



Multi Currency for A/P & P/O For Sage 100 2013

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Table of Contents

Installation Instructions and Cautions..... 3
 Wait! Before You Install – Do You Use CUSTOM OFFICE?..... 3
 Role Maintenance 5
Introduction 6
General Ledger Setup..... 6
 Currency Code Maintenance 6
 Currency Rate Maintenance..... 7
 Vendor Maintenance 10
 Item Maintenance 13
 Purchase Order Entry 14
 Purchase Order Printing..... 17
 Receipt of Goods Entry 19
 Receipt of Invoice Entry 21
 Manual Check and Payment Entry..... 22
 Invoice Payment Selection 26
 Currency Code/Rate Modification 29

Installation Instructions and Cautions

PLEASE NOTE: SAGE 100 ERP must already be installed on your system before installing any IIG enhancement. If not already done, perform your SAGE 100 ERP installation and setup now; then allow any updating to be accomplished automatically.

Once SAGE 100 ERP installation and file updating is complete, you may install your IIG enhancement product by following the procedure below.

Wait! Before You Install – Do You Use CUSTOM OFFICE?

THIS IS AN IMPORTANT CAUTION: If you have Custom Office installed, **and** if you have modified any SAGE 100 ERP screens, you must run **Customizer Update** after you do an enhancement installation.

But wait! BEFORE you run **Customizer Update**, it is very important that you **print all of your tab lists**. Running **Customizer Update** will clear all Tab settings; your printed tab list will help you to reset your Tabs in Customizer Update. **Custom Office** is installed on your system if there is an asterisk in the title bar of some of the screens. The asterisk indicates that the screen has been changed.

An **asterisk** in a window's title bar indicates that the screen has been modified. This means that **Custom Office** is installed.

Follow all the instructions on this page before you run **Customizer Update!**

Registering IIG products

IIG Enhancement should be registered to be able to use it. If registration is not performed, the enhancement will work in a demo mode for a limited time period. The registration can be still done during the demo period.

Select the **IIG Product Registration** program under the **Library Master Setup** menu of the SAGE 100 ERP.

If this option is not listed under the Library Master Setup menu, go to the main menu, and select **Run** from the **File** menu. Type in SVIIGR and click **OK**.

Enhancement	Level	Release Date	Serial Number	Unlocking Key	Status
IIG Enhancement	5.00		AAAAAAAAAAAAAAAAAA	BBBBBB	Invalid

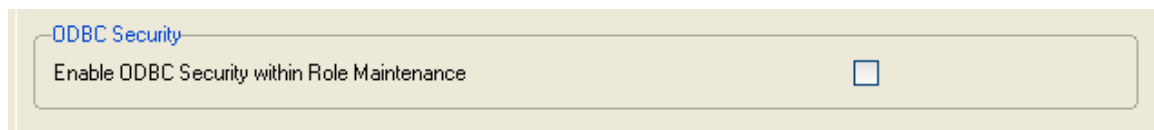
Enter **Serial Number** and **Unlocking Key** provided by IIG, and click **OK**.

If multiple IIG Enhancements are installed, Serial Numbers and Unlocking Keys should be entered for each enhancement.

Use the **Print Registration Form** button to print IIG Registration Form.

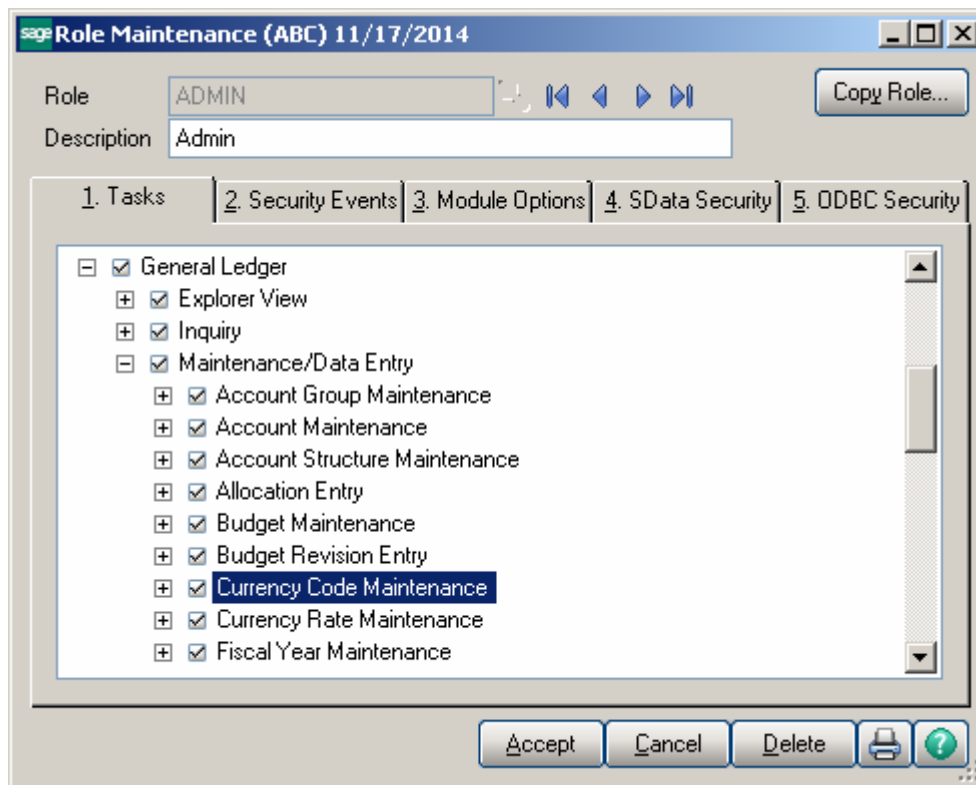
ODBC Security

After installing an **IIG Enhancement**; it is **very important to verify** whether or not the **Enable ODBC Security within Role Maintenance** check box is selected in the **System Configuration** window of your system. If it is selected you must assign ODBC security permissions and allow access to custom data tables/fields for the Roles defined in your system.



