



Multi Currency for A/P & P/O For Sage 100 2015

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Installation Instructions and Cautions

PLEASE NOTE: SAGE 100 must already be installed on your system before installing any IIG enhancement. If not already done, perform your SAGE 100 installation and setup now; then allow any updating to be accomplished automatically. Once SAGE 100 installation and file updating is complete, you may install your IIG enhancement product by following the procedure below.

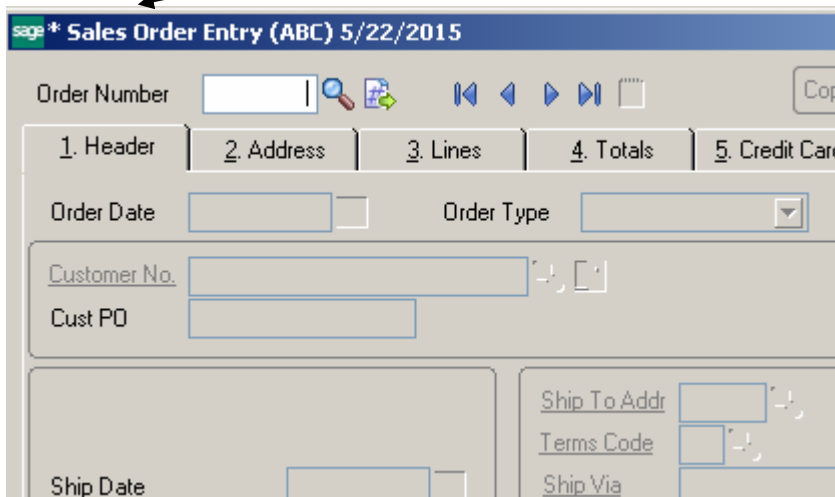
Wait! Before You Install – Do You Use CUSTOM OFFICE?

THIS IS AN IMPORTANT CAUTION: If you have Custom Office installed, **and** if you have modified any SAGE 100 screens, you must run **Customizer Update** after you do an enhancement installation.

But wait! BEFORE you run **Customizer Update**, it is very important that you **print all of your tab lists**. Running **Customizer Update** will clear all Tab settings; your printed tab list will help you to reset your Tabs in Customizer Update. **Custom Office** is installed on your system if there is an asterisk in the title bar of some of the screens. The asterisk indicates that the screen has been changed.

An **asterisk** in a window's title bar indicates that the screen has been modified. This means that **Custom Office** is installed.

Follow all the instructions on this page before you run **Customizer Update!**



Registering IIG products

IIG Enhancement should be registered to be able to use it. If registration is not performed, the enhancement will work in a demo mode for a limited time period. The registration can be still done during the demo period.

Select the **IIG Product Registration** program under the **Library Master Setup** menu of the SAGE 100.

If this option is not listed under the Library Master Setup menu, go to the main menu, and select **Run** from the **File** menu. Type in SVIIGR and click **OK**.

Enhancement	Level	Release Date	Serial Number	Unlocking Key
IIG Enhancement	5.20		AAAAAAAAAAAAAAAA	BBBBB

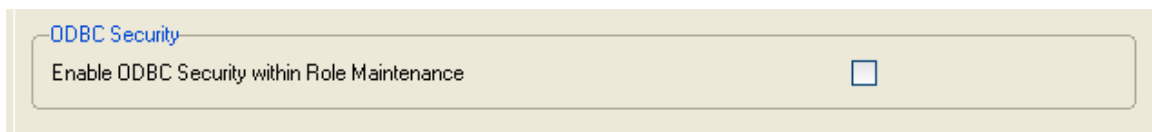
Enter **Serial Number** and **Unlocking Key** provided by IIG, and click **OK**.

If multiple IIG Enhancements are installed, Serial Numbers and Unlocking Keys should be entered for each enhancement.

Use the **Print Registration Form** button to print IIG Registration Form.

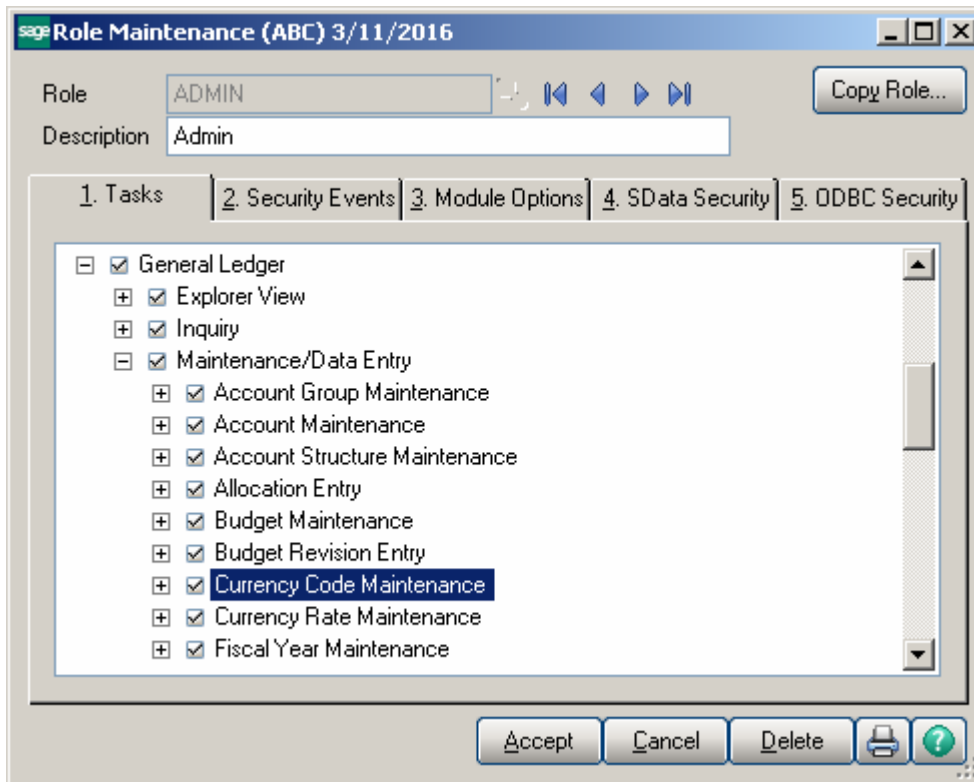
ODBC Security

After installing an **IIG Enhancement**; it is **very important to verify** whether or not the **Enable ODBC Security within Role Maintenance** check box is selected in the **System Configuration** window of your system. If it is selected you must assign ODBC security permissions and allow access to custom data tables/fields for the Roles defined in your system.



Role Maintenance

After installing an **IIG Enhancement**, permissions must be configured for newly created Tasks and Security Events.



