MultiCurrency for A/P & P/O For MAS 90/200

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Installation Instructions and Cautions

PLEASE NOTE: MAS 90 must already be installed on your system before installing any IIG enhancement. If not already done, perform your MAS 90 installation and setup now; then allow any updating to be accomplished automatically. Once MAS 90 installation and file updating is complete, you may install your IIG enhancement product by following the procedure below.
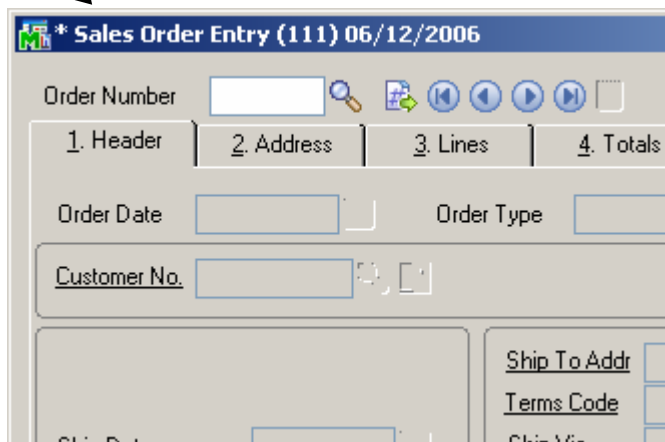
Wait! Before You Install – Do You Use CUSTOM OFFICE?

*THIS IS AN IMPORTANT CAUTION: If you have Custom Office installed, **and** if you have modified any MAS 90 screens, you must run **Customizer Update** after you do an enhancement installation.*

*But wait! BEFORE you run **Customizer Update**, it is **very important** that you **print all of your tab lists**. Running **Customizer Update** will clear all Tab settings; your printed tab list will help you to reset your Tabs in Customizer Update. **Custom Office** is installed on your system if there is an asterisk in the title bar of some of the screens. The asterisk indicates that the screen has been changed.*

An *asterisk* in a window's title bar indicates that the screen has been modified. This means that **Custom Office** is installed.

Follow all the instructions on this page before you run **Customizer Update**!

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Registering IIG products

IIG Enhancement should be registered to be able to use it.
If registration is not performed, the enhancement will work
in a demo mode for a limited time period. The registration
can be still done during the demo period.

Select the **IIG Product Registration** program under the
Library Master Setup menu of the MAS 90.

If this option is not listed under the Library Master Setup
menu, go to the main menu, and select **Run** from the **File**
menu. Type in SVIIGR and click **OK**.

IIG Master Developer Enhancement Registration				
Registered Customer	Customer			
Reseller Name				
Serial Number	1111111111			
Customer Number	2222222222			
User Key	333333333333333			
Product Key	CCCCC	DDDDD	EEEEE	FFFFF	GGGGG

Enhancement	Level	Release Date	Serial Number	Unlocking Key
IIG Enhancement Name	4.1	07/19/2004	AAAAAAAAAAAAAAA	BBBBBB
IIG Enhancement Name	4.1	07/19/04	AAAAAAAAAAAAAAAAAAAA	BBBBBB

OK   Undo   Print Registration Form   Close

IIG   ABC   11/28/2005

Enter **Serial Number** and **Unlocking Key** provided by IIG,
and click **OK**.

If multiple IIG Enhancements are installed, Serial Numbers
and Unlocking Keys should be entered for each
enhancement.

Use the **Print Registration Form** button to print
IIG Registration Form.