Role Maintenance

After installing an **IIG Enhancement**, permissions must be configured for newly created Tasks and Security Events.



Introduction

The MCP enhancement allows for setup of multiple currencies, with their default rates, and rates for any selected date.

Default currency can be setup for each Vendor and its exchange rate will be used as default.

Item's last cost can be set in the Inventory Maintenance in the specified currency.

Purchase Orders, Receipts Of Goods, Receipts Of Invoices can be processed in currency. The currency and rate are loaded when selecting vendor, and can be changed there. Unit Costs, Extensions, and Totals are displayed both in the selected currency and the main currency of the system (USD).

Amounts in the Manual Check can be entered in corresponding currency.

Calculations can be done based on the rate of the Purchase Order date or Check date.

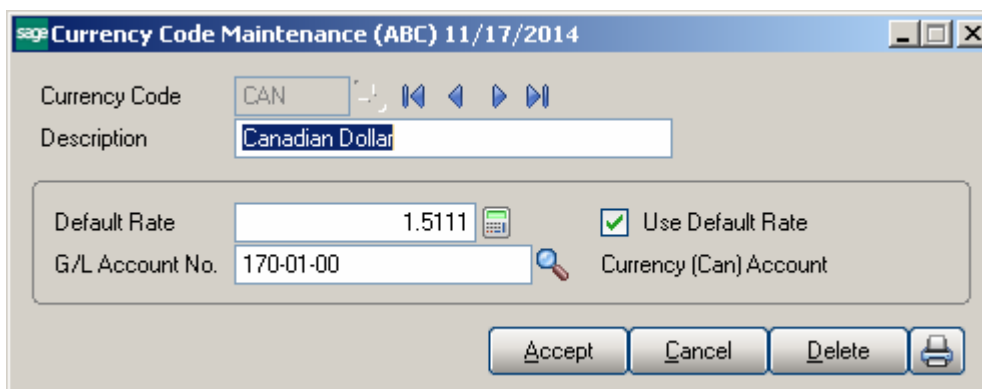
You can print reports in currency using the exchange rate.

General Ledger Setup

Two options have been added to the **General Ledger Setup** menu. **Currency Code Maintenance** allows entering any currency and set up a default rate. The **Currency Rate Maintenance** screen allows for changing the rates of the existing currency at any time.

Currency Code Maintenance

Select **Currency Code Maintenance** from the **General Ledger Setup** menu. The following screen will appear:



The screenshot shows a software window titled "sage Currency Code Maintenance (ABC) 11/17/2014". The window contains the following fields and controls:

- Currency Code:** A dropdown menu showing "CAN" with navigation arrows.
- Description:** A text box containing "Canadian Dollar".
- Default Rate:** A text box containing "1.5111" with a calendar icon.
- G/L Account No.:** A text box containing "170-01-00" with a magnifying glass icon.
- Use Default Rate:** A checked checkbox.
- Currency (Can) Account:** A label next to the G/L Account No. field.
- Buttons:** "Accept", "Cancel", "Delete", and a printer icon.

Currency Code - Enter numbers or letters up to four characters.

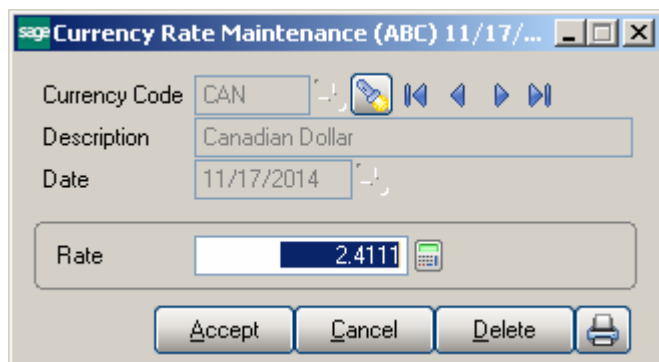
Description - Enter description for the currency.

Default Rate - Enter the rate of the currency and check the **Use Default Rate** box to select the default rate to be used when working in the Accounts Payable and Purchase Order modules.

G/L Account No. - Choose the G/L Account Number from the list by clicking the lookup button, or enter it manually. This account will be used when balancing currency rate fluctuations over time.

Currency Rate Maintenance

Currency Rate Maintenance allows you to adjust the currency rate due to the daily/weekly/monthly fluctuations in international exchange rates. Select Currency Rate Maintenance from the General Ledger Setup menu. The following screen will appear:



The screenshot shows a software window titled "sage Currency Rate Maintenance (ABC) 11/17/...". The window contains several input fields and buttons. The "Currency Code" field is set to "CAN" and has a magnifying glass icon to its right. The "Description" field contains "Canadian Dollar". The "Date" field is set to "11/17/2014". Below these fields is a "Rate" field with the value "2.4111" and a calculator icon to its right. At the bottom of the window are four buttons: "Accept", "Cancel", "Delete", and a printer icon.

Currency Code - Choose the Currency Code you want to make changes to by clicking the magnifying glass icon, or enter the Code manually. Clicking the flashlight icon will display the list of all currencies and rates.

Date - Enter the date for which you are entering the exchange rate.