Introduction

The MCP enhancement allows for setup of multiple currencies, with their default rates, and rates for any selected date.

Default currency can be setup for each Vendor and its exchange rate will be used as default.

Item's last cost can be set in the Inventory Maintenance in the specified currency.

Purchase Orders, Receipts Of Goods, Receipts Of Invoices can be processed in currency. The currency and rate are loaded when selecting vendor, and can be changed if needed. Unit Costs, Extensions, and Totals are displayed both in the selected currency and the main currency of the system (USD).

Amounts in the Manual Check can be entered in corresponding currency.

Calculations can be done based on the rate of the Purchase Order date or Check date.

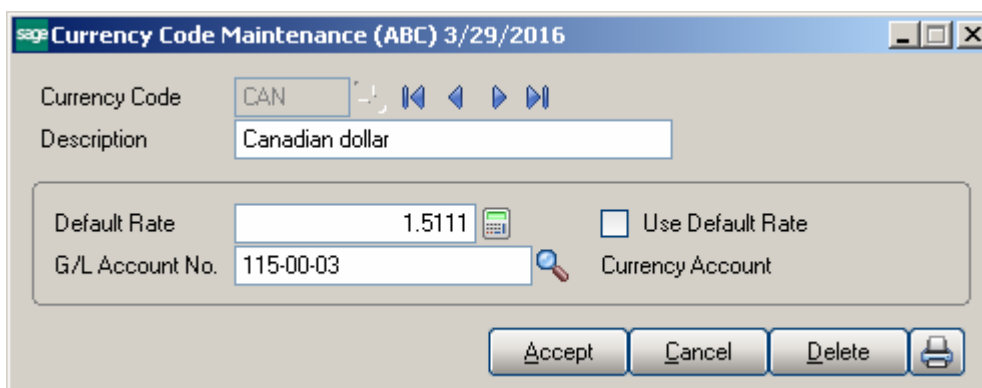
You can print reports in currency using the exchange rate.

General Ledger Setup

Two options have been added to the **General Ledger Setup** menu. **Currency Code Maintenance** allows entering any currency and set up a default rate. The **Currency Rate Maintenance** screen allows for changing the rates of the existing currency at any time.

Currency Code Maintenance

Select **Currency Code Maintenance** from the **General Ledger Setup** menu. The following screen will appear:



The screenshot shows a window titled "Currency Code Maintenance (ABC) 3/29/2016". It contains the following fields and controls:

- Currency Code:** A text box containing "CAN" with navigation arrows to its right.
- Description:** A text box containing "Canadian dollar".
- Default Rate:** A text box containing "1.5111" with a calendar icon to its right.
- Use Default Rate:** An unchecked checkbox.
- G/L Account No.:** A text box containing "115-00-03" with a magnifying glass icon to its right.
- Currency Account:** A label next to the G/L Account No. field.
- Buttons:** "Accept", "Cancel", "Delete", and a printer icon.

Currency Code - Enter numbers or letters up to four characters.

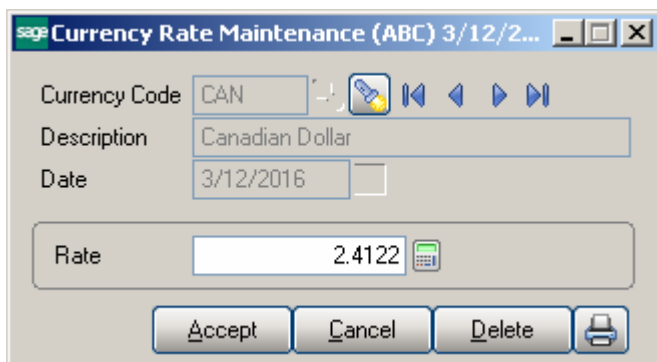
Description - Enter description for the currency.

Default Rate - Enter the rate of the currency and check the **Use Default Rate** box to select the default rate to be used when working in the Accounts Payable and Purchase Order modules.

G/L Account No. - Choose the G/L Account Number from the list by clicking the lookup button, or enter it manually. This account will be used when balancing currency rate fluctuations over time.

Currency Rate Maintenance

Currency Rate Maintenance allows you to adjust the currency rate due to the daily/weekly/monthly fluctuations in international exchange rates. Select Currency Rate Maintenance from the General Ledger Setup menu. The following screen will appear:



The screenshot shows a software window titled "sage Currency Rate Maintenance (ABC) 3/12/2...". The window contains several input fields and buttons. The "Currency Code" field is set to "CAN" and has a magnifying glass icon to its right. The "Description" field contains "Canadian Dollar". The "Date" field is set to "3/12/2016". The "Rate" field is set to "2.4122" and has a calculator icon to its right. At the bottom of the window, there are four buttons: "Accept", "Cancel", "Delete", and a printer icon.

Currency Code - Choose the Currency Code you want to make changes to by clicking the magnifying glass icon, or enter the Code manually. Clicking the flashlight icon will display the list of all currencies and rates.

Date - Enter the date for which you are entering the exchange rate.

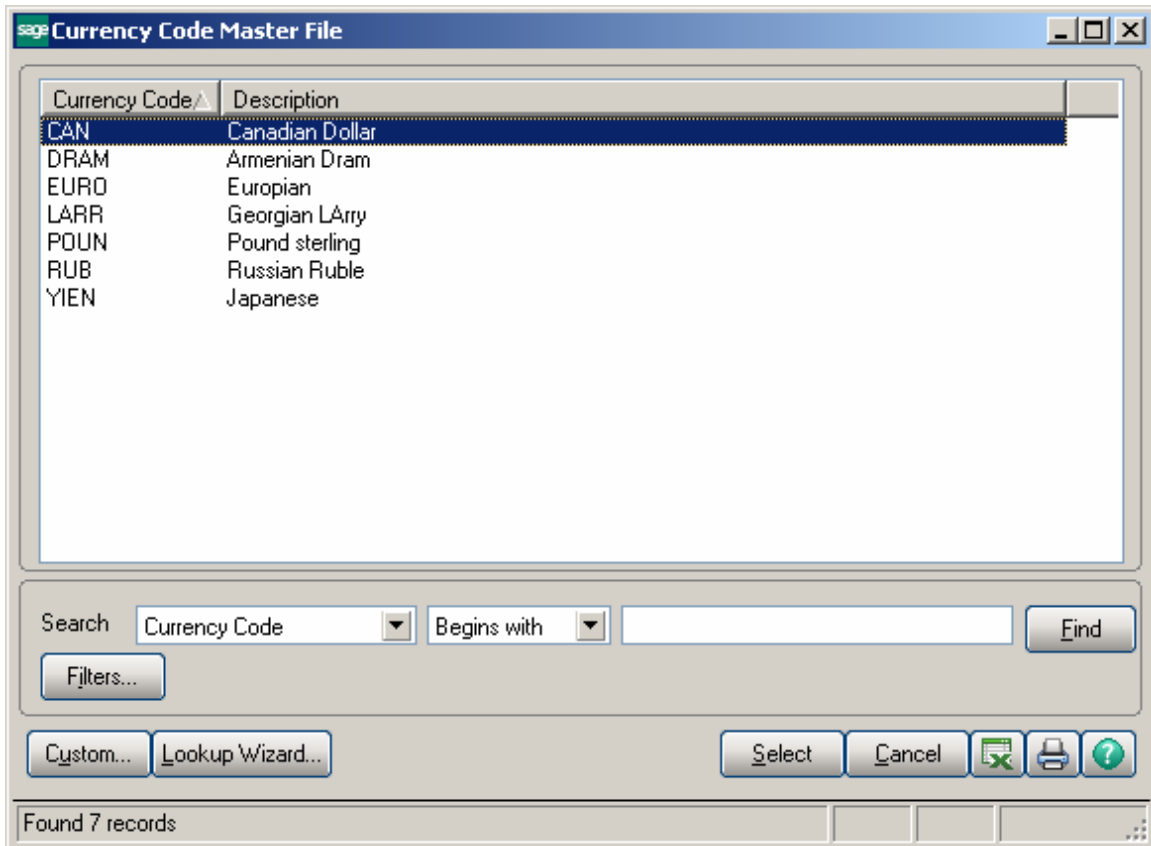
Currency Rate - Enter the current rate of the currency.