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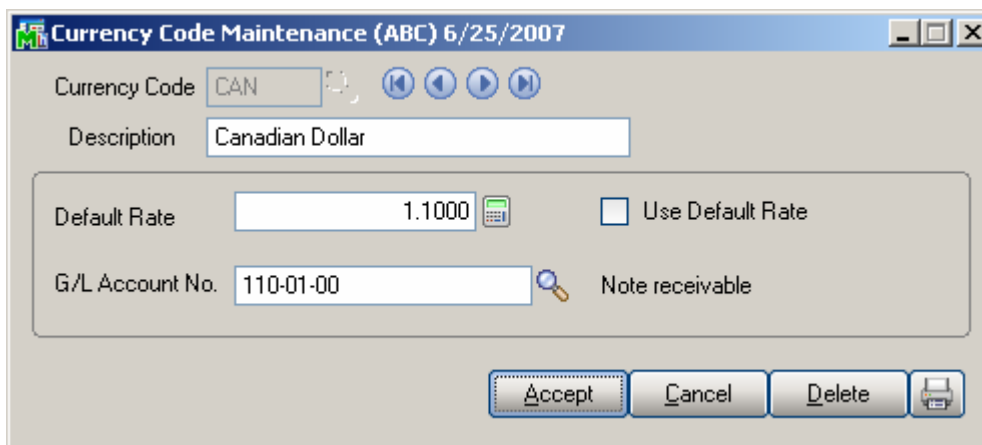Glendale, CA 91202

Introduction

A standard feature inherent in all MAS90® FOR WINDOWS accounting software allows you to customize each module to fit your company's specific accounting requirements. The General Ledger module presents you with a series of questions allowing you to select from a wide range of custom options. By answering these questions in the manner most appropriate for your business, you will enjoy the benefits of an efficient General Ledger System.

General Ledger Setup

Two options have been added to the **General Ledger Setup** menu. **Currency Code Maintenance** allows you to enter any currency and set up a default rate. The **Currency Rate Maintenance** screen enables you to change the rates of the existing currency at any time.

Currency Code Maintenance

Select **Currency Code Maintenance** from the **General Ledger Setup** menu. The following screen will appear:

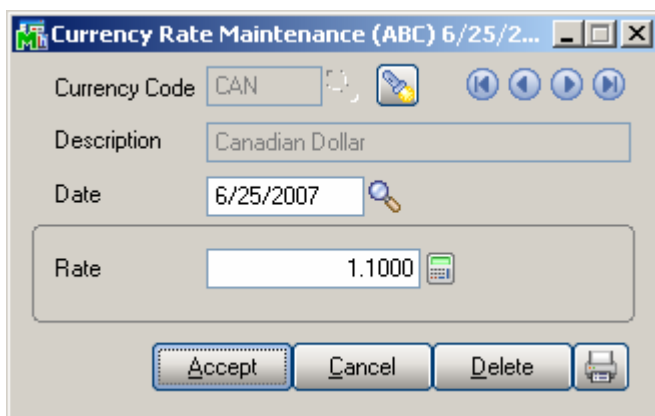**Currency Code**: Enter numbers or letters up to four characters.

Description: Enter the name of the currency.

Default Rate: Enter the rate of the currency and check the **Use Default Rate** box to designate the default rate when working in the Accounts Payable and Purchase Order systems.

G/L Account Number: Choose the G/L Account Number from the list by clicking the **Lookup** button, or enter it manually. This account will be used when balancing currency rate fluctuations over time.

Currency Rate Maintenance

Currency Rate Maintenance allows you to adjust the currency rate due to the daily/weekly/monthly fluctuations in international exchange rates. Select Currency Rate Maintenance from the General Ledger Setup menu. The following screen will appear:

Currency Code: Choose the Currency Code you want to make changes to by clicking the magnifying glass icon, or enter the Code manually. Clicking the flashlight icon will display the list of all currencies and rates.