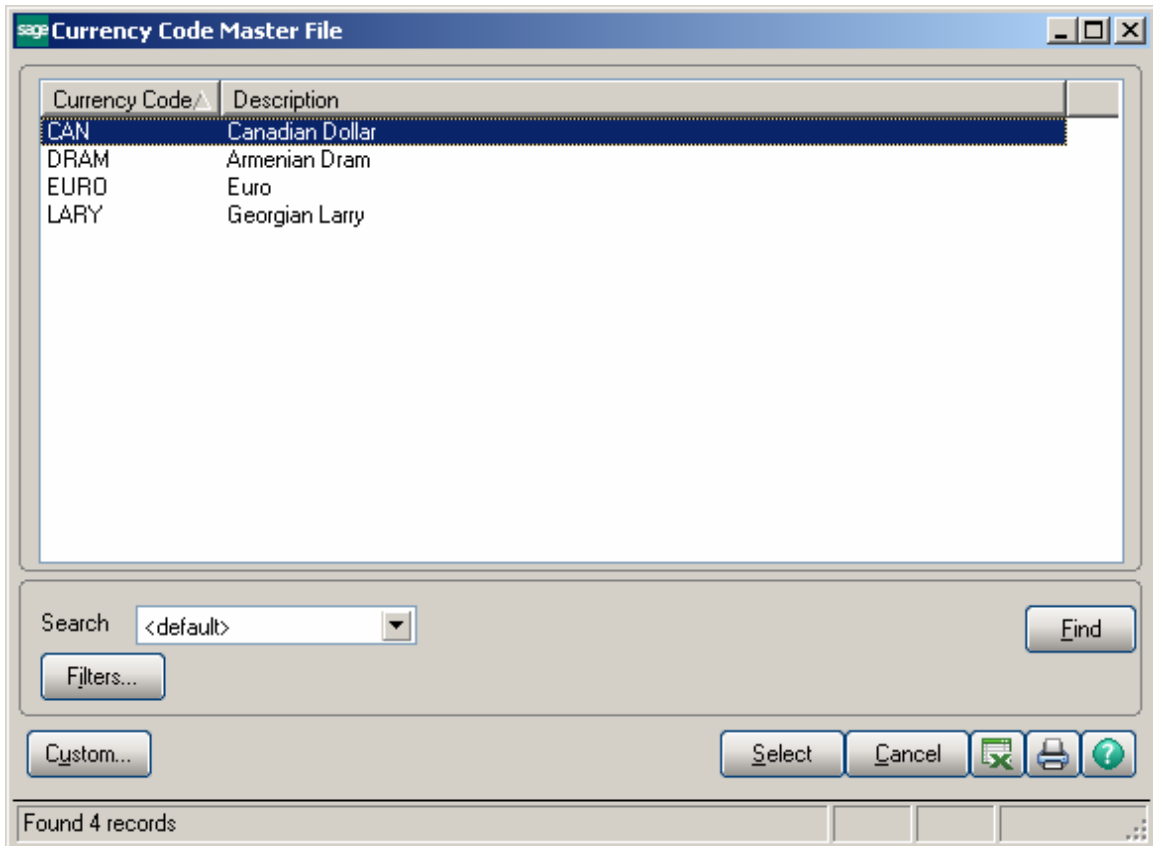
Currency Rate - Enter the current rate of the currency.

Choose **Accept** to accept the entry.

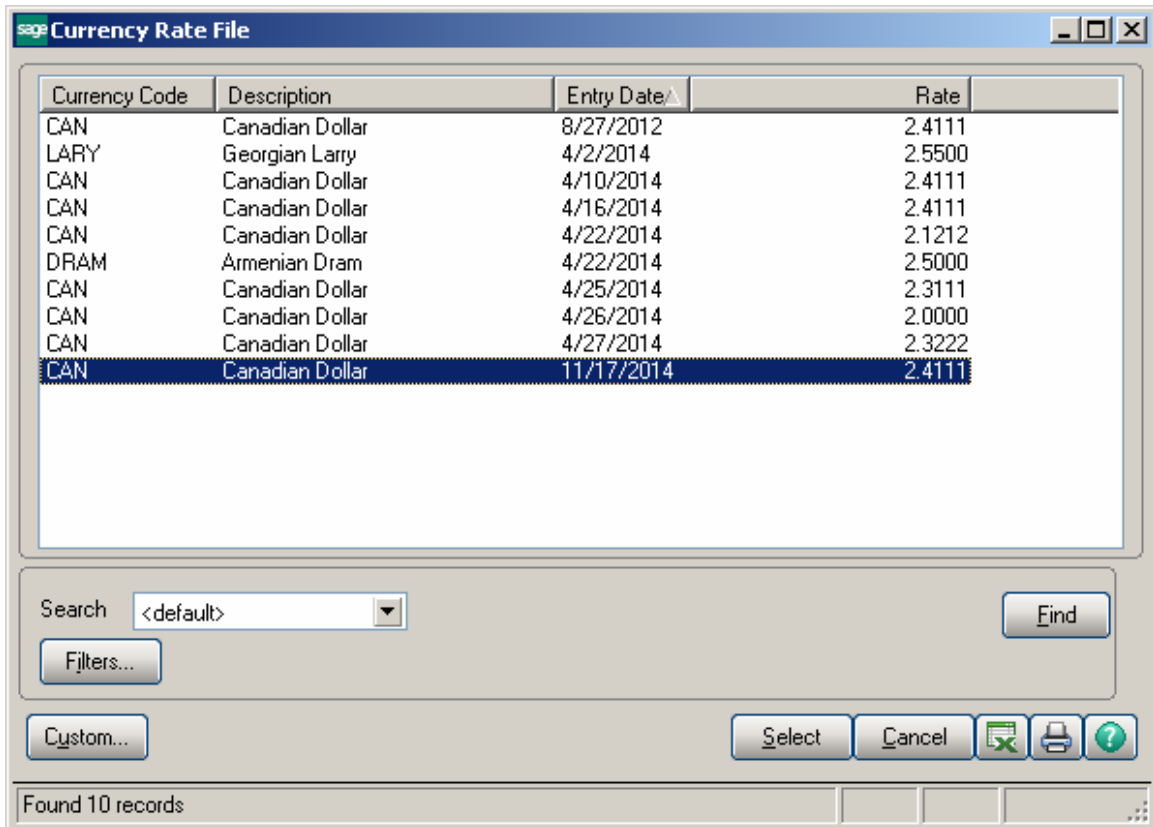
Choose **Cancel** to clear and re-enter.

Choose **Delete** to delete the Currency Rate.