Choose **Accept** to accept the entry.

Choose **Cancel** to clear and re-enter.

Choose **Delete** to delete the Currency Rate.

Click the lookup button to display the list of currency codes:



Click the **Flashlight** button to display the following screen with the history of currency rate fluctuations by date:

The screenshot shows a window titled "sage Currency Rate File". It contains a table with the following data:

Currency Code	Description	Entry Date	Rate
DRAM	Armenian Dram	10/18/2014	215.2433
DRAM	Armenian Dram	11/1/2014	220.2433
DRAM	Armenian Dram	11/10/2014	225.2133
DRAM	Armenian Dram	11/18/2014	225.2433
LARR	Georgian LArry	11/19/2014	12
RUB	Russian Ruble	11/19/2014	10
CAN	Canadian Dollar	10/21/2015	2.411111
CAN	Canadian Dollar	3/11/2016	2.2512
CAN	Canadian Dollar	3/12/2016	2.4122

Below the table is a search section with a dropdown menu set to "Currency Code", a "Begins with" dropdown, and a text input field. There are "Find", "Filters...", "Custom...", and "Lookup Wizard..." buttons. At the bottom, there are "Select", "Cancel", and icons for export, print, and help. A status bar at the bottom left says "Found 9 records".

Vendor Maintenance

New fields have been added to the additional tab of the **Vendor Maintenance** program to allow users defining and managing foreign currency (in case the Vendor uses foreign currency to make payments).

Select **Vendor Maintenance** from the **Accounts Payable Main** menu and click the **Additional** tab. The following screen will appear:

Currency Code - From the list select the Currency Code of the currency the Vendor uses for payment, or enter the Code manually.

Use Fixed Rate - Select this box if you want to use a fixed currency rate during Purchase Order, Receipt of Goods and Receipt of Invoice Data Entry.

Currency Rate - This field is shown upon selecting the **Use Fixed Rate** checkbox. The default rate specified in the Currency Code Maintenance is loaded in the Currency rate field by default and it can be changed if needed.

Currency Code Canadian Dollar

Use Fixed Rate Currency Rate

Payment Rate

Print PO in Foreign Currency

Payment Rate - Select **P/O Rate** if during payment you want to apply the Purchase Order rate, or **Check Rate** to pay an amount based on the exchange rate at the time of payment (Manual Check Entry).

Print PO in Foreign Currency - Select this box to display amounts in foreign currency when printing Purchase Orders.

The **CurrencyCode** and **CurrencyRate** columns have been added to the **Vendor Maintenance Transactions** tab to display corresponding information.

sage Vendor Maintenance (ABC) 3/12/2016

Vendor No. Name

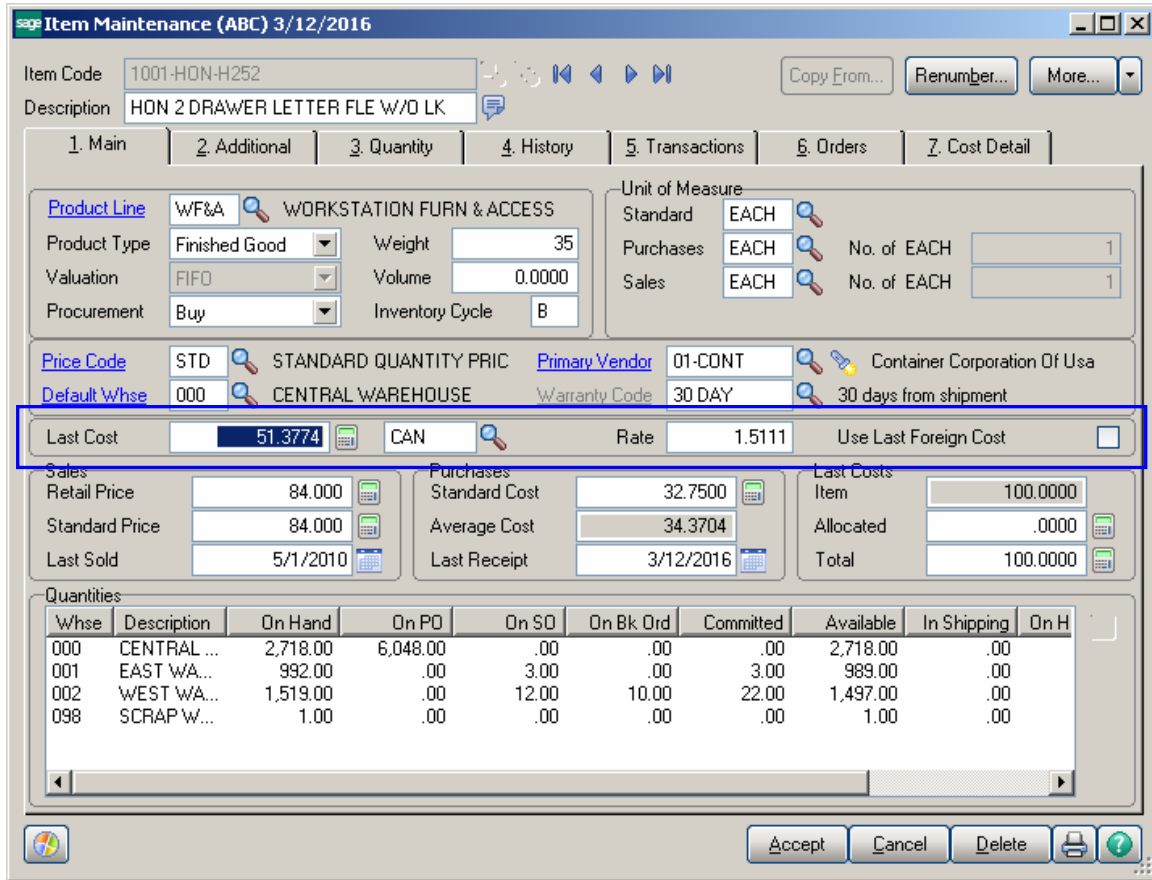
1. Main 2. Additional 3. Statistics 4. Summary 5. History 6. Invoices 7. Transactions 8. Checks 9. P/Os