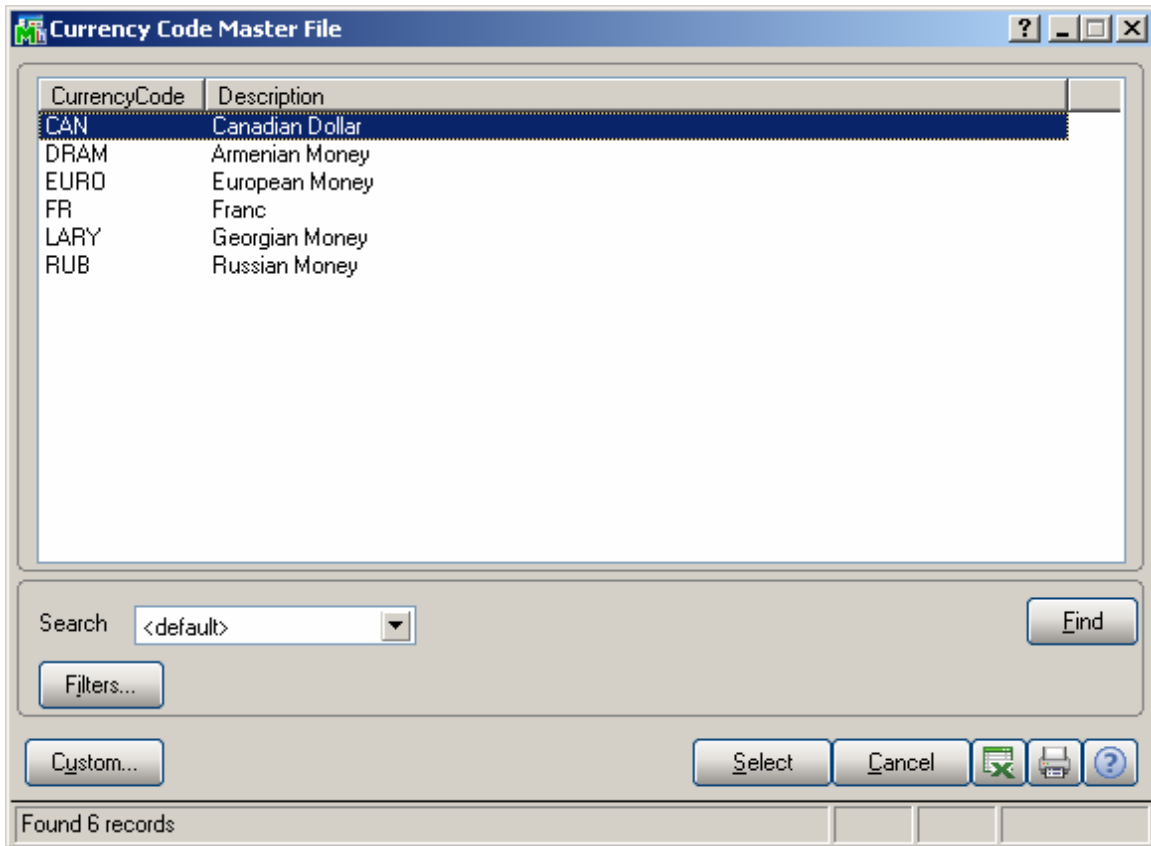**Date:** Enter the date for which you are entering the exchange rate.

Currency Rate: Enter the current rate of the currency.

Select **Accept** to accept the entry.