Click the lookup button to display the list of currency codes:



Click the **Flashlight** button to display the following screen with the history of currency rate fluctuations by date:



The screenshot shows the 'Currency Rate File' window in SAP. It contains a table with the following data:

Currency Code	Description	Entry Date	Rate
CAN	Canadian Dollar	8/27/2012	2.4111
LARY	Georgian Lary	4/2/2014	2.5500
CAN	Canadian Dollar	4/10/2014	2.4111
CAN	Canadian Dollar	4/16/2014	2.4111
CAN	Canadian Dollar	4/22/2014	2.1212
DRAM	Armenian Dram	4/22/2014	2.5000
CAN	Canadian Dollar	4/25/2014	2.3111
CAN	Canadian Dollar	4/26/2014	2.0000
CAN	Canadian Dollar	4/27/2014	2.3222
CAN	Canadian Dollar	11/17/2014	2.4111

Below the table, there is a search area with a dropdown menu set to '<default>' and a 'Find' button. There are also buttons for 'Filters...', 'Custom...', 'Select', 'Cancel', and a set of icons for document operations. At the bottom, it says 'Found 10 records'.

Vendor Maintenance

New fields have been added to the additional tab of the **Vendor Maintenance** program to allow users defining and managing foreign currency (in case the Vendor uses foreign currency to make payments).

Select **Vendor Maintenance** from the **Accounts Payable Main** menu and click the **Additional** tab. The following screen will appear:

The screenshot shows the Sage Vendor Maintenance software interface. The window title is "Sage Vendor Maintenance (ABC) 11/17/2014". The Vendor No. is "01-AIRWAY" and the Name is "Airway Property". The "Additional" tab is selected. The "Currency Code" field is set to "CAN" (Canadian Dollar) and is highlighted with a blue box. Other fields include "Vendor Status" (Active), "G/L Account" (555-00-03), "Payment Rate" (P/O Rate), and "Print PO in Foreign Currency" (checked).

Currency Code - From the list select the Currency Code of the currency the Vendor uses for payment, or enter the Code manually.

Use Fixed Rate - Select this box if you want to use a fixed currency rate during Purchase Order, Receipt of Goods and Receipt of Invoice Data Entry.

Currency Rate - This field is shown upon selecting the **Use Fixed Rate** checkbox. The default rate specified in the Currency Code Maintenance is loaded in the Currency rate field by default and it can be changed if needed.

The screenshot shows the SAP Vendor Maintenance (ABC) 11/17/2014 window. The vendor number is 01-AIRWAY and the name is Airway Property. The window is divided into several tabs: 1. Main, 2. Additional, 3. Statistics, 4. Summary, 5. History, 6. Invoices, 7. Transactions, 8. Checks, and 9. P/Os. The main area is divided into several sections:

- Comment:** A text field for comments.
- Vendor Status:** A dropdown menu set to 'Active'.
- Inactive Reason:** A text field for the reason if the vendor is inactive.
- Data Entry:**
 - G/L Account:** A dropdown menu set to '555-00-03'.
 - Rent:** A checkbox.
 - Separate Check:** A checkbox.
- Printing:**
 - Sort:** A text field set to 'AIRWAY'.
 - Batch Fax:** A checkbox.
- 1099 Form:**
 - Vendor Type:** A dropdown menu set to 'None'.
 - Default Form:** A dropdown menu set to 'None'.
 - Taxpayer ID No.:** A text field.
 - Default Box No.:** A dropdown menu.
 - Misc Box 9:** A checkbox.
- Currency Code:** A dropdown menu set to 'CAN' (Canadian Dollar).
- Use Fixed Rate:** A checkbox checked.
- Currency Rate:** A text field set to '1.5111'.
- Payment Rate:** A dropdown menu set to 'P/O Rate'.
- Print PO in Foreign Currency:** A checkbox checked.

Buttons at the bottom include 'Accept', 'Cancel', 'Delete', a printer icon, and a help icon.

Payment Rate - Select **P/O Rate** if you want to use the rate indicated on the Purchase Order Entry, or **Check Rate** to pay an amount based on the exchange rate at the time of payment (check printing).

Print PO in Foreign Currency - Select this box to display amounts in foreign currency when printing Purchase Orders.

The **CurrencyCode** and **CurrencyRate** columns have been added to the **Vendor Maintenance Transactions** tab to display corresponding information.

SAP Vendor Maintenance (ABC) 11/17/2014

Vendor No. 01-AIRWAY Name Airway Property

Copy From... Renumber... More...

1. Main 2. Additional 3. Statistics 4. Summary 5. History 6. Invoices 7. Transactions 8. Checks 9. P/Os

Trans Type	Tran...	Discount	Inv. Balance	Check Date	Check ...	CurrencyCode	CurrencyRate
Payment	100.00-	0.00	136.00-	5/30/2014	000011	CAN	1.5111
Payment	10.00-	0.00	136.00-	5/30/2014	000113	CAN	1.5111
Payment	200.00-	0.00	136.00-	5/30/2014	000005	CAN	0.0000
Payment	10.00-	0.00	357.14	5/30/2014	000114	CAN	1.5111
Payment	10.00-	0.00	24,990...	4/29/2014	000004	CAN	0.0000
Payment	126.14-	0.00	0.00	4/29/2014	000015	LARY	2.5555
Payment	389.75-	0.00	0.00	4/29/2014	000016	CAN	1.5111
Invoice	200.00	0.00	136.00-			CAN	1.2222
Invoice	117.79	0.00	117.79			CAN	1.5111
Invoice	126.14	0.00	0.00			CAN	1.4111
Invoice	117.79	0.00	0.00			CAN	1.5111
Invoice	0.00	0.00	0.00			CAN	2.3300
Invoice	367.14	0.00	357.14			CAN	1.5111
Invoice	588.97	0.00	588.97			CAN	1.5111
Invoice	588.97	0.00	588.97			CAN	1.5111
Invoice	300.00	0.00	190.00			CAN	2.5100
Payment	100.00-	10.00-	190.00	4/10/2014	000003	CAN	2.5100

Accept Cancel Delete

Item Maintenance

Four new fields have been added to the **Main** tab of **Inventory Maintenance**.

