%	Royalty%
5	10	120.000	5.000
10	65	120.000	10.000
65	550	115.000	15.000

Item Code: 1001-HON-H252 HON 2 DRAWER LETTER FLE W/O LK
 Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Royalty Method: Fixed percent of G.P
 Royalty %: 25.000 Zero Price Included: No

Item Code: 1001-HON-H254 HON 4 DRAWER LETTER FLE W/O LK
 Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Royalty Method: Fixed amount
 Royalty \$: 5.00 Zero Price Included: No

Item Code: 1001-HON-H254 HON 4 DRAWER LETTER FLE W/O LK
 Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Royalty Method: Fixed percent of G.P
 Royalty %: 10.000 Zero Price Included: No

Item Code: 1001-HON-H254 HON 4 DRAWER LETTER FLE W/O LK
 Expiration Date: 12/31/2099
 Payment Cycle: Anytime
 Royalty Method: Fixed amount

Current Page No.: 1 Total Page No.: 5 Zoom Factor: 100%

Royalty Analysis Report

The **Royalty Analysis Report** provides information about the dollar amount and quantity sold for the current year, the Royalty calculated for current year, and the royalty calculated for the prior year by Inventory Management periods.

Select the **Royalty Analysis Report** program from the **Inventory Management Reports** menu.

Report Setting: STANDARD

Description: Royalty Analysis Report

Setting Options

- Type: Public
- Print Report Settings:
- Number of Copies: 1
- Default Report:
- Three Hole Punch:
- Collated:

Sort Report By: Item Code

Analysis Options: Detail

Item Sales Option

- Only Items with Current Year:
- Only Items with Prior Year:

Product Types to Print

- All Types:
- Finished Goods:
- Raw Materials:
- Discontinued:
- Kits:

Procurement Types to Print

- All Types:
- Make:
- Buy:
- Subcontract:

Data to Print

- Quantity Sold:
- Qty. Sold Last Year:
- Dollars Sold:

Selections

Select Field	Operand	Value
Item Code	All	
Product Line	All	

Adobe PDF | Keep Window Open After | Print | Preview | **Print** | **Preview** | **Setup**

Sort Options: Select Item Code or Vendor Number by which to sort the report.

Analysis Options: Select an analysis option to print from the following list:

- Item Summary
- Vendor Summary
- Detail

Item Sales Option: Select one of the following sales activity options:

- Only Items with Current Year Activity
- Only Items with Prior Year Activity

Product Type To Print: Select one of the following product types to print:

- All
- Finished Goods
- Raw Materials
- Discontinued
- Kits

Procurement Type: Select one of the following procurement types to print:

- All
- Make
- Buy
- Subcontract

Data To Print

Quantity Sold: Select this check box to print the year-to-date quantity sold. Clear the check box to exclude this information.

Dollars Sold: Select the **Dollars Sold** check box to print the dollar amount sold for each item year-to-date. Clear the check box to exclude this information.

Qty. Sold Last Year: Click the **Qty. Sold Last Year** check box to print the total quantity sold in the prior year. Clear the check box to exclude this information.

Selection

Item Number: Enter a range of item numbers or select the **All** check box to select all item numbers on file. Choose the Lookup button to list all item numbers on file.

Product Line: Enter a range of product line codes or select the **All** check box to select all product lines on file. Choose the Lookup button to list all product lines on file.

Vendor Number: Enter a range of vendor numbers or select the **All** check box to select all vendors on file. Choose the Lookup button to list all vendors on file.

Item Description: Enter a range of item descriptions or select the **All** check box to select all item descriptions on file.

Color: Enter a range of colors or select the **All** check box to select all colors on file.

Size: Enter a range of sizes or select the **All** check box to select all sizes on file.

Style: Enter a range of styles or select the **All** check box to select all styles on file.

Catalogue Ref #: Enter a range of catalogue reference numbers or select the **All** check box to select all catalogue reference numbers.

Vendor Royalty History Report

The **Vendor Royalty History Report** provides a recap of the calculated royalty for each vendor for a specified period. This report is used to view the invoice number, invoice date, quantity sold, sales amount, cost of goods sold amount, and the calculated royalty amount of each item.

This option is accessed by selecting **Royalty History Report** from the **Accounts Payable Reports** menu.