Invoice No.	Trans Date	Trans Type	Trans A...	Dis...	Inv. Balance	C	CurrencyCode	CurrencyRate
454646	3/12/2016	Invoice	117.79	0.00	117.79		CAN	1.5111
111313	3/11/2016	Invoice	424.94	0.00	424.94		CAN	1.5111
12452232	10/21/2015	Invoice	112.65	0.00	112.65		CAN	1.5111
INV#12456	10/21/2015	Payment	150.00	0.00	0.00	8.	CAND	2.0000
INV#141215	10/21/2015	Payment	150.00	0.00	0.00	8.	CAND	2.5000
INV#14445	10/21/2015	Invoice	150.00	0.00	0.00		CAN	2.5000
INV#14445	10/21/2015	Payment	248.16	0.00	0.00	1.	CAN	1.5111
INV#1445	10/21/2015	Invoice	150.00	0.00	150.00		CAN	2.5000
INV#141215	8/19/2015	Invoice	150.00	0.00	0.00		CAND	2.5000
122333	8/7/2015	Invoice	324.62	0.00	324.62		CAND	5.5455
1223333	8/7/2015	Invoice	1,037.36	0.00	1,037.36		CAND	5.5455
12333	8/7/2015	Invoice	291.93	0.00	291.93		CAND	5.5455
123333	8/7/2015	Invoice	252,668.13	0.00	252,668...		RUB	10.0000
12333333	8/7/2015	Invoice	176.44	0.00	176.44		CAND	5.5455
12344444	8/7/2015	Payment	10.00	0.00	741.41	3.	CAND	5.5455
456789	8/7/2015	Invoice	203.72	0.00	203.72		CAND	5.5455
INV#080715	8/7/2015	Invoice	167.56	0.00	0.00		CAND	5.4545

Accept Cancel Delete

Item Maintenance

Four new fields have been added to the **Main** tab of the **Inventory Maintenance**.



Use Last Foreign Cost - Check this box if you want to use the **Last Cost** of the product in foreign currency. The amount will be interpreted as amount in the foreign currency represented by the Code displayed in the next field. The amount will be converted to USD based on the rate entered in the **Rate** field.

Purchase Order Entry

Select **Purchase Order Entry** from the **Purchase Order Main** menu.

The currency information is loaded from the Vendor (if setup for current Vendor). If no currency is setup for current Vendor in the **Vendor Maintenance**, the Currency info can be entered while creating the Purchase Order.

The user can change the currency information for specific order before adding a line. Just after a line is entered the Currency fields are disabled:

Currency Code - Select the Currency Code of the currency the Vendor will use.

Print In Curr.- Check this box (**Print P/O in Foreign Currency**) to request the display of amounts in foreign currency, when printing the Purchase Order.

Pay Rate - Select **P/O Rate** if you want to use the rate indicated on the Purchase Order Entry, or **Check Rate** to pay the amount based on the exchange rate at the time of payment (manual check entry).

Fixed Rate - Check this box if you want to use the negotiated **Fixed Currency Rate**.

Rate - Enter the currency rate you want to use.

Once all necessary fields are entered, click the **Lines** tab.

Two new fields: **Unit Cost in Currency** and **Extension in Currency**, have been added to the Lines grid::

	Item Code	Ordered	Back Ordered	Unit Cost	Unit Cost In Curr	Extension In Curr	Extension
1	1001-HON-H252	3.00	.00	58.8970	88.9993	267.00	176.69
2	1001-HON-H254	2.00	.00	83.5000	126.1769	252.35	167.00
3	6655	1.00	.00	81.2500	122.7769	122.78	81.25
4		.00	.00	.0000	.0000	.00	.00

Description: HON 2 DRAWER LETTER FLE W/O LK
Warehouse: 000
Unit of Measure: EACH
Qty Received: .00

Total Amount: 424.94

The **Unit Cost** or **Extension** of each item can be entered in either US or foreign currency.

Once all desired items are entered on the **Lines** tab, click the **Totals** tab.

The screenshot shows the Sage Purchase Order Entry (ABC) 3/12/2016 window. The window title is "sage Purchase Order Entry (ABC) 3/12/2016". The Order Number is 0010100. The User is Useriig. The Order Date is 3/12/2016, Order Type is Standard Order, and Order Status is Open. The Vendor No. is 01-AIRWAY, with Airway Property. The Order Total is 475.75, and the Order Total In Foreign Currency is 718.91. The In Foreign Currency button is highlighted. The Recalc Totals in Currency button is also visible. The Prepaid Freight is 10.00. The Order Balance is 475.75. The window includes navigation buttons (1. Header, 2. Address, 3. Lines, 4. Totals) and a bottom bar with Quick Print, Accept, Cancel, Delete, and Help buttons.

Field	Value
Taxable Purchases	424.94
Nontaxable Purchases	.00
Freight Amount	20.00
Sales Tax Amount	30.81
Order Total	475.75
In Foreign Currency	718.91
Recalc Totals in Currency	.00
Prepaid Check Number	
Order Balance	475.75

Field	Value
Last Receipt Number	
Last Receipt Date	
Last Invoice Number	
Last Invoice Date	
Completed Date	
Invoiced to Date	.00

Field	Value
Prepaid Freight	10.00

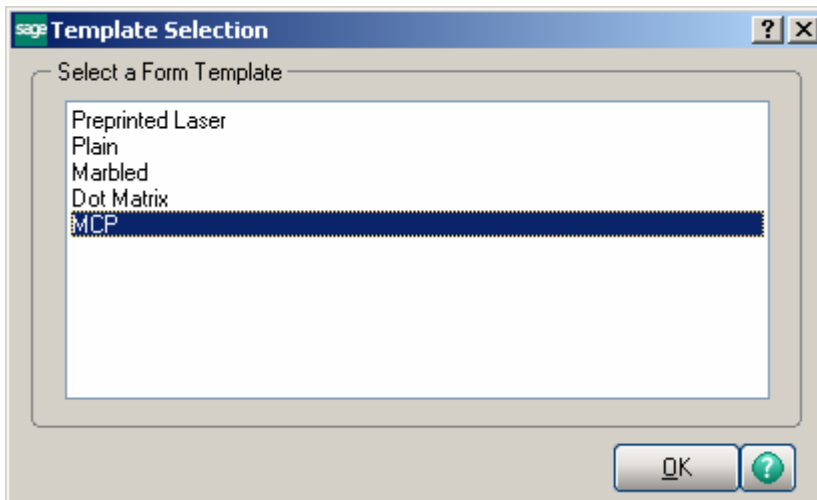
This screen displays **Order Total** both in US currency and In Foreign Currency.