Item Code: 1001-HON-H252
Description: HON 2 DRAWER LETTER FILE W/D LK

1. Main | 2. Additional | 3. Quantity | 4. History | 5. Transactions | 6. Orders | 7. Cost Detail

Product Line: WF&A WORKSTATION FURN & ACCESS
Product Type: Finished Good
Valuation: FIFO
Procurement: Buy

Unit of Measure: Standard EACH
Purchases EACH No. of EACH 1
Sales EACH No. of EACH 1

Price Code: STD STANDARD QUANTITY PRIC
Default Whse: 000 CENTRAL WAREHOUSE
Primary Vendor: 01-AIRWAY
Warranty Code: 30 DAY

Last Cost: 89.000 CAN Rate: 1.5111 Use Last Foreign Cost

Sales: Retail Price 84.00, Standard Price 84.00, Last Sold 5/1/2010
Purchases: Standard Cost 32.750, Average Cost 34.568, Last Receipt 5/30/2014
Last Costs: Item 58.897, Allocated .000, Total 58.897

Whse	Description	On Hand	On PO	On SO	On Bk Ord	Committed	Available	In Shipping	On H
000	CENTRAL ...	2,729.00	17.00	.00	.00	.00	2,729.00	.00	
001	EAST WA...	992.00	3.00	8.00	.00	8.00	984.00	.00	
002	WEST WA...	1,519.00	.00	12.00	10.00	22.00	1,497.00	.00	
098	SCRAP W...	1.00	.00	.00	.00	.00	1.00	.00	

Use Last Foreign Cost - Check this box if you want to use the **Last Cost** of the product in foreign currency. The amount will be interpreted as amount in the foreign currency represented by the Code displayed in the next field. The amount will be converted to USD based on the rate entered in the **Rate** field.

Purchase Order Entry

Select **Purchase Order Entry** from the **Purchase Order Main** menu.

The screenshot displays the Sage Purchase Order Entry (ABC) 11/28/2014 window. The interface includes a header with the Order Number (0010065) and a navigation bar with tabs for Header, Address, Lines, and Totals. The main area is divided into several sections: Order Date (11/28/2014), Order Type (Standard Order), Vendor No. (01-AIRWAY), Order Status (New), Required Date (11/28/2014), 1099 Form (None), Sales Tax, Schedule, Use Tax, Purchase Address, Ship-To Address (0000), Terms Code (03), Ship Via (FOB), Warehouse (000), Confirm To (Leo Henry), E-mail (lhenry@sage.sample.com), Telephone, Fax, Batch Fax, Print Order, Currency Code (CAN), Print In Currency (checked), Pay Rate (PO Entry), Fixed Rate, Rate (1.5111), and a dropdown menu for Pay Rate (PO Entry, Check). The window also features a 'Quick Print...' button and 'Accept', 'Cancel', and 'Delete' buttons at the bottom.

The currency information is loaded from the Vendor (if setup for current Vendor). If no currency is setup for current Vendor in the **Vendor Maintenance**, the Currency info can be entered while creating the Purchase Order.

The user can change the currency information for specific order before adding a line. Just after a line is entered the Currency fields are disabled:

Currency Code - Select the Currency Code of the currency the Vendor will use.

Print In Curr.- Check this box (**Print P/O in Foreign Currency**) to request the display of amounts in foreign currency, when printing the Purchase Order.

Pay Rate - Select **P/O Rate** if you want to use the rate indicated on the Purchase Order Entry, or **Check Rate** to pay the amount based on the exchange rate at the time of payment (manual check entry).

Fixed Rate - Check this box if you want to use the negotiated **Fixed Currency Rate**.

Rate - Enter the currency rate you want to use.

Once all necessary fields are entered, click the **Lines** tab.

Two new fields: **Unit Cost in Currency** and **Extension in Currency**, have been added to the Lines grid::

	Item Code	Ordered	Back Ordere	Unit Cost	Extension	Unit Cost In Curr	Extension In Curr
1	1001-HON-H252	3.00	.00	58.897	176.69	89.000	267.00
2	1001-HON-H254	2.00	.00	83.500	167.00	126.177	252.35
3	6655	1.00	.00	81.250	81.25	122.777	122.78
4		.00	.00	.000	.00	.000	.00

Description: HON 2 DRAWER LETTER FLE W/O LK
Warehouse: 000
Unit of Measure: EACH
Qty Received: .00

Total Amount: 424.94

The **Unit Cost** or **Extension** of each item can be entered in either US or foreign currency.

Once all desired items are entered on the **Lines** tab, click the **Totals** tab.

The screenshot shows the Sage Purchase Order Entry (ABC) 11/28/2014 window. The window title bar includes the Sage logo and the text "Purchase Order Entry (ABC) 11/28/2014". The main area is divided into several sections:

- Order Information:** Order Number (0010065), Order Date (11/28/2014), Order Type (Standard Order), Order Status (New), and Vendor No. (01-AIRWAY). There are also buttons for "Defaults...", "Vendor...", and "Tax Detail...".
- Order Totals:** Taxable Purchases (424.94), Nontaxable Purchases (.00), Freight Amount (.00), Sales Tax Amount (30.81), Order Total (455.75), and Order Total In Foreign Currency (688.68). A button labeled "In Foreign Currency" is highlighted.
- Recalc Totals in Currency:** A section with a button labeled "Recalc Totals in Currency" containing fields for Less Prepaid Amount (.00), Prepaid Check Number, and Order Balance (455.75).
- Receipt and Invoice Information:** Last Receipt Number, Last Receipt Date, Last Invoice Number, Last Invoice Date, Completed Date, and Invoiced to Date (.00).
- Prepaid Information:** Prepaid Freight (.00).