Vendor Royalty History Report (ABC) 5/26/2017

Form Code: STANDARD|

Description: Vendor Royalty History Report

Number of Copies: 1 Collated

Sort Options: Vendor Number

Selections

Select Field	Operand	Value
Vendor Number	All	
Item Code	All	
Invoice Number	All	
Invoice Date	All	

Adobe PDF

Sort Options: Select a sort option by which to sort the report.

Vendor Number: Enter a range of vendor numbers, or select the All check box to include all vendor numbers. Choose the Lookup button to list all vendor numbers.

Item Number: Enter a range of item numbers, or select the All check box to include all item numbers. Choose the Lookup button to list all item numbers.

Invoice Number: Enter a range of invoice numbers, or select the All check box to include all invoice numbers.

Invoice Date: Enter a range of invoice dates, or select All check box to include all invoice dates.

Here is an example of printout:

Vendor Royalty History Report
 ABC Distribution and Service Corp. (ABC)
 SORTED BY VENDOR NUMBER

Division Number: 01 TRADE ACCOUNTS PAYABLE

Vendor Number	Item Code	Invoice Number	Invoice Date	Quantity Sold	Sales Amount	Cogs Amount	Royalty Amount
01-AIRWAY	1001-HON-H254	0100110	5/29/2017	8.00	1,048.00	668.00	39.00
		0100111	5/29/2017	6.00	786.00	501.00	29.25
	Item 1001-HON-H254 Totals:			14.00	1,834.00	1,169.00	68.25
	6655	0100112	5/29/2017	10.00	1,790.00	812.50	358.00
Item 6655 Totals:			10.00	1,790.00	812.50	358.00	
Vendor AIRWAY Totals:				24.00	3,624.00	1,981.50	426.25
01-ALLCLIM	1001-HON-H252	0100109	5/26/2017	10.00	781.20	342.50	200.00
		0100110	5/29/2017	5.00	407.40	171.25	100.00
	0100111	5/29/2017	4.00	336.00	137.00	50.00	
	Item 1001-HON-H252 Totals:			19.00	1,524.60	650.75	350.00
Vendor ALLCLIM Totals:				19.00	1,524.60	650.75	350.00
01-ANDERS	6655	0100112	5/29/2017	10.00	1,790.00	812.50	200.00
		Item 6655 Totals:			10.00	1,790.00	812.50
Vendor ANDERS Totals:				10.00	1,790.00	812.50	200.00

Current Page No.: 1 Total Page No.: 1+ Zoom Factor: 100%

Royalty Earned and Shipped Item Report

The **Royalty Earned and Shipped Item Report** under the **Accounts Payable Reports** menu allows for printing royalty information for a Vendor by Invoices and the Items shipped.

Royalty Earned & Shipped Inventory Report (ABC) 5/26/2017

Form Code: STANDARD

Description: Royalty Earned & Shipped Inventory Report

Number of Copies: 1 Collated:

Select Field	Operand	Value
Vendor Number	All	
Invoice Date	All	

Adobe PDF

Print Preview Setup

Here is an example of printout:

Royalty Earned & Shipped Inventory Report

ABC Distribution and Service Corp. (ABC)