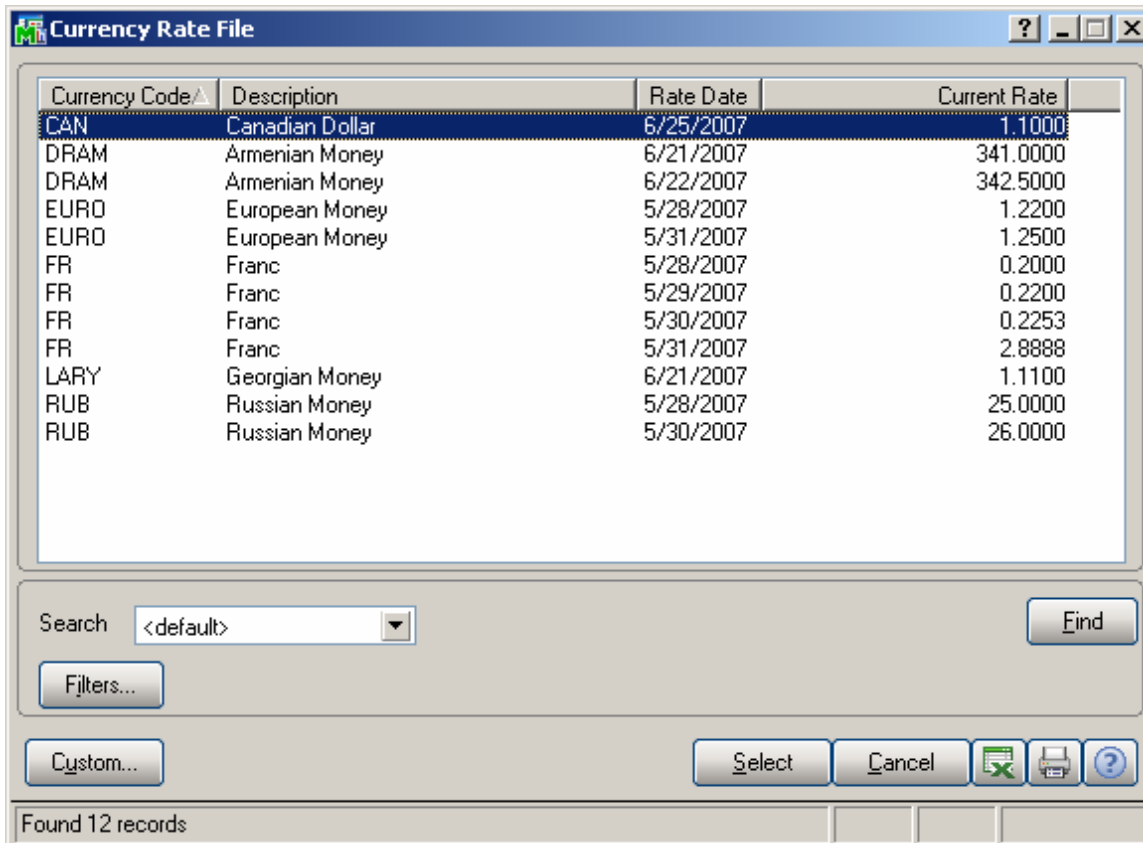Select **Cancel** to clear and re-enter.

Select **Delete** to delete the Currency Rate.

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Click the **Lookup** button to display the following screen
that lists currency types:

Click the **Flashlight** button to display the following screen
with the history of currency rate fluctuations by date:

Currency Code△	Description	Rate Date	Current Rate
CAN	Canadian Dollar	6/25/2007	1.1000
DRAM	Armenian Money	6/21/2007	341.0000
DRAM	Armenian Money	6/22/2007	342.5000
EURO	European Money	5/28/2007	1.2200
EURO	European Money	5/31/2007	1.2500
FR	Franc	5/28/2007	0.2000
FR	Franc	5/29/2007	0.2200
FR	Franc	5/30/2007	0.2253
FR	Franc	5/31/2007	2.8888
LARY	Georgian Money	6/21/2007	1.1100
RUB	Russian Money	5/28/2007	25.0000
RUB	Russian Money	5/30/2007	26.0000

Search   <default>   Find

Filters...

Custom...   Select   Cancel

Found 12 records

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Vendor Maintenance

Five new fields have been added to the **Vendor Maintenance** program to allow users defining and managing foreign currency (in case the Vendor uses foreign currency to make payments).

Select **Vendor Maintenance** from the **Accounts Payable Main** menu and click the **Additional** tab. The following screen will appear:

Currency Code: From the drop-down list, select the Currency Code of the currency the Vendor uses for payment, or enter the Code manually.

Use Fixed Rate: Select this box if you want to use a fixed currency rate during Purchase Order, Receipt of Goods and Receipt of Invoice data entry.

Currency Rate: This field is displayed when the **Use Fixed Rate** box is checked. Enter the rate you want to use.

Payment Rate: Select **P/O Rate** if you want to use the rate indicated on the Purchase Order Entry, or **Check Rate** to pay an amount based on the exchange rate at the time of payment (check printing).

Print PO in Foreign Currency: Select this box to display amounts in foreign currency when printing Purchase Orders.

Inventory Maintenance

Four new fields have been added to the **Main** tab of the
Inventory Maintenance screen.

Use Last Foreign Cost, Last Cost, Currency Code & Rate

Use Last Foreign Cost: Check this box if you want to use
the **Last Cost** of the product in foreign currency. The
amount will be interpreted as amount in the foreign
currency represented by the Code displayed in the next
field. The amount will be converted to USD based on the
rate entered in the **Rate** field.