At the bottom of the window, there are buttons for "Quick Print...", "Accept", "Cancel", "Delete", and a help icon.

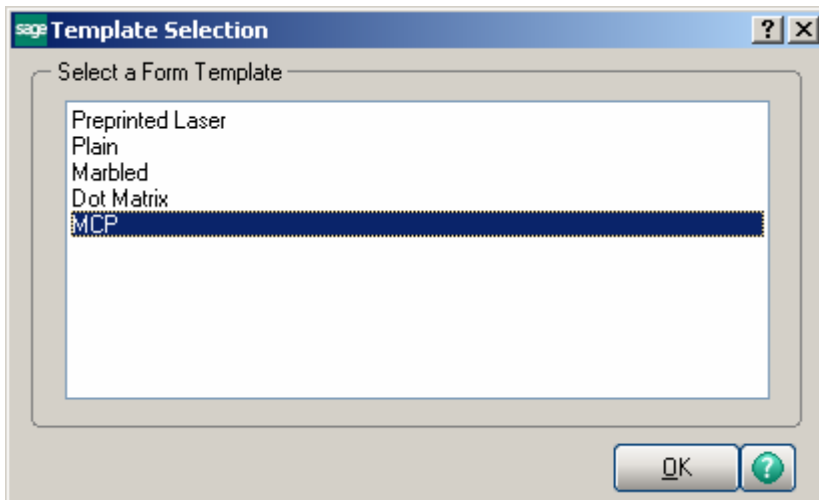
This screen displays **Order Total** both in US currency and In Foreign Currency.

The **In Foreign Currency** button allows for recalculating Order Total in foreign currency.

***Note:** The new fields will be displayed when the Vendor uses foreign currency; otherwise, the MCP related fields will be hidden from the user.*

Purchase Order Printing

The **MCP** form has been added to the Purchase Order Printing templates.



If the **Print in Currency** check box is selected in the Purchase Order Entry, the Currency information is displayed on the printing. The Unit Cost and Amount fields are printed in Currency.

Purchase Order Printing

Main Report

Page 1

Purchase Order

ABC Distribution and Service Corp.

P.O. Number: 0010065
Order Date: 11/28/2014
Currency Code: CAN
Currency Rate: 1.5111
Vendor Number: 01-AIRWAY

Vendor:
 Airway Property
 7888 Saddlebush Trail
 Bank Building
 Suite 1008
 Orange, CA 92669-0001
Confirm To:
 Leo Henry

Ship To:
 ABC Distributing Company
 3191 AIRPORT LOOP
 COSTA MESA, CA 92626

Required Date	Ship VIA	F.O.B.	Terms			
11/28/2014			NET END OF MONTH			

Item Code	Unit	Ordered	Received	Backordered	Unit Cost	Amount
1001-HON-H252	EACH	3.00	0.00	0.00	89.000	267.00
HON 2DRAWER LETTER FLE W/O LK			Whse: 000			
1001-HON-H254	EACH	2.00	0.00	0.00	126.177	252.35
HON 4DRAWER LETTER FLE W/O LK			Whse: 000			
6655	EACH	1.00	0.00	0.00	122.777	122.77
PRINTERSTAND W/BASKET			Whse: 000			

Net Order: 642.13
Sales Tax: 46.55
Freight: 0.00
Order Total: 688.68

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

Receipt of Goods Entry

Select **Receipt of Goods Entry** from the **Purchase Order Main** menu and click the Header tab.

When a PO No. is selected, the **Curr. Code**, **Pay Rate** and **Rate** fields are populated with foreign currency information from the selected Purchase Order (if foreign currency was used).

The screenshot displays the Sage Receipt of Goods Entry (ABC) 11/28/2014 window. The interface includes a header section with Receipt Number (001019) and Receipt Date (11/28/2014). Below this, there are tabs for 1. Header, 2. Address, 3. Lines, and 4. Totals. The main form area is divided into several sections: Purchase Order Number (0010065), Invoice Number, Invoice Date, Vendor No. (01-AIRWAY), Airway Property, Order Type (Standard Order), Order Status (Open), Required Date (11/28/2014), 1099 Form (None), 1099 Box, Sales Tax (CA), Schedule (CA), California, Use Tax, Purchase Address, Ship-To Address (0000 ABC Distributing Company), Terms Code (03 NET END OF MONTH), Ship Via (FOB), Warehouse (000 CENTRAL WAREHOUSE), Confirm To (Leo Henry), E-mail (lhenry@sage.sample.com), Telephone ((714) 555-0980), Ext (5852), Comment, Currency Code (CAN), Pay Rate (PO Entry), Fixed Rate, Rate (1.5111), and buttons for Accept, Cancel, Delete, and Print.

The two new fields (**Unit Cost in currency** and **Extension in Currency**) added to the **Lines** grid, are the same as the ones on the **Purchase Order Entry** screen.

The screenshot shows the SAP 'Receipt of Goods Entry' window for document ABC dated 11/28/2014. The 'Totals' tab is active, displaying a summary of receipt amounts. The 'Purchase Order Number' is 0010065 and the 'Vendor No.' is 01-AIRWAY. The summary table is as follows:

Taxable Receipts	424.94
Nontaxable Receipts	.00
Freight Amount	.00
Sales Tax Amount	30.81
Receipt Total	455.75
Total in Foreign Currency	688.68

The Total In Foreign Currency field in the Totals tab displays the Total amount of the Receipt in foreign currency.

Receipt of Invoice Entry

Select Receipt of Invoice Entry from the Purchase Order Main menu.

When PO No. is selected, the new fields display foreign currency information from that Purchase Order (if foreign currency was used).