The **In Foreign Currency** button allows for recalculating Order Total in foreign currency.

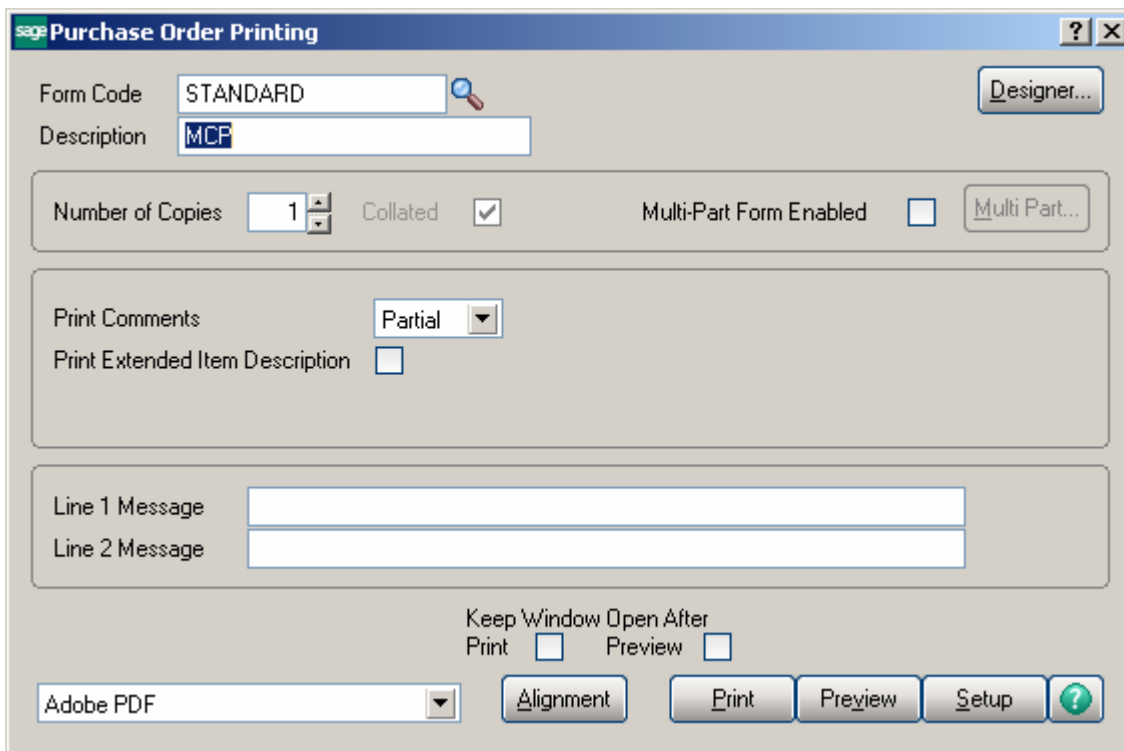
***Note:** The new fields will be displayed if the Vendor uses foreign currency; otherwise, the MCP related fields will not be visible.*

Purchase Order Printing

The **MCP** form has been added to the Purchase Order Printing templates.



If the **Print in Currency** check box is selected in the Purchase Order Entry, the Currency information is displayed on the printing. The Unit Cost and Amount fields are printed in Currency.



Purchase Order Printing

Main Report

Page 1

Purchase Order

ABC Distribution and Service Corp.

P.O. Number: 0010100
Order Date: 3/12/2016
Currency Code: CAN
Currency Rate: 1.5111
Vendor Number: 01-AIRWAY

Vendor:
 Airway Property
 7888 Saddlebush Trail
 Bank Building
 Suite 1008
 Orange, CA 92669-0001
Confirm To:
 Leo Henry

Ship To:
 ABC Distributing Company
 3191 AIRPORT LOOP
 COSTA MESA, CA 92626

Required Date	Ship VIA	F.O.B.	Terms			
3/12/2016			NET END OF MONTH			
Item Code	Unit	Ordered	Received	Backordered	Unit Cost	Amount
1001-HON-H252	EACH	3.00	0.00	0.00	88.9993	267.00
HON 2 DRAWER LETTER FLE W/D LK			Whse: 000			
1001-HON-H254	EACH	2.00	0.00	0.00	126.1769	252.35
HON 4 DRAWER LETTER FLE W/D LK			Whse: 000			
6655	EACH	1.00	0.00	0.00	122.7769	122.78
PRINTER STAND W/BASKET			Whse: 000			

Net Order: 642.13
Sales Tax: 46.56
Freight: 30.22
Order Total: 718.91

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

Receipt of Goods Entry

Select **Receipt of Goods Entry** from the **Purchase Order Main** menu and click the Header tab.

When a PO No. is selected, the **Curr. Code**, **Pay Rate** and **Rate** fields are populated with foreign currency information from the selected Purchase Order (if foreign currency was used).

The screenshot displays the Sage Receipt of Goods Entry (ABC) 3/12/2016 window. The interface includes a header section with navigation tabs (1. Header, 2. Address, 3. Lines, 4. Totals) and a search bar. The main area contains several sections: Receipt Date (3/12/2016), Purchase Order Number (0010100), Invoice Number, Invoice Date, Vendor No. (01-AIRWAY), Airway Property, Order Type (Standard Order), Order Status (Open), Required Date (3/12/2016), 1099 Form (None), 1099 Box, Sales Tax (CA), California Use Tax (checked), Confirm To (Leo Henry), E-mail (lhenry@sage.sample.com), Telephone ((714) 555-0980), Ext (5852), Comment, Currency Code (CAN), Pay Rate (PO Entry), Fixed Rate (checked), and Rate (1.5111). The Currency Code, Pay Rate, and Rate fields are highlighted with a blue box.

The two new fields (**Unit Cost in currency** and **Extension in Currency**) added to the **Lines** grid, are the same as the ones on the **Purchase Order Entry** screen.