Division Number: 01 TRADEACCOUNTSPAYABLE

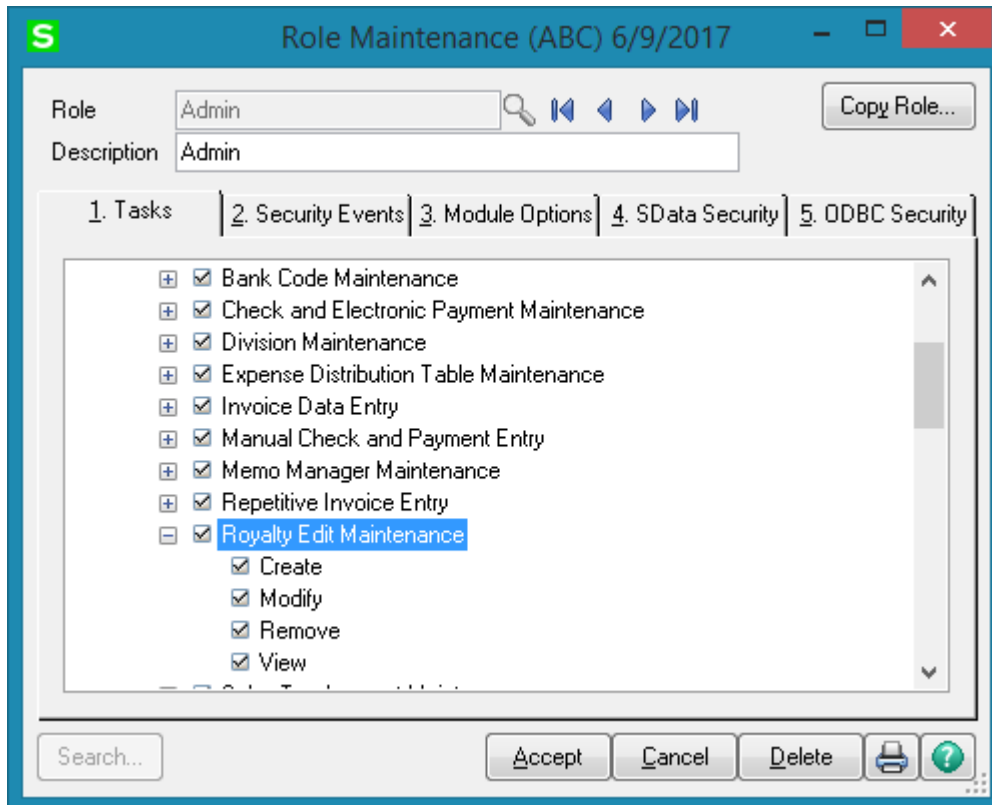
Vendor Number	Item Code	Invoice Number	Invoice Date	Quantity Sold	Sales Amount	Cogs Amount	Royalty Amount
Allclimate Maintenance							
Royalty Earned by Invoice Report							
1001-HON-H252							
		0100106	8/13/2014	40.00	3,124.80	1,370.00	500.00
		0100107	8/13/2014	40.00	3,124.80	1,370.00	500.00
		0100108	8/13/2014	40.00	3,124.80	1,370.00	500.00
		0100109	5/26/2017	10.00	781.20	342.50	200.00
Earned Royalty - Vendor ALLCLIM Totals:				130.00	10,155.60	4,452.50	1,700.00
Shipments to Customer 01-AVNET (Vendor 01-ALLCLIM Number)							
0100105	IN	8/13/2014	S/O	01-AVNET	Avnet Processing Corp		
Item Code	Description			Shipped	Unit Price	Extension	
D1400	EXECUTIVE DESK ENSEMBLE			1.00	1,700.000	1,700.00	
D2000	DESK 84" X 48"			1.00	0.000	0.00	
D1000-LHDS	DESK DRAWER SET - LEFT HAND			1.00	0.000	0.00	
D1000-RHDS	DESK DRAWER SET - RIGHT HAND			1.00	0.000	0.00	
D2000-CD	EXECUTIVE DESK CENTER DRAWER			1.00	0.000	0.00	
D1000-LOCK	LOCK SET FOR D1000 DRAWER SET			2.00	0.000	0.00	
VOG-CM-MP-B	MODESTY PANEL			2.00	0.000	0.00	
				Invoice Total:		1,700.00	
0100106	IN	8/13/2014	S/O	01-AVNET	Avnet Processing Corp		
Item Code	Description			Shipped	Unit Price	Extension	
1001-HON-H252	HON 2 DRAWER LETTER FLE W/O LK			20.00	78.120	1,562.40	
1001-HON-H252LK	HON 2 DRAWER LETTER FLE W/ LCK			10.00	80.910	809.10	
				Invoice Total:		2,371.50	
0100107	IN	8/13/2014	S/O	01-AVNET	Avnet Processing Corp		
Item Code	Description			Shipped	Unit Price	Extension	
1001-HON-H252	HON 2 DRAWER LETTER FLE W/O LK			20.00	78.120	1,562.40	
1001-HON-H252LK	HON 2 DRAWER LETTER FLE W/ LCK			10.00	80.910	809.10	
				Invoice Total:		2,371.50	
Total of Shipments to 01-AVNET Totals:						6,443.00	

Current Page No.: 1 Total Page No.: 1+ Zoom Factor: 100%

Royalty Edit Maintenance

Royalty Edit Maintenance has been added to the **Accounts Payable Period End** menu. Royalty Edit Maintenance is used to maintain detailed information about the Royalty to be paid to the Vendor.