The screenshot displays the SAP 'Receipt of Invoice Entry' window for ABC on 11/18/2014. The interface includes a navigation bar with tabs for '1. Header', '2. Address', '3. Lines', and '4. Totals'. Key fields include:

- Receipt Number: 001036
- Batch: 00004
- Purchase Order Number: 0010067
- Invoice Number: INV#0122
- Invoice Date: 11/18/2014
- Vendor No.: 01-ALLCLIM (Allclimate Maintenance)
- Order Type: Standard Order
- Order Status: New
- Required Date: 11/18/2014
- 1099 Form: None
- 1099 Box: (empty)
- Sales Tax: CA
- California Use Tax: (unchecked)
- Purchase Address: (empty)
- Ship-To Address: 0000 (ABC Distributing Company)
- Terms Code: 01 (NET 10)
- Ship Via: (empty) FOB (empty)
- Warehouse: 000 (CENTRAL WAREHOUSE)
- Confirm To: Janice Thurston
- E-mail: janice@allclimate.com
- Telephone: (714) 555-1013, Ext: 110
- Comment: (empty)
- Curr. Code: EURO (highlighted in blue box)
- Pay Rate: Check (highlighted in blue box)
- Fixed Rate: (checked)
- Rate: 1.7888

Buttons at the bottom include Accept, Cancel, Delete, Print, and Help.

The **Unit Cost in Currency** and **Extension in Currency** fields on the **Lines** tab are the same as the fields on the **Purchase Order Entry** and **Receipt of Goods Entry** screens.

The **Total In Foreign Currency** on the **Totals** tab displays the total amount of the invoice in foreign currency.

Manual Check and Payment Entry

If Payment Rate (**Pay Rate**) on the Purchase Order is set to Check, 4 new fields will be added to the **Lines** tab of the **Manual Check and Payment Entry** screen opened from **Accounts Payable Main** menu.

This **Invoice Amount** field displays an amount, which is calculated taking into account the difference between **Currency** and **Payment Rates**.

The screenshot shows the Sage Manual Check and Payment Entry (ABC) 11/19/2014 window. The 'Lines' tab is active, displaying a table with the following data:

	Invoice No.	Invoice Date	Invoice Amt	Discount Amt	Cor
1	INV#0122	11/18/2014	175.93	.00	
2			.00	.00	

A pop-up window is open showing the following currency details:

Currency Code	EURO
Org Inv Amt	221.29
Currency Rate	1.7888
Payment Rate	2.2500

At the bottom of the window, the 'Check Distribution Balance' is 0.00 and the 'Payment Total' is 175.93. Buttons for 'Accept', 'Cancel', 'Delete', and a help icon are visible at the bottom right.

The **Currency Rate** field displays the rate of the created Invoice. The **Payment Rate** displays the Currency Rate for the date the check is entered or for the date closest to current date.

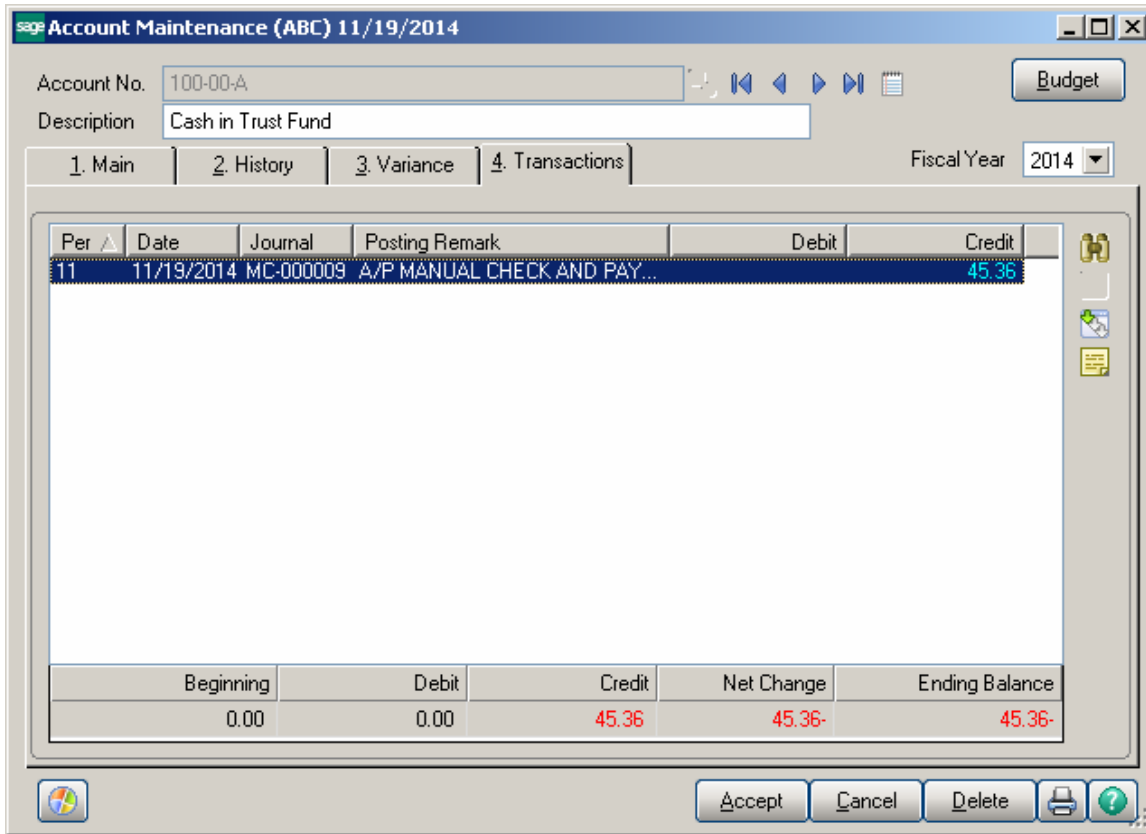
It is strongly recommended not to enter checks in the **Check Maintenance** program from the **Check Printing** menu of the **Accounts Payable** module.

The amounts in currency are not processed and cannot be viewed on the **Check Maintenance** screen.

The Currency processing works only during **Invoice Payment Selection** generation.