The screenshot shows the SAP 'Receipt of Goods Entry' window for document 001049. The 'Totals' tab is active, displaying a summary of receipt amounts. The 'Total in Foreign Currency' field is highlighted in blue, showing a value of 718.91. Other fields include Taxable Receipts (424.94), Nontaxable Receipts (.00), Freight Amount (20.00), Sales Tax Amount (30.81), and Receipt Total (475.75). The vendor is identified as '01-AIRWAY' with the name 'Airway Property'. Navigation buttons like 'Accept', 'Cancel', and 'Delete' are visible at the bottom.

Taxable Receipts	424.94
Nontaxable Receipts	.00
Freight Amount	20.00
Sales Tax Amount	30.81
Receipt Total	475.75
Total in Foreign Currency	718.91

The **Total In Foreign Currency** field in the Totals tab displays the Total amount of the Receipt in foreign currency.

Receipt of Invoice Entry

Select **Receipt of Invoice Entry** from the Purchase Order Main menu.

When PO No. is selected, the new fields display foreign currency information from that Purchase Order (if foreign currency was used).

The **Unit Cost in Currency** and **Extension in Currency** fields on the **Lines** tab are the same as the fields on the **Purchase Order Entry** and **Receipt of Goods Entry** screens.

The **Total In Foreign Currency** on the **Totals** tab displays the total amount of the invoice in foreign currency.

Receipt of Invoice Entry (ABC) 3/12/2016

Receipt Number: 001035

1. Header | 2. Address | 3. Lines | 4. Totals

Purchase Order Number: 0010100 Hold Payment:

Vendor No.: 01-AIRWAY Invoice Number: INVOICE#031216
Name: Airway Property

Taxable Purchases	424.94
Nontaxable Purchases	.00
Freight Amount	20.00
Sales Tax Amount	30.81
Invoice Total	475.75
Total in Foreign Currency	718.91

Prepayment Available	.00
Prepayment Applied	.00
Prepaid Check Number	

COD Number	
Less COD Amount	.00
COD Check Number	
Bank Code	A Security Pacific Checking
Invoice Balance	475.75
Invoice Due Date	3/30/2016
Discount Date	
Discount Amount	.00
Prepaid Freight	.00

Accept Cancel Delete Print Help

A/P Invoice Data Entry

The **Currency** button added on the **A/P Invoice Data Entry** screen allows the user to launch the **Currency Code Entry** for current **Vendor**. The Currency information is defaulted from **Vendor Maintenance** and can be changed during **Invoice Entry**.

If the **Payment Rate** is set to **Entry Rate**, the Currency Rate entered during Invoice Entry will be applied as Payment Rate in the Manual Check Entry.
Uncheck the **Use Fixed Rate** check box to be able to enter new Currency Rate.

The screenshot shows the 'Sage Currency Code Entry' dialog box. It contains the following fields and controls:

- Vendor No.: 01-AIRWAY
- Name: Airway Property
- Currency Code: CAN (Canadian Dollar)
- Use Fixed Rate: (unchecked)
- Currency Rate: 2.5000
- Payment Rate: Check Rate (dropdown menu)
- Buttons: OK, Cancel

If the **Payment Rate** is set to **Check Rate**, the Currency Rate for the date the check is entered or for the date closest to current date will be applied as Payment Rate in the Manual Check entry.

The **Invoice Amount in Curr.** field displays the Invoice Amount in Currency calculated as **Invoice Amount*Currency Rate**. In our example it is $150 * 2.5 = 375$

The screenshot shows the 'Sage A/P Invoice Data Entry (ABC) 3/12/2016' window. It contains the following fields and controls:

- Vendor No.: 01-AIRWAY
- Name: Airway Property
- Invoice No.: INVOICE#20160312
- Invoice Date: 3/12/2016
- Invoice Amount: 150.00
- Invoice Amount in Curr.: 375.00
- Terms Code: 03 (NET END OF MONTH)
- Invoice Due Date: 3/30/2016
- Discount Due Date: (empty)
- Discount Amount: .00
- Subject to Discount: 150.00
- Prepaid Invoice: (empty)
- Hold Payment: (unchecked)
- Separate Check: (unchecked)
- Comment: (empty)
- 1099 Payment Form: None
- 1099 Payment Box: (empty)
- Buttons: Accept, Cancel, Delete, Print, Help

Vendor No. 01-AIRWAY Vendor...
Name Airway Property Currency...
Invoice No. INVOICE#20160312

1. Header | 2. Lines

Quick Row 1

	G/L Account	Amount	Comment
1	555-00-03	150.00	
2		.00	

Description	Rent
Amount in Curr.	375.00

Distribution Balance 0.00 Total 150.00

Accept Cancel Delete Print Help

Invoice Register

The **AP Invoice Register** program has been modified to print the foreign currency info:

Accounts Payable Invoice Register
 Journal Posting Date: 3/12/2016
 Register Number: AP-000020

ABC Distribution and Service Corp. (ABC)

Division Number: 01 TRADE ACCOUNTS PAYABLE

Invoice Number	Invoice	Dates	Discount	Invoice Amount	Discount	Distribution Amount
AIRWAY INVOICE#20160312	Airway Property	3/12/2016 - 3/30/2016		150.00	0.00	
		Currency Code: CAN	Currency Rate: 2.5000	375.00	0.00	
		G/L Account: 555-00-03	Rent			150.00
Division 01 Total:				150.00		
Report Total:				150.00		

Separate Check: No

Dist Amt In Curr:	375.00	150.00
Prepaid Amount:	0.00	150.00
Prepaid Amount:	0.00	150.00
Prepaid Amount:	0.00	0.00

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 150%

Invoice History Inquiry

The **Currency** button on the **Invoice History Inquiry** screen allows the user to view currency information for current Invoice.

Sage A/P Invoice History Inquiry (ABC) 3/12/2016

Invoice No. Type Date
 Source

1. Main 2. Lines 3. Payments

Vendor No. Airway Property
 Source Journal

Terms Code NET END OF MONTH
 Prepaid Invoice
 Prepaid Date
 Prepaid Check
 Separate Check
 Hold Payment
 Comment
 1099 Form Box

Invoice Due Date
 Discount Due Date
 Discount Amount
 Invoice Amount
 Subject to Discount
 Balance

The screenshot shows a Sage 'Currency Information' dialog box. It contains the following fields and values:

Currency Code	CAN
Currency Rate	2.5000
Payment Rate Type	Check Rate
Invoice Amount	375.00
Balance	375.00

An 'OK' button is located at the bottom right of the dialog.

For Invoices created from P/O module the **Currency Information** screen displays also the **Net Invoice** amount:

The screenshot shows a Sage 'Currency Information' dialog box. It contains the following fields and values:

Currency Code	CAN
Currency Rate	1.5111
Payment Rate Type	PO Entry
Invoice Total	718.91
Net Invoice	718.91
Balance	718.91

An 'OK' button is located at the bottom right of the dialog.