Purchase Order Entry

Select **Purchase Order Entry** from the **Purchase Order Main** menu and click the **Header** tab.

Curr. Code, **Print**, **Pay Rate**, **Fix**, **Rate**

Upon selecting a **Vendor No.**, the following new fields will display currency settings if the Vendor uses foreign currency. These fields can be modified in a current order.

Currency Code: Select the Currency Code of the currency the Vendor will use.

Fix: Check this box if you want to use the negotiated **Fixed Currency Rate.**

Rate: Enter the currency rate you want to use.

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Pay Rate: Select **P/O Rate** if you want to use the rate indicated on the Purchase Order Entry, or **Check Rate** to pay the amount based on the exchange rate at the time of payment (check printing).

Print: Check this box (**Print P/O in Foreign Currency**) to request the display of amounts in foreign currency, when printing the Purchase Order.

Once all necessary fields are entered, click the **Lines** tab. Two new fields are added on the following screen:

The upper two fields display amounts in foreign currency, while the lower two fields display amounts in USD. The **Unit Cost** or **Extension** of each item can be entered in either US or foreign currency.

Once all desired items are entered on the **Lines** tab, click the **Totals** tab.

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This screen displays **Order Total** both in US currency and In Foreign Currency.

Click the **In Foreign Currency** button to recalculate the Total in foreign currency according to the Lines.

Note: The new fields will be displayed when the Vendor uses foreign currency; otherwise, the new fields will be hidden from the user.

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Receipt of Goods Entry

Select **Receipt of Goods Entry** from the Purchase Order
Main menu and click the **Header** tab.

When a PO No. is selected, the new fields display foreign
currency information from the selected Purchase Order (if
foreign currency was used).

Two new fields: **Unit Cost** & **Extension**, in the **Lines** tab,
are the same as on the **Purchase Order Entry** screen. The
upper two fields display amounts in foreign currency while
the lower two fields display amounts in USD.

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The new **Total In Foreign Currency** field in the **Totals**
tab displays the Total amount of the Receipt in foreign
currency.

Receipt of Invoice Entry

Select **Receipt of Invoice Entry** from the **Purchase Order Main** menu and click the **Header** tab.

When **PO No.** is selected, the new fields display foreign currency information from that Purchase Order (if foreign currency was used).

The **Unit Cost** & **Extension** fields on the **Lines** tab are the same as the fields on the **Purchase Order Entry** and **Receipt of Goods Entry** screens. The two upper fields display amounts in foreign currency, while the two lower fields display amounts in USD.

The new field **In Foreign Currency** on the **Totals** tab displays the total amount of the invoice in foreign currency.

<u>Manual Check Entry</u>

If Payment Rate (Pay Rate) on the Purchase Order is set to
Check, a new field will be added to the **Lines** tab of the
Manual Check Entry screen.
This **Invoice Amount** field displays an amount based on
the currency rate on the original date of the Purchase Order.

It is strongly recommended not to enter checks
in the **Check Maintenance** program from the **Check
Printing** menu of the **Accounts Payable** module.
The amounts in currency are not processed and cannot be
viewed on the **Check Maintenance** screen.
The Currency processing works only during **Invoice
Payment Selection** generation.

If the **Payment Rate** in **Purchase Order** has been set to
Check and the currency rate on the payment date is
different from the Purchase Order rate, the difference is
balanced with **G/L Account** specified for the Currency in
the **Currency Code Maintenance** program under the
General Ledger Setup menu.

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The difference caused by Currency Rate changing from
order date to payment date is displayed in the status bar at
the bottom of the screen when the line is selected and the
focus is in the **Invoice Amount** field.

The program also adds the **Currency Code** and **Currency Rate** to the Check Register Report.

Currency Code/Rate Modification

The **Currency Code/Rate Modification** program has been
added under the **Accounts Payable Check Printing** menu.

Select the **Vendor No.** to view the list of updated invoices
for the selected vendor. Select an invoice from the list to
change the **Currency Code**, **Currency Rate**, or **Payment
Rate** values. When entering Check for the invoice, the
changed values will be used.

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