The Currency processing works only if one of the following: **Preprinted Laser**, **Plain** and **Marbled Form** templates are used for the **A/P Check Printing**.

If the **Payment Rate** in **Purchase Order** has been set to **Check** and the currency rate on the payment date is different from the Purchase Order rate, the difference is balanced with **G/L Account** specified for the Currency in the **Currency Code Maintenance** program under the **General Ledger Setup** menu.



If the Currency Rate and Payment Rate are the same, the Org. Inv. Amt field is zero.

Manual Check and Payment Entry (ABC) 11/19/2014

Bank Code: D | Payment Type: Check | Check No.: 000014 | Cash Account: 101-01-00

Invoice No.	Invoice Date	Invoice Amt	Discount Amt	Cor
1 123456	4/10/2014	190.00	.00	
2		.00	.00	

Currency Code: CAN
 Org Inv Amt: .00
 Currency Rate: 2.5100
 Payment Rate: 2.5100

Check Distribution Balance: 0.00 | Payment Total: 190.00

Buttons: Accept, Cancel, Delete, Help

The **Curr Code**, **Curr Rate** and **Over** columns have been added to the Manual Check Register Report.

Manual Check and Payment Register
 Journal Posting Date: 11/19/2014
 Register Number: MC-000009

Vendor: ABC Distribution and Service Corp. (ABC)

Check Number / Invoice Number	Check Date / Invoice Date	Vendor Number	Invoice Amount	Curr Code	Curr Rate	Over	Discount	Distribution Amount	Check Amount
000007	10/8/2014								
000008	11/18/2014								
000009	11/18/2014								
000010	11/18/2014								
000011	11/19/2014								
000012 INV0122	11/19/2014	01-ALLCLIM	Airclimate Maintenance						175.93
			175.93	EURO	2.25	-45.36	0.00 (ON FILE)	175.93	
Bank D Total:			175.93					175.93	175.93
Report Total:			175.93				0.00	175.93	175.93

Current Page No.: 1 | Total Page No.: 1 | Zoom Factor: 100%

Accounts Payable Manual Check and Payment Register - Recap By Division

Main Report

Accounts Payable Manual Check and Payment Register - Recap By Division
 Journal Posting Date:11/19/2014
 Register Number:MC-000009

ABC Distribution and Service Corp. (ABC)

Division Number: 01 TRADE ACCOUNTS PAYABLE

G/L Account	Description	Debit	Credit
100-00-A	Cash in Trust Fund		45.36
101-01-00	Cash in bank - Reg. checking		175.93
200-01-00	Accounts payable - trade	221.29	
Division 01 Total:		<u>221.29</u>	<u>221.29</u>

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

Invoice Payment Selection

You can create checks also from the **Invoice Payment Selection** program under the **Accounts Payable Check Printing** menu.

The screenshot shows a window titled "Invoice Payment Selection (ABC) 11/19/2014". It contains the following fields and controls:

- Select By:** A dropdown menu set to "Invoice Due Date Only" with a "Select..." button to its right.
- Invoice Due Date:** A text box containing "11/19/2014" with a calendar icon.
- Always Take Discounts:** An unchecked checkbox.
- Discount Due Date:** A text box containing "11/19/2014" with a calendar icon.

Below these fields is a table with the following structure:

Select Field	Operand	Value	
Vendor Number	Equal to	01ALLCLIM	
Discount Due Date	All		
Sort Field	All		
Vendor's Balance Due	All		

At the bottom of the window are buttons for "Clear", "Proceed", "Cancel", a printer icon, and a help icon.

The **By Check Rate** column has been added to the Invoice Payment Selection Listing printing.

Invoice Payment Selection Listing

ABC Distribution and Service Corp. (ABC)

Division Number: 01 TRADE ACCOUNTS PAYABLE

Vendor Number/ Invoice Number	Invoice	Dates Due	Discount	Invoice Amount	Discount	Net Amount	By Check Rate
ALLCLIM Allclimate Maintenance Check Entry Number: 001 113	5/30/2014	6/9/2014		117.79	0.00	117.79	41.29
Vendor ALLCLIM Totals:				117.79	0.00	117.79	41.29
Division 01 Totals:				117.79	0.00	117.79	41.29
Report Totals:				117.79	0.00	117.79	41.29

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

Check Printing

5/30/2014	113			117.79	0.00	117.79
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Check: 000015 11/19/2014 Allclimate Maintenance 41.29

*FORTY-ONE AND 29 / 100

Allclimate Maintenance 11/19/2014 *****41.29*

2331 Trinity Drive
Suite 1600
Costa Mesa, CA 92626
01-ALLCLIM

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

Currency Code/Rate Modification

The **Currency Code/Rate Modification** program has been added under the **Accounts Payable Setup** menu to allow changing the Currency Code, Currency Rate and Pay type (by PO Rate or Check Rate) if needed.

The screenshot shows a software window titled "sage Currency Code/Rate Modification (ABC) 11/19/2014". At the top, there are fields for "Vendor No." (01-AIRWAY) and "Name" (Airway Property). Below these is a table with the following data:

	Invoice No	Invoice Date	Currency Code	Currency Rate	Pay By PO Rate
1	11	4/28/2014	CAN	1.2222	Check Rate
2	111	4/25/2014	CAN	1.5111	PO Rate
3	112	8/28/2012	CAN	2.4511	PO Rate
4	114	5/30/2014	CAN	1.5111	PO Rate
5	12	4/26/2014	CAN	1.5111	PO Rate
6	122333	11/18/2014	CAN	1.5111	PO Rate
7	123333	11/18/2014	CAN	1.5111	PO Rate
8	123456	4/10/2014	CAN	2.5100	PO Rate

At the bottom right of the window are "Accept" and "Cancel" buttons.

Select the **Vendor No.** to view the list of updated invoices for the selected vendor. You may change the **Currency Code**, **Currency Rate**, or **Pay By PO Rate** for the entire Invoice. When entering Check for the invoice, the changed values will be used.