Manual Check and Payment Entry

If Payment Rate (**Pay Rate**) on the Purchase Order is set to Check, 4 new fields will be added to the **Lines** tab of the **Manual Check and Payment Entry** screen opened from **Accounts Payable Main** menu.

This **Invoice Amount** field displays an amount, which is calculated taking into account the difference between **Currency** and **Payment Rates**.

The screenshot displays the Sage Manual Check and Payment Entry (ABC) 3/28/2016 window. The 'Lines' tab is active, showing a table with the following data:

	Invoice No.	Invoice Date	Invoice Amt	Discount Amt	Cor
1	INV#032816	3/28/2016	149.89	.00	
2			.00	.00	

A pop-up window is open, showing the following details:

Currency Code	CAN
Org Inv Amt	216.51
Currency Rate	2.2500
Payment Rate	3.2500

At the bottom of the main window, the 'Check Distribution Balance' is 0.00 and the 'Payment Total' is 149.89. Buttons for 'Accept', 'Cancel', 'Delete', and a help icon are visible at the bottom right.

The **Currency Rate** field displays the rate of the created Invoice. The **Payment Rate** displays the Currency Rate for the date the check is entered or for the date closest to current date.

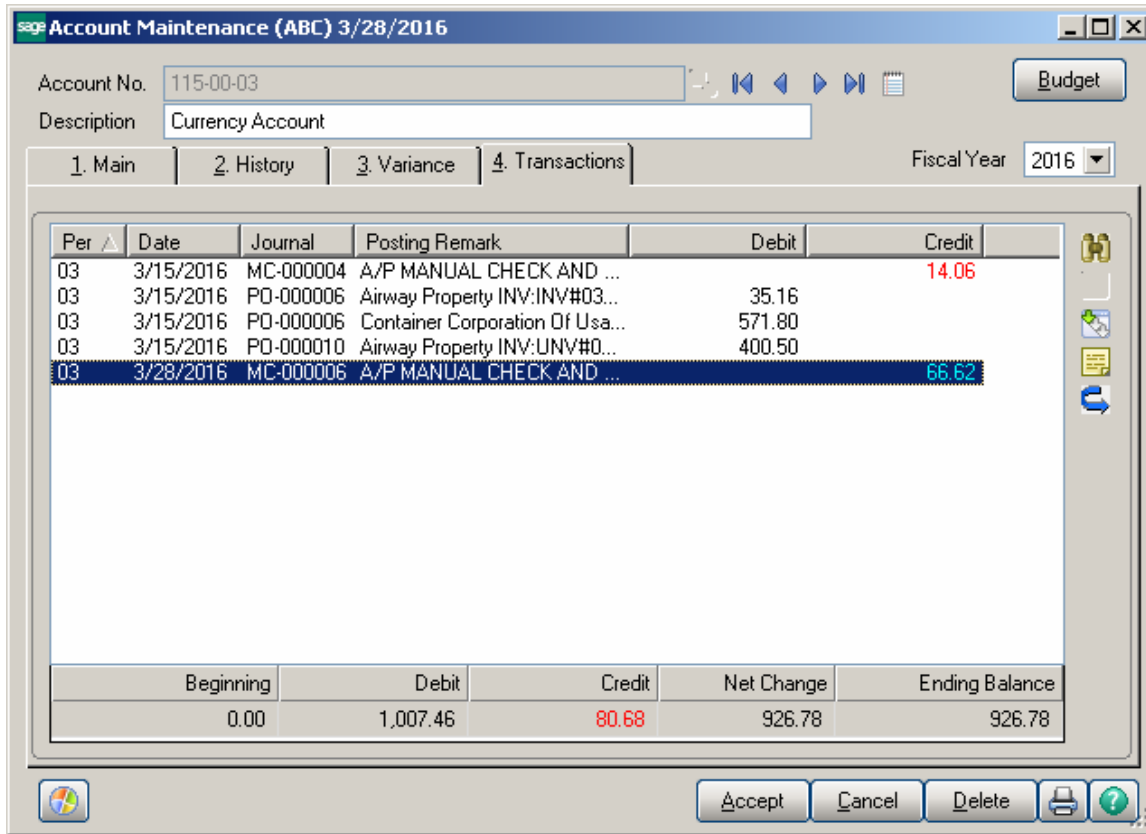
It is strongly recommended not to enter checks in the **Check Maintenance** program from the **Check Printing** menu of the **Accounts Payable** module.

The amounts in currency are not processed and cannot be viewed on the **Check Maintenance** screen.

The Currency processing works only during **Invoice Payment Selection** generation.

The Currency processing works only if one of the following: **Preprinted Laser**, **Plain** and **Marbled Form** templates are used for the **A/P Check Printing**.

If the **Payment Rate** in **Purchase Order** has been set to **Check** and the currency rate on the payment date is different from the Purchase Order rate, the difference is balanced with **G/L Account** specified for the Currency in the **Currency Code Maintenance** program under the **General Ledger Setup** menu.



If the **Currency Rate** and **Payment Rate** are the same, the **Invoice Amt** field value matches the **Org. Inv. Amt**.

sage Manual Check and Payment Entry (ABC) 3/28/2016

Bank Code: Vendor...

Payment Type:

Check No.: Cash Account:

1. Header | 2. Lines

Quick Row:

	Invoice No.	Invoice Date	Invoice Amt	Discount Amt	Cor
1	INV#011255444	3/28/2016	3,494.61	.00	
2			.00	.00	

Currency Code	CAN
Org Inv Amt	3,494.61
Currency Rate	3.2500
Payment Rate	3.2500

Check Distribution Balance: Payment Total:

Accept Cancel Delete

The **Curr Code**, **Curr Rate** and **Over** fields are printed on the **Manual Check and Payment Register Report**.

sage Manual Check and Payment Register

Main Report

Manual Check and Payment Register
 Journal Posting Date: 3/28/2016
 Register Number: MC-000006

ABC Distribution and Service Corp. (ABC)

Bank: D Wells Fargo Checking

Check Number/ Invoice Number	Check Date/ Invoice Date	Vendor Number	Invoice Amount	Curr Code	Curr Rate	Over	Discount	Distribution Amount	Check Amount
000011 INV#032816	3/28/2016	01-AIRWAY	Airway Property	CAN	3.2500				149.89
	3/28/2016		149.89				0.00 (ON FILE)	149.89	149.89
Bank D Total:			149.89				0.00	149.89	149.89
Report Total:			149.89				0.00	149.89	149.89

Current Page No.: 1 | Total Page No.: 1 | Zoom Factor: 100%

Invoice Payment Selection

You can create checks also from the **Invoice Payment Selection** program under the **Accounts Payable Check Printing and Electronic Payment** menu.