In order to be able to edit the royalty information respective security permissions should be assigned to the user's Role in the Role Maintenance.



If there is **Royalty Override Password** setup in the **Accounts Receivable Options** the user will be asked for the password upon running the Royalty Edit Maintenance:



Only after entering valid password and pressing OK the **Royalty Edit Maintenance** is opened:

The screenshot shows a software window titled "Royalty Edit Maintenance (ABC) 5/26/2017". The window contains the following elements:

- Vendor Number:** An input field with a search icon (flashlight) and a key icon.
- Name:** An empty text input field.
- Item Number:** An input field with a search icon (diagonal magnifying glass).
- Invoice Number:** An input field with a search icon (diagonal magnifying glass).
- Payment Cycle:** A dropdown menu currently set to "Anytime".
- Invoice Date:** An empty date input field.
- Sales Sub to Royalty:** A numeric input field with ".00".
- Cost Sub to Royalty:** A numeric input field with ".00".
- Royalty Amt to Be Paid:** A numeric input field with ".00".
- Invoice Total:** A numeric input field with ".00".
- Royalty Amt to Pay:** A numeric input field with ".00" and a calculator icon.
- Invoice Amount Paid:** A numeric input field with ".00".
- Royalty Avg Percent:** A percentage input field with "0.000%".
- Buttons:** "Accept", "Cancel", "Delete", and a printer icon.

Vendor No.: Select the vendor number which royalty is being paid to. You can view a list of vendors by clicking the **Lookup** icon.

Item Number: Select the item number that Royalty is going to be paid on. You can view a list of items by selecting the **Lookup** (diagonal magnifying glass) icon. You can view a list of items along with their corresponding vendors by selecting the **Search** (flashlight) icon.

Invoice Number: Enter the invoice number of the invoice you want to edit. Choose the **Lookup** button to list all invoice numbers.

The **Payment Cycle** displays the setting from the **Royalty Maintenance**.

Royalty Amt To Pay: You can accept the Royalty Amount To Pay to the vendor or you can enter a different amount.

S Royalty Edit Maintenance (ABC) 6/9/2017

Vendor Number: 01-AIRWAY
 Name: Airway Property
 Item Number: 1001-HON-H252 HON 2 DRAWER LETTER FILE W/O LK
 Invoice Number: 0100064-IN Payment Cycle: Quarterly

Invoice Date	4/13/2005	Sales Sub to Royalty	781.20
		Cost Sub to Royalty	342.50
		Royalty Amt to Be Paid	5.40
Invoice Total	781.20	Royalty Amt to Pay	10.00
Invoice Amount Paid	.00	Royalty Avg Percent	0.691%

Buttons: Accept, Cancel, Delete, Print

The **Print** button opens the **Royalty Edit Register** screen.

The **Royalty Edit Maintenance** is opened in the view only mode if the user's role has no permission to create, modify the record.

S Royalty Edit Maintenance (ABC) 6/9/2017

Vendor Number: 01-AIRWAY
 Name: Airway Property
 Item Number: 1001-HON-H252 HON 2 DRAWER LETTER FILE W/O LK
 Invoice Number: 0100064-IN Payment Cycle: Quarterly

Invoice Date	4/13/2005	Sales Sub to Royalty	781.20
		Cost Sub to Royalty	342.50
		Royalty Amt to Be Paid	5.40
Invoice Total	781.20	Royalty Amt to Pay	10.00
Invoice Amount Paid	.00	Royalty Avg Percent	0.691%

Buttons: OK, Print

Royalty Edit Register

Select the **Royalty Edit Register** option under the **Accounts Payable Period End** menu.

Royalty Edit Register (ABC) 5/26/2017

Report Setting: STANDARD

Description: Royalty Edit Register

Number of Copies: 1 Collated:

Payment Cycle: Anytime

Select Field	Operand	Value
Vendor Number	All	
Item Code	All	
Invoice Date	All	

Adobe PDF

Print Preview Setup

Select the **Payment Cycle** (Quarterly, Monthly or Anytime). Only the royalties with the selected cycle will be processed.

S Royalty Edit Register (ABC) 5/29/2017

Report Setting: STANDARD

Description: Royalty Edit Register

Number of Copies: 1 Collated

Payment Cycle: Anytime

Selections

Select Field	Operand	Value
Vendor Number	All	
Item Code	All	
Invoice Date	Range	5/26/2017 - 5/30/2017

Adobe PDF

S Royalty Edit Register

Main Report

Royalty Edit Register

ABC Distribution and Service Corp. (ABC)
Invoice Date Range: From: 5/26/2017 To: 5/30/2017

Division Number: 01 TRADE ACCOUNTS PAYABLE

Vendor Number/ Item No/Description Invoice No	Invoice Date	Invoice Total	Sales Subj To Royalty	Cost Subj To Royalty	Gross Profit	Royalty To Be Paid	Royalty To Pay
AIRWAY Airway Property							
1001-HON-H254	HON 4 DRAWER LETTER FLE W/O LK						
0100110-IN	5/29/2017	1,366.40	1,048.00	668.00	380.00	39.00	39.00
0100111-IN	5/29/2017	561.00	786.00	501.00	285.00	29.25	29.50
Item 1001-HON-H254 Totals:		1,927.40	1,834.00	1,169.00	665.00	68.25	68.50
Vendor AIRWAY Totals:		1,927.40	1,834.00	1,169.00	665.00	68.25	68.50
ALLCLIM Allclimate Maintenance							
1001-HON-H252	HON 2 DRAWER LETTER FLE W/O LK						
0100109-IN	5/26/2017	781.20	781.20	342.50	438.70	200.00	200.00
Item 1001-HON-H252 Totals:		781.20	781.20	342.50	438.70	200.00	200.00
Vendor ALLCLIM Totals:		781.20	781.20	342.50	438.70	200.00	200.00
CONT Container Corporation Of Usa							
1001-HON-H254	HON 4 DRAWER LETTER FLE W/O LK						
0100110-IN	5/29/2017	1,366.40	524.00	334.00	190.00	26.20	26.00
Item 1001-HON-H254 Totals:		1,366.40	524.00	334.00	190.00	26.20	26.00
Vendor CONT Totals:		1,366.40	524.00	334.00	190.00	26.20	26.00
Division 01 Totals:		4,075.00	3,139.20	1,845.50	1,293.70	294.45	294.50
Report Totals:		4,075.00	3,139.20	1,845.50	1,293.70	294.45	294.50

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

For **Quarterly** cycle, enter **Year** and **Quarter**.

S Royalty Edit Register (ABC) 5/29/2017

Report Setting: STANDARD

Description: Royalty Edit Register

Number of Copies: 1 Collated

Payment Cycle: Quarterly Year: 2013 Quarter: 1

Selections

Select Field	Operand	Value
Vendor Number	All	
Item Code	All	
Invoice Date	Range	01/01/2013 03/31/2013

Adobe PDF

S Royalty Edit Register

Main Report

Royalty Edit Register

ABC Distribution and Service Corp. (ABC)
Invoice Date Range: From: 01/01/2013 To: 03/31/2013

Division Number: 01 TRADE ACCOUNTS PAYABLE

Vendor Number/ Item No/Description Invoice No	Invoice Date	Invoice Total	Sales Subj To Royalty	Cost Subj To Royalty	Gross Profit	Royalty To Be Paid	Royalty To Pay
ALLCLIM Allclimate Maintenance							
2480-8-50 DESK FILE 8" CAP 50							
0100094-IN	3/11/2013	6,880.95	6,291.00	3,090.60	3,200.40	600.00	600.00
0100095-IN	3/11/2013	8,467.20	6,291.00	3,090.60	3,200.40	600.00	600.00
0100096-IN	3/11/2013	364.75	102.75	47.40	55.35	9.00	9.00
0100098-IN	3/14/2013	13,351.44	51.12	31.60	19.52	6.00	6.00
Item 2480-8-50 Totals:		29,064.34	12,735.87	6,260.20	6,475.67	1,215.00	1,215.00
Vendor ALLCLIM Totals:		29,064.34	12,735.87	6,260.20	6,475.67	1,215.00	1,215.00
ANDERS Anders Auto Repair							
1001-HON-H252 HON 2 DRAWER LETTER FLE W/O LK							
0100090-IN	2/19/2013	481.00	220.00	68.50	151.50	200.00	24.95
0100091-IN	3/4/2013	657.46	168.00	68.50	99.50	200.00	66.92
0100093-CM	3/4/2013	-776.00	-252.00	-102.75	-149.25	-300.00	-300.00
0100094-IN	3/11/2013	6,880.95	168.00	68.50	99.50	200.00	200.00
0100095-IN	3/11/2013	8,467.20	781.20	342.50	438.70	1,000.00	1,000.00
0100097-IN	3/11/2013	745.45	84.00	34.25	49.75	100.00	100.00
0100098-IN	3/14/2013	13,351.44	7,720.44	3,870.25	3,850.19	11,300.00	11,300.00
0100099-IN	3/21/2013	800.40	407.40	171.25	236.15	500.00	500.00
0100101-IN	3/25/2013	969.00	168.00	68.50	99.50	200.00	103.20
Item 1001-HON-H252 Totals:		31,576.90	9,465.04	4,589.50	4,875.54	13,400.00	12,995.07
Vendor ANDERS Totals:		31,576.90	9,465.04	4,589.50	4,875.54	13,400.00	12,995.07
Division 01 Totals:		60,641.24	22,200.91	10,849.70	11,351.21	14,615.00	14,210.07

Current Page No.: 1 Total Page No.: 1+ Zoom Factor: 100%

For **Monthly** cycle, enter **Year** and **Month**.

Royalty Edit Register (ABC) 5/29/2017

Report Setting: STANDARD

Description: Royalty Edit Register

Number of Copies: 1 Collated:

Payment Cycle: Monthly Year: 2017 May

Select Field	Operand	Value
Vendor Number	All	
Item Code	All	
Invoice Date	Range	05/01/2017 05/31/2017

Adobe PDF Print Preview Setup

Vendor Number: Enter a range of vendor numbers or select **All** to include all vendors on file.

Item Code: Enter a range of item numbers or select **All** to include all item numbers on file.

Invoice Date: For **Anytime** cycle, enter a range of invoice dates, or select **All** to include all dates.

For **Quarter** and **Month** cycles, the dates range is loaded automatically based on the selected **Payment Cycle** and entered **Quarter/Month**. The selected period is entirely covered.

After Printing or Previewing the **Royalty Edit Register**, a prompt appears about generating A/P invoices:

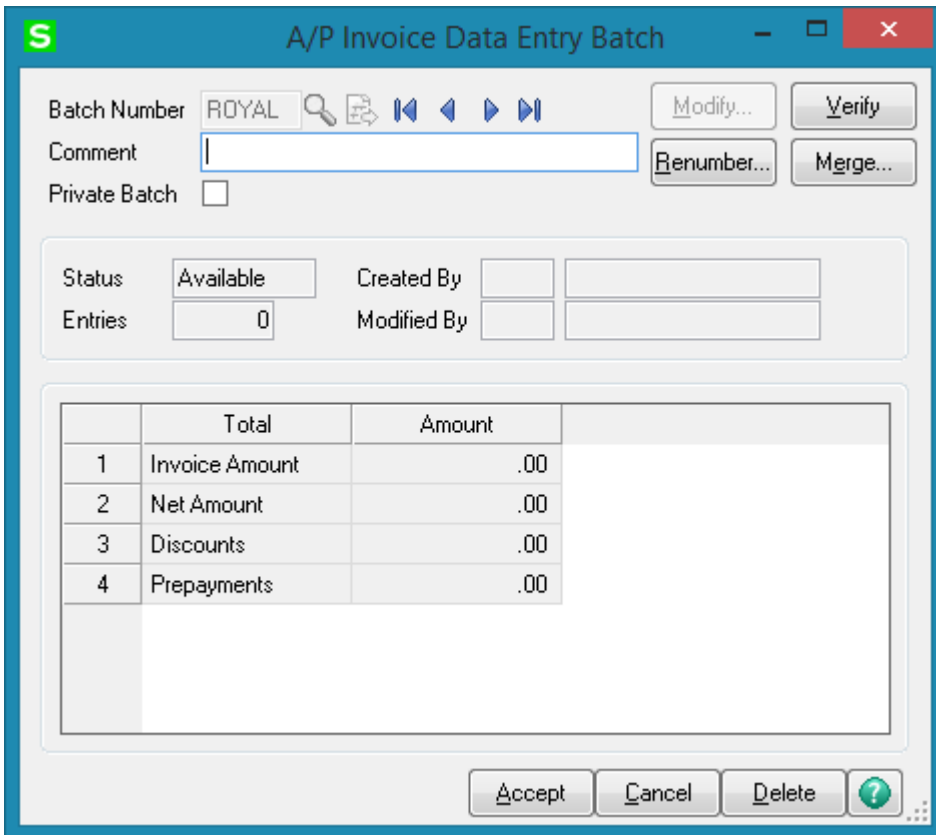
Sage 100

Do you want to Generate A/P Invoices?

Yes No

In order to generate A/P Invoices, the **G/L Accounts** must be specified for Vendors in the **Vendor Maintenance** screen.

If you chose to generate Accounts Payable invoices based on the information entered and the Batch Processing is enabled for Invoice Data Entry, the **A/P Invoice Batch** screen is displayed.



Here is an example of A/P Invoice generated:

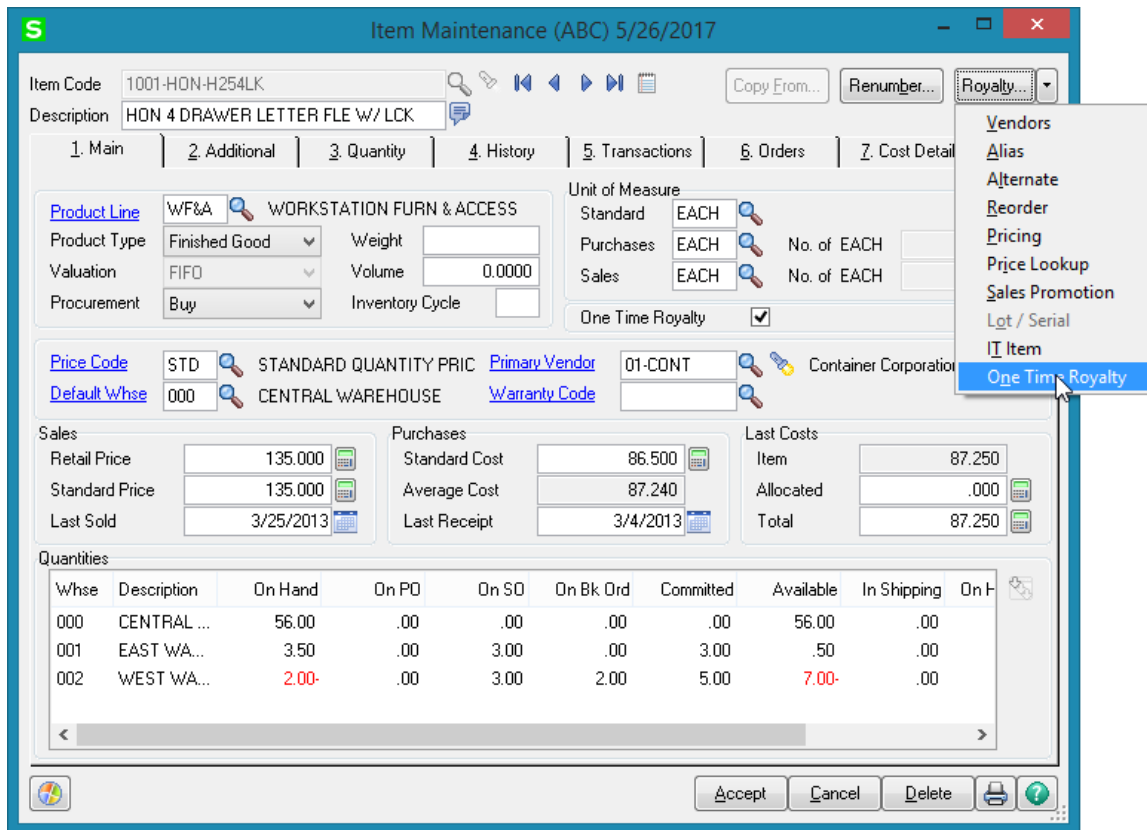
The screenshot displays the 'A/P Invoice Data Entry (ABC) 5/29/2017' window. At the top, the title bar shows the window name and standard OS controls. Below the title bar, there are several input fields: 'Vendor No.' with value '01-AIRWAY', 'Name' with value 'Airway Property', 'Invoice No.' with value '1705290001', and 'Batch' with value 'ROYAL'. A 'Vendor...' button is located to the right. Below these fields are two tabs: '1. Header' (selected) and '2. Lines'. The main area is divided into several sections. The left section contains 'Invoice Date' (5/29/2017), 'Invoice Amount' (68.50), 'Subject to Discount' (68.50), and 'Prepaid Invoice'. The right section contains 'Terms Code' (03 NET END OF MONTH), 'Invoice Due Date' (5/30/2017), 'Discount Due Date', and 'Discount Amount' (.00). Below these are checkboxes for 'Hold Payment' and 'Separate Check', a 'Comment' field containing 'Royalty Invoice', and a '1099 Payment' section with 'Form' set to 'None' and 'Box' set to an empty dropdown. At the bottom, there are buttons for 'Accept', 'Cancel', 'Delete', a printer icon, and a help icon.

The "**Royalty Invoice**" text is written in the Comment filed to indicate that the Invoice is generated for royalty payment.

One Time Royalty

Inventory Maintenance

Select the **Inventory Maintenance** program under the Inventory Management Main menu.



The **One Time Royalty** check box has been added to enable paying royalty only once, when the item is first purchased.

Press the **One Time Royalty** button under the **More...** popup menu to launch the One Time Royalty Entry screen and enter **Royalty Amounts** to be paid to **Vendors**.

Item Code: 1001-HON-H254LK HON 4 DRAWER LETTER FILE W/ LCK

	Vendor No.	Name	Royalty Amount
1	01-IBM	Ibm Corporation	20.00
2	01-POSTMST	U.S. Postmaster	30.00
3			.00

Buttons: Accept, Cancel, Print

After the first **Receipt of Goods** for the item is Registered and Updated, the **One Time Royalty** box is automatically cleared along with the specified Amounts for Vendors. The **One Time Royalty Listing** report allows printing or previewing the **Royalty Amounts** to be paid to **Vendors**.

Selections

Select Field	Operand	Value
Item Code	All	
Vendor Number	All	

Adobe PDF Print Preview Setup

One Time Royalty Listing

ABC Distribution and Service Corp. (ABC)

Item Code	Description	Vendor Number	Royalty Amount
1001-HON-H254LK	HON 4 DRAWER LETTER FLEW/LCK	01-IBM	20.00
1001-HON-H254LK	HON 4 DRAWER LETTER FLEW/LCK	01-POSTMST	30.00

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

One Time Royalty Invoices

After running the **Daily Receipt Registers/Update** for a Receipt of Goods that contains an item for which One Time Royalty is specified, the program prompts to generate A/P invoices:



Click **Cancel** if you do not want to generate invoice at this time. The list of invoices to be generated will be retained, and they can be generated next time the **Daily Receipt Registers/Update** is run.

Click **Purge** to clear the list of received **One Time Royalty** items without generating invoices. The **One Time Royalty** check will be removed from items (in the Inventory Maintenance).

Click **Proceed** to generate invoices.

The One Time Royalty Report prints the list of A/P invoices to be generated:

Here is an example:

One Time Royalty Report		ABC Distribution and Service Corp. (ABC)	
Vendor Number/Name: 01-CONT Container Corporation Of Usa			
ROG Number	Item Code	AP Invoice Number	Invoice Total
001032	1001-HON-H254LK	1706090000	25.00
001032	2480-8-50	1706090001	30.00
Vendor 01-CONT Total:			55.00

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

The **Comment** field on the generated **A/P Invoice** indicates the item number to which the one time royalty invoice refers.

S A/P Invoice Data Entry (ABC) 6/9/2017

Vendor No. 01-CONT Batch 00028 Vendor...

Name Container Corporation Of Usa

Invoice No. 1706090000

1. Header | 2. Lines

Invoice Date 6/9/2017 Invoice Amount 25.00

Subject to Discount 25.00 Prepaid Invoice

Terms Code 03 NET END OF MONTH Invoice Due Date 6/30/2017

Discount Due Date Discount Amount .00

Hold Payment Separate Check

Comment O/T Royalty for 1001-HON-H254LK

1099 Payment Form None Box

Accept Cancel Delete ?

After A/P Invoice is generated the **One Time Royalty** flag is turned off for the Item in the Item Maintenance.