Select By: Invoice Due Date Only

Invoice Due Date: 3/30/2016

Always Take Discounts:

Discount Due Date: 3/29/2016

Select Field	Operand	Value
Vendor Number	Equal to	01AIRWAY
Discount Due Date	All	
Sort Field	All	
Vendor's Balance Due	All	

Buttons: Clear, Proceed, Cancel, Print, Help

The **By Check Rate** column has been added to the Invoice Payment Selection Listing printing.

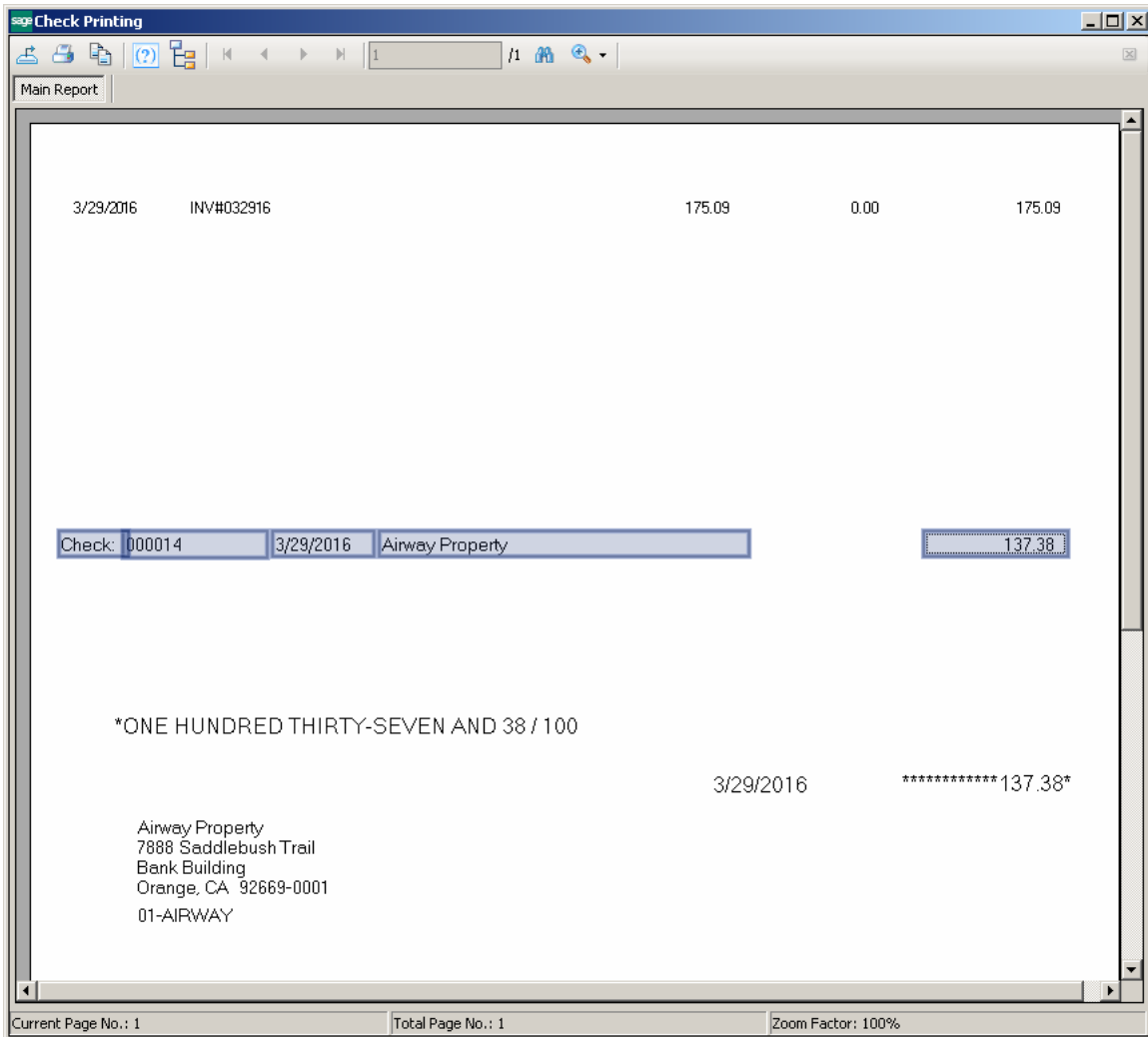
Invoice Payment Selection Listing ABC Distribution and Service Corp. (ABC)

Division Number: 01 TRADE ACCOUNTS PAYABLE

Vendor Number/ Invoice Number	Invoice	Dates Due	Discount	Invoice Amount	Discount	Net Amount	By Check Rate
AIRWAY Airway Property Check Entry Number: 001 INV#032916	3/29/2016	3/30/2016		175.09	0.00	175.09	137.38
Vendor AIRWAY Totals:				175.09	0.00	175.09	137.38
Division 01 Totals:				175.09	0.00	175.09	137.38
Report Totals				175.09	0.00	175.09	137.38

Total number of checks: 1
Total number of checks not printed: 1

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%



The **Curr Code**, **Curr Rate** and **Over** fields are available on the Check register report:

Check Register
Journal Posting Date: 3/29/2016
Register Number: CD-000009

ABC Distribution and Service Corp. (ABC)

Bank Code: D - Wells Fargo Checking

Division Number: 01 TRADE ACCOUNTS PAYABLE

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	Check Entry Number
000014	3/29/2016	AIRWAY	Airway Property INV#032916	3/29/2016	137.38	0.00	137.38	001
Currency Code:		CAN	Payment Rate:	3.2500	Over:	-37.71		
G/L Account:		200-05-00	Purchases clearing account					162.50
Division 01 Total:					137.38	0.00	137.38	
Report Total:					137.38	0.00	137.38	

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 150%

Currency Code/Rate Modification

The **Currency Code/Rate Modification** program has been added under the **Accounts Payable Setup** menu to allow changing the Currency Code, Currency Rate and Pay type (by PO Rate or Check Rate) if needed.

Vendor No. 01-AIRWAY

Name Airway Property

	Invoice No	Invoice Date	Currency Code	Currency Rate	Pay By PO Rate
1	INV#011255444	3/28/2016	CAN	3.2500	PO Rate
2	INV#01210222	3/28/2016	CAN	4.2500	Check Rate
3	INV#03152016	3/15/2016	CAN	2.8442	PO Rate

Accept Cancel

Select the **Vendor No.** to view the list of updated invoices for the selected vendor. You may change the **Currency Code**, **Currency Rate**, or **Pay By PO Rate** for the entire Invoice. When entering Check for the invoice, the changed values will